

# Freeport Police Department

## HOW TO MAKE A COMPLAINT

It is the policy of the Freeport Police Department to police in a proactive manner and to thoroughly investigate suspected violations of the law. Our Officers shall actively enforce local, state and federal laws in a responsible and professional manner, without regard to a person's race, ethnicity, national origin, sex or sexual orientation. Our Officers are strictly prohibited from engaging in racial profiling as defined in the Department's policy or any type of discrimination. This policy shall be applicable to all persons, whether they are operating a motor vehicle, a passenger in a motor vehicle and/or a pedestrian. Officers shall conduct themselves in a professional and respectful manner at all times.

The investigation of a complaint shall be conducted in a detailed and timely manner. All written complaints will be acknowledged to the complainant, who will receive a disposition regarding the complaint within a reasonable time. It is important that the complainant provide the necessary information, such as the allegations of the complaint, the name, address and a telephone number of the complainant. The investigator assigned to investigate your complaint may need more information to conduct a complete and thorough investigation.

If a person does not want to file a formal written complaint, but a verbal complaint, they can ask to meet with any supervisor, up to the Chief of Police, to discuss any issues they may want to discuss. This contact can be in person, by calling the Freeport Police Department's Dispatch Center 979-239-1211 or through email at [FreeportPD@Freeport.Tx.Us](mailto:FreeportPD@Freeport.Tx.Us)

Complete the following and give to the Dispatcher, any Officer or any Supervisor to begin the complaint process. Thank you.

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First and Last Name

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Address

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Telephone Number and Email Address



## SUMMARY OF COMPLAINT

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Date and Time of Incident

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Incident Location

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