

**CITY OF FREEPORT  
PLANNING COMMISSION  
Tuesday, January 30, 2018 5:30 P.M.  
Freeport Police Department, Municipal Courtroom  
430 North Brazosport Boulevard  
Freeport, Texas**

**AGENDA**

Sandra Loeza  
Cindy Cain  
Lesa Girouard  
Stuart Herbst  
Eric Hayes

NOTICE is hereby given that the Planning Commission of the City of Freeport, Texas will meet in a Regular meeting on **Tuesday, January 30, 2018 at 5:30 P.M.** at the Freeport Police Department, Municipal Courtroom, and 430 North Brazosport Boulevard, Freeport, Texas to discuss the following:

1. Open Meeting.
2. Invocation.
3. Introduction of new members and recognition that oath has been taken and statement signed.
4. Consideration of approving the minutes of December 12, 2017
5. Election of Chairman and Assistant Chairman.
6. Discuss and consider whether or not to recommend to the City Council amending the Code of Ordinances in truck routes, to start diverting trucks onto 5<sup>th</sup> and Terminal and the short section of 2<sup>nd</sup> St.(Terminal to Gate 14) and at the same time cease using 4<sup>th</sup> ,Sycamore and the longer section of 2<sup>nd</sup> St.
7. Adjourn.

NOTE: ITEMS NOT NECESSARILY DISCUSSED IN THE ORDER THEY APPEAR ON THE AGENDA. THE PLANNING COMMISSION, AT ITS DISCRETION, MAY TAKE ACTION ON ANY OR ALL OF THE ITEMS LISTED.

I, Yvette Ruiz, Building Secretary, City of Freeport, Texas, hereby certify that this Agenda was posted on the official bulletin board/glass door of City Hall facing the rear parking lot of the building with 24-hour access at 200 West 2<sup>nd</sup> Street, Freeport, Texas on or before **Friday, January 26, 2018 at 5:00 P.M.**



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Yvette Ruiz, Building Secretary  
City of Freeport, Texas

**State of Texas**

**County of Brazoria**

**City of Freeport**

BE IT REMEMBERED, that the Planning Commission of Freeport met on Tuesday, December 12, 2017 at 6:00 p.m. at the Freeport Police Department, Municipal Court Room, 430 North Brazosport Boulevard, Freeport Texas for the purpose of considering the following agenda items:

Planning Commission:

Lesla Girouard  
Cindy Cain  
Sandra Loeza

Staff:

Billy Shoemaker, Building Official  
Yvette Ruiz, Building Secretary  
Larry McDonald, City Council Member

Visitors:

Ethan Shoemaker  
Eric Hayes  
Lila Diehl

**Open Meeting.**

Lesla Girouard called the meeting to order at 6:01 p.m.

**Invocation.**

Lesla Girouard offered the invocation.

**Consideration of approving the minutes of November 28, 2017**

On a motion by Cindy Cain, seconded by Sandra Loeza, with all present voting "Aye", the Planning Commission unanimously approved the minutes of November 28, 2017.

**Discuss and consider whether or not to recommend to the City Council a change in truck routes, to start diverting trucks onto 5<sup>th</sup> and Terminal and the short section of 2<sup>nd</sup> St. (Terminal to Gate 14) and at the same time cease using 4<sup>th</sup>, Sycamore and the longer section of 2<sup>nd</sup> St.**

On a motion by Sandra Loeza, seconded by Cindy Cain, with all present voting "Aye", the Planning Commission unanimously tabled said item.

**Discuss and consider whether or not to recommend to the City Council an Application for a Street Name Change from Uvalde St. to Apostol Naason Joaquin St.**

On a motion by Sandra Loeza, seconded by Cindy Cain, with all present voting "Aye", the Planning Commission unanimously denied an Application for a Street Name Change from Uvalde St. to Apostol Naason Joaquin St.

**Adjourn**

Lesla Girouard adjourned the meeting at 6:21 p.m.

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Lesla Girouard  
City of Freeport, Texas

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Yvette Ruiz, Building Secretary  
City of Freeport, Texas

## **Agreement between City of Freeport and Port Freeport**

**This agreement** is entered into by the City of Freeport ("City") and Port Freeport ("Port").

**1. Purpose of Agreement.**

- a. The City and Port are in agreement regarding the completion of certain roadway repairs and improvements and the authorization of a new temporary Port truck route in the East End according to the details herein.

**2. Repairs to 2<sup>nd</sup> Street and New Temporary 5<sup>th</sup> Street Truck Route.**

- a. As soon as practicable following the execution of this agreement by both parties, the City will engage Texas A1 Contractors to make repairs to the roadways at the intersection of 2<sup>nd</sup> Street and Sycamore Street as set forth on Exhibit "A". The Port will route all Port truck traffic through the Port's Gate 8 entrance to and from FM 1495 while the repairs to the 2<sup>nd</sup> Street and Sycamore Street intersection are completed. The contractor anticipates repairs to take less than one week to construct once they arrive on the job site.
- b. The repairs as quoted by Texas A1 Contractors on Exhibit "C" will be cost-shared; City of Freeport 50% and Port Freeport 50% of the total cost.
- c. Once the roadway repairs are complete on Sycamore and Second Street, the following truck route modification will be permitted. All East End Port Freeport inbound empty commercial truck traffic will enter the East End area and Port Freeport's Second Street gate utilizing the Sycamore and Second Street improved roadway route. Loaded trucks exiting the Port will use the temporary 5<sup>th</sup> Street, Terminal and 2<sup>nd</sup> Street route (the 5<sup>th</sup> Street Route") as set forth on Exhibit "B", exiting onto FM 1495. This split empty and loaded route system will remain in place until such time Port Freeport's contractor is ready to begin the improvements to the 5<sup>th</sup> Street Route.
- d. When the Port's contractor begins the 5<sup>th</sup> Street Route improvements, all Port Freeport loaded trucks will begin exiting the assigned main gate system of the Port that exits upon a Texas Department of Transportation roadway. All inbound empty commercial trucks will use the Sycamore and Second Street route until such time the 5<sup>th</sup> Street Route improvements are completed, which is estimated to be January, 2017. The Port will pay 100% of the 5<sup>th</sup> Street Route improvements necessary for relocating all inbound and outbound commercial truck traffic to this new temporary commercial truck route. Upon completion of the 5<sup>th</sup> Street Route repairs, the Sycamore Street portion of the truck route will be eliminated. All inbound or outbound truck traffic to the Port's 2 acre leased space fronting East 8<sup>th</sup> Street will continue to be allowed access on East 8<sup>th</sup> to and from FM 1495.

- e. Upon the opening of the 5<sup>th</sup> Street Route, the Port will make every reasonable effort to ensure all Port commercial truck traffic adheres to the new route system. Furthermore, the Port will make all reasonable efforts to ensure Port Freeport commercial truck traffic enters this route and area using FM 1495. Second Street between Terminal and Hwy 288 (Brazosport Blvd) and any other non-Texas Department of Transportation roadway is prohibited.
  
- f. Any further necessary repairs to Sycamore or the Second Street improved area during the transition process will be mutually agreed upon and cost-shared in the same agreed percentages as detailed in Section 2(b). Any and all repairs, maintenance and/or improvements of the 5<sup>th</sup> Street Route leading to the Port Freeport Second Street gate will be the responsibility of Port Freeport until commercial truck traffic is relocated to a permanently located truck route through East End.

This agreement shall remain in force from the date the agreement is signed until modified or terminated by mutual written agreement of both parties or by either party upon failure by the other party to fulfill their obligations as set forth herein.

**PORT FREEPORT**

 7-29-2016  
By: Phyllis Saathoff, CEO Date

**CITY OF FREEPORT**

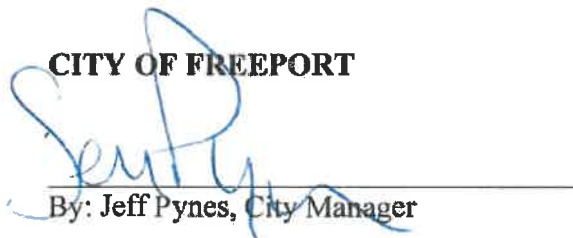
 8-10-2016  
By: Jeff Pynes, City Manager Date



EXHIBIT A





**EXHIBIT B**





## A-1 CONSTRUCTION SERVICES

Concrete • Asphalt Paving & Repair • Demolition • Earthwork • Site Work  
Striping • Signage • Shot Blasting • Parking Accessories • Fencing & Iron Work

For a full list of Services, please visit our website at [WWW.A1SP.COM](http://WWW.A1SP.COM)



