



**AGENDA
REGULAR MEETING
FREEPORT CITY COUNCIL
MONDAY, FEBRUARY 22, 2021 at 6:00 P.M.**

Mayor:
Brooks Bass

Council Members:
Jeff Pena
Jerry Cain
Mario Muraira
Roy Yates

City Manager:
Timothy Kelty

THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, WILL MEET ON MONDAY, THE 22nd DAY OF FEBRUARY 2021, AT 6:00 P.M., AT THE FREEPORT, POLICE DEPARTMENT, MUNICIPAL COURT ROOM, 430 NORTH BRAZOSPORT BOULEVARD FREEPORT TEXAS

BECAUSE OF THE PUBLIC HEALTH THREAT, SEATING WILL BE POSITIONED TO MEET THE REQUIREMENTS OF THE CDC, AND ATTENDEES WILL BE REQUIRED TO WEAR A FACE MASK.

OR YOU MAY JOIN THE PUBLIC MEETING REMOTELY BY TELECONFERENCE BY DIALING:

(425) 436-6312 AND USING ACCESS CODE 5678901#

OR

AUDIO VISUAL CONFERENCE CALL USING:

PCs, Macs®, Chromebooks™, iOS and Android™ phones and tablets.

International dial-in numbers: https://fccdl.in/i/council_mtg_022221

For users wanting to view and listen to the council meeting via a web browser go to https://join.freeconferencecall.com/council_mtg_022221

enter access code 5678901# and the online meeting code is: council_mtg_022221.

OR

Visit the App Store or Google Play to download FreeConferenceCall. Enter the phone number, access code and online code listed above to view the meeting.

REMOTE PARTICIPANTS WILL NOT BE ABLE TO ADDRESS COUNCIL DIRECTLY. **COMMENTS FROM REMOTE PARTICIPANTS MUST BE SENT VIA EMAIL TO publiccomments@freeport.tx.us ANY TIME PRIOR TO, OR DURING THE MEETING ALL COMMENTS RECEIVED WILL BE READ ALOUD INTO THE RECORD.**

THE MEETING IS BEING HELD FOR THE FOLLOWING PURPOSES:

CALL TO ORDER: *The Mayor will call the meeting to order, declare a quorum if present, and declare notices legally posted pursuant to Open Meetings Act.*

INVOCATION AND PLEDGE OF ALLEGIANCE: (Council Member)

CITIZENS' COMMENTS:

Members of the public are allowed to address the City Council at this time, and must include name and address. *Note*, specific factual information or a recitation of existing policy may be furnished in response to an inquiry made, but any deliberation, discussion, or decision with respect to any subject about which the inquiry was made shall be limited to a proposal to place such subject on the agenda for a subsequent meeting for which notice is provided in compliance with the Texas Open meetings Act unless said notice appears herein. The public is reminded that there is a (4) minute time limit as approved by City Council on June 21, 2010.

PRESENTATIONS/ANNOUNCEMENTS: Announcements by Mayor, City Council and/or Staff.

1. Presentation of Employee of the Month for the month of January 2021. **(Kelty)**
2. Emergency management briefing COVID-19. **(Motley/Garivey)**
3. Presentation of FY2020-2021 First Quarterly Investment Report **(Russell)**

CONSENT AGENDA:

Consent Agenda items are considered to be routine in nature and may be acted upon in one motion. Any item requiring additional discussion may be withdrawn from the Consent Agenda by the Mayor, Councilmember or City Manager, and acted upon separately

4. Consideration and possible action on the approval of City Council meeting minutes from February 1, 2021. **(Wells)**
5. Consideration and possible action approving Ordinance No. 2021-2626 for the Rezoning from R1 to C2 approved by Council on February 1, 2021. **(Shoemaker)**

COUNCIL BUSINESS – REGULAR SESSION:

6. Discussion and possible action regarding Salary Survey. **(Russell)**
7. Discussion regarding 2020 Bond Projects. **(Kelty)**
8. Consideration and possible action on approving amendment to the EDC By-laws. **(Holman)**
9. Discussion regarding amending City Personnel Policy regarding residency requirements. **(Kelty/Pena)**

WORK SESSION:

10. **The City Council may deliberate and make inquiry into any item listed in the Work Session.**
 - A. Mayor Brooks Bass announcements and comments.
 - B. Councilman Pena Ward A announcements and comments.
 - C. Councilman Cain Ward B announcements and comments.
 - D. Councilman Muraira Ward C announcements and comments.
 - E. Councilman Yates Ward D announcements and comments.
 - F. City Manager Tim Kelty announcements and comments.
 - G. Updates on current infrastructure.
 - H. Update on reports / concerns from Department heads.

CLOSED SESSION:

11. Executive Session regarding a.) (Potential Litigation) consultation with city attorney, b.) (Deliberations about Real Property), in accordance with Vernon's Texas Government Code Annotated, Chapter 551, Sections 551.071, 551.072.

COUNCIL BUSINESS – REGULAR SESSION:

ADