

**CITY OF FREEPORT  
ECONOMIC DEVELOPMENT CORPORATION  
200 West 2<sup>nd</sup> Street, Freeport, Texas 77541**

**SPECIAL MEETING MINUTES**

STATE OF TEXAS            )  
  )  
COUNTY OF BRAZORIA    )  
  )  
CITY OF FREEPORT        )

BE IT REMEMBERED that the Economic Development Corporation of the City of Freeport met for a Special Meeting on Thursday, August 15, 2019 at 6:00 p.m. in the City Hall Conference Room, located at 200 West 2<sup>nd</sup> Street, Freeport, TX, for the purpose of considering the agenda items.

**MEMBERS OF THE BOARD PRESENT:**            Quorum Present

Ed García  
Lesa Girouard  
Mingo Marquez Jr.  
Marinell Music  
Jeff Pena

Tim Kelty: City Manager  
Chris Duncan: Attorney  
Kenneth Green: City Council Liaison

**Visitors in Attendance:**  
Melanie Oldham

**I.        OPEN SESSION:**

Ms. Music opened the meeting at 6:00 P.M. A quorum was present. Marinell Music, Ed García, Lesa Girouard, Mingo Marquez, Jeff Pena.

**II.       INVOCATION AND PLEDGE**

Chris gave the invocation and Mrs. Music started the Pledge

III. **CITIZEN COMMENTS:**

Ms. Music announced the opportunity for any visitors present to address the board.

Melanie Oldham said she has been going to the EDC meetings since she moved to Freeport. Ms. Oldham said she had never seen the City Manager attend the EDC meetings which she says it is a good thing. Ms. Oldham asked the board members if attending the EDC meetings was a new job description for the City Manager and Assistant City Manager or if they attend the meetings out of the kindness of their heart to help.

IV. **DISCUSSION & ACTION ITEMS**

A) **DISCUSSION AND POSSIBLE ACTION REGARDING FREEPORT TRADE DAYS**

Ms. Music said she submitted a letter to Mr. Holman regarding Trade Days which is a non profit organization and the plan is to make it a bi-annual event, have one in the fall and spring.

Ms. Music stated that she hopes Trade Days can attract people to come to freeport specifically downtown so people can see there is opportunity for opening a business.

Ms. Music said that her request is to see if the EDC would like to purchase advertisement for Freeport Trade Days that will be held on September 28<sup>th</sup> and 29<sup>th</sup> from 10am-6:00pm. Ms. Music said there will be vendors, food trucks, 80 plus band and security will be at the event. Ms. Music said she would like to advertise on social media, banner, t shirts and anything that she can possible do to make this event go on.

**Motion** to donate \$2,500 to Marinell Music to advertise for Freeport Trade Days was made by Ms. Girouard, **seconded** by Mr. Marquez. Marinell Music recused herself as this being her project. Motion **PASSED** unanimously.

B) **DISCUSSION AND POSSIBLE ACTION ON CITY MANAGER SUPERVISORY ROLE OF EDC DIRECTOR**

Mr. Holman stated that Mr. Pena and Mr. Marquez contacted him wanting him to put this item on the agenda as per the current EDC By-Laws.

Mr. Pena stated that it is in the board's best interest to restore the Executive Director's position under the board jurisdiction. It was only intended to be a temporary authorization to empower the City Manager to manage the past Executive Director until a new Executive Director was hired. Mr. Pena also

mentioned this was considered during the job description discussion. It was never intended to be a long term.

Mr. Duncan stated that if there was any confusion with the EDC board as far as what is the City Manager supervisory role over EDC director, confusion over the things he does, and things EDC board does then it is best to have it down in writing and have City Manager and EDC Director put down in writing what City Manager and EDC Director does. Mr. Pena said after an EDC meeting, he was concerned what happened to the autonomy of the EDC and the separation of the EDC from the City.

Motion made by Ms. Girouard to not take action on the city manager supervisory role. Motion failed due to lack of second.

**Motion** made by Marinell Music for City Manager Tim Kelty and EDC Director Courtland Holman get together to come up with a management plan to have an administrative agreement, **seconded** by Mr. Marquez. Motion **PASSED** unanimously.

**V. ADJOURN**

**Motion** to adjourn was made by Mr. Pena, **seconded** by Mr. Marquez. Motion **PASSED** unanimously. Meeting adjourned at 7:08 p.m.



**Mingo Marquez Jr.**  
Corporation Secretary