### PROPOSAL

June 24, 2016

City of Freeport  
200 W. 2<sup>nd</sup> Street  
Freeport, Texas 77541

To: David Hoelewyn  
Email: [dhoelewyn@freeport.tx.us](mailto:dhoelewyn@freeport.tx.us)  
Property Name: Asphalt Reclaim – 2<sup>nd</sup> Street  
Property Address: Freeport, TX 77541  
Project / Job #: 16F0611

#### Reclaim & Asphalt – East 2<sup>nd</sup> Street and Sycamore Street (10,715 SF)

- Pricing based on performing work in (1) mobilization and (1) phase.
- Layout and barricade area of work.
- Reclaim existing 28'-0" x 155'-0" at 2<sup>nd</sup> Street and 25'-0" x 255'-0" at Sycamore Street crushed base with Portland Cement (6%) to a depth of 8", up to 10,715 SF.
- Blade off excess and rough grade. Haul excess material to City of Freeport Street Department Yard.
- Fine grade, blade excess, and compact base material.
- Apply tack oil at a rate of 0.18 gallons/SY
- Install 24'-0" x 155'-0" at 2<sup>nd</sup> Street and 21'-0" x 255'-0" of 2 ½" Type D Asphalt compacted to 2 inches, up to 9,075 SF.

**Contract Amount: \$49,758.00\*\*Price does not include sales tax.**

#### Clarifications:

- Pricing excludes any work not specifically listed above.
- Pricing excludes supplying new crushed base material for subgrade.

Thank you for the opportunity to work with you on this project.

*Justin Wing/Ben Dolan*

A-1 Construction Services  
Cell: (832) 914-7353  
Email: [jwing@a1sp.com](mailto:jwing@a1sp.com)



Vendor Set: 01-CITY OF FREEPORT

Name: A-1 CONSTRUCTION SERVICES

Vendor: 3527 [View Vendor](#)

Status: Active

General | Other | Detail | Checks | Information | Comments | Purchase Orders

Bank	Date	Type	Check #	Amount	Status
	10/14/2016	Check	128969	\$24,879.00	Posted
AP88	10/07/2016	Check	128781	\$160,305.00	Posted
AP88	09/28/2016	Check	128674	\$49,758.00	Posted
AP88	08/25/2016	Check	128185	\$25,445.00	Posted
AP88	08/19/2016	Check	128078	\$25,445.00	Voided
AP88	11/05/2015	Check	124360	\$93,324.60	Posted
AP88	11/05/2015	Check	124445	\$101,621.70	Posted
AP88	09/17/2015	Check	123878	\$588,861.00	Posted
AP88	08/27/2015	Check	123643	\$232,409.70	Posted
AP88	06/03/2015	Check	122405	\$18,943.00	Posted
AP88	05/27/2015	Check	122335	\$170,487.00	Posted



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Account Management - (View)

File Edit Options Functions Help



Account 10 360-101

Fiscal Year 2015-2016 History

Account Name MISC INCOME

General | Balance | Budget | Budget Adjustments | History | Detail

No Filter Selections Made

Filter

Date	Tran	Reference	Description	Amount	Vendor	Invoice
09/30/2016	B21887		PORT FREEPORT STREET REPAIR	24,979.00CR		
09/30/2016	B21886		reclassify port payment	24,979.00CR		
09/30/2016	B22684		ADJ SALES TAX RECEIVABLE	8,953.85CR		
09/30/2016	B22688		ADJ SALES TAX PAYABLE	5,593.25CR		
02/18/2016	C20961	RCPT 0075...	RD'VIN GARRETT	4,182.68CR		
09/30/2016	B21831		RECLASSIFY VULCAN	2,966.36CR		
06/24/2016	C21435	RCPT 0076...	freport lng	1,821.66CR		
03/16/2016	C21057	RCPT 0075...	JEWELRY	955.00CR		
01/27/2016	B20898	Deposit 00...	rendition penalty	581.86CR		
11/04/2015	C20623	RCPT 0074...	CHASE	500.00CR		
01/08/2016	C20801	RCPT 0074...	RD'VIN	487.79CR		
04/20/2016	C21200	RCPT 0076...	STERLING STRUCTURES	404.29CR		
09/16/2016	B21769	Deposit 00...	RENDITION PENALTY	396.67CR		
10/13/2015	C20526	RCPT 0073...	REIMB FOR WEED EATER	350.00CR		
3,388 records				29,212.67CR		

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