# CITY OF FREEPORT ECONOMIC DEVELOPMENT CORPORATION

200 West 2<sup>nd</sup> Street, Freeport, Texas 77541

STATE OF TEXAS	)
COUNTY OF BRAZORIA	)
CITY OF FREEPORT	)
	)

BE IT REMEMBERED that the Economic Development Corporation of the City of Freeport met in regular session Thursday, October 13, 2015, 8:00 am at the Freeport EDC Office, 200 West 2<sup>nd</sup> Street, Freeport, TX, for the purpose of considering the agenda items.

### MEMBERS OF THE BOARD PRESENT: Quorum Present

Troy Brimage, President

**Brooks Bass** 

Roy Yates

Jason Travis

Trent Allen

Chris Duncan, Attorney

Jennifer Hawkins, Director

## **VISITORS IN ATTENDANCE:**

No Visitors

## **OPEN PUBLIC MEETING**

Meeting called to order at 8:20 a.m. by the President

# **VISITORS COMMENTS**

None

### **APPROVAL OF MINUTES**

Upon motion by Director Bass, second by Director Allen, it was

VOTED: Minutes of September 9, 2015, be approved.

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Vote: Yea 5 No 0 Motion prevailed.

### **PAYMENT OF BILLS:**

No bills due.

### **EDC DIRECTOR REPORT:**

- a. Update on transferring utilities to recently purchased property.
- b. Update given about pending proposal for Christmas lighting of historic Freeport and Heritage Park.
- c. Proposal for "Christmas on the Plaza", Saturday, Dec. 5th, 2015 (pending approval of Christmas lighting). Event would include Christmas arts and crafts being sold out of Heritage Ballroom, street vendors (food, etc.). Games and activities for children. Santa will be present. Two full page color ads in The Facts leading up to event.

### DONATION TO BOY SCOUTS FOR ASSISTANCE AT SUNSET SIP:

President Brimage suggested a donation of \$500 would be appropriate. Upon motion by Director Yates and second by Director Yates, it was VOTED: A \$500 donation would be made to Boy Scouts.

Vote: Yea 5 No 0 Motion prevailed.

## <u>UPDATE ON RECENT PROPERTY PURCHASE:</u>

President Brimage proposed the office, Shrimp Boat Store and metal warehouse be leased. Lessee will be responsible for insurance.

The house that exists on the property will be for sale through sealed bids only. A sign will be placed in front of the house stating thus. Attorney Chris Duncan will prepare lease agreements.

Upon motion by Director Bass, second by Director Allen, it was VOTED:

To lease three buildings on property and put the house on the property on the market through the sealed bid process.

Vote Yea 5 No 0 Motion prevailed.

# **BUDGET:**

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The proposed budget for 2015-2016 was reviewed per line item. President Brimage stated that EDC is not intended to save money, rather its intent is to spend money for the growth of our community. Some revisions will be made in keeping with the total projected stated on budget.

Upon motion by Director Bass, second by Director Allen, it was VOTED:

To approve the budget for 2015-2016.

Vote: Yea 5 No 0 Motion prevailed.

### CHRISTMAS LIGHTING AND EVENT

Director Hawkins presented a budget for Christmas lights throughout historic district and Memorial Park. Her presentation also included a plan for "Christmas on the Plaza" to be held in downtown Freeport on the first Saturday of December: 12-05-15. "Christmas on the Plaza" will include arts and crafts, food vendors, Santa, games for children, etc. Advertising for the event will include 2 full page color ads in The Facts, social media, water bill mailings, flyers, etc.

Lighting includes: Thirty 12' Christmas trees lining second street (starting at railroad and ending near Park Avenue). Lighted stars that will be placed intermittently along 2<sup>nd</sup> street leading to Memorial Park. Memorial park will include the lighting of each tree (trunk and canopy). Labor and removal and boxing will be all handled by Christmas Lights Unlimited.

Total costs for merchandise and labor (putting up and taking down and boxing up for City storage) is \$276,596.55. Costs would be split equally between the City and EDC (\$138,298.28 per entity).

It was suggested by Director Travis that director look into the cost of billboard advertising.

Upon motion by Director Yates, second by Director Travis, it was VOTED: EDC Minutes 10-13-2015, page 4

To accept the Christmas lighting/event proposal.

Upon motion by Director Yates, second by Director Travis, it was VOTED: To accept the Christmas lighting/event proposal.

Vote: Yea 5 No 0 Motion prevailed.

### **RAMEY PROPERTY:**

Margret Ramey wanted to transfer ownership of 4 of her lots on W. 4<sup>th</sup> street to EDC.

It was suggested by Director Bass that she could possibly transfer to Habitat of Humanity.

Upon motion by Director Bass and second by Director Allen it was VOTED: To transfer the Ramey property ownership to EDC.

Vote: Yea 0 Nay 5 Motion Denied.

# **EXECUTIVE SESSION:**

The President opened the Executive Session at 8:47 a.m.

- a) Employee Matters
- b) Consultation with EDC attorney pending legal matters

The President closed the Executive Session at 9:01 a.m.

# **OPEN SESSION**

The President returned to the Open session at 9:02 a.m.

Item a) No action taken.

Item b) No action taken

Adjourned: 9:03 a.m.

Respectfully submitted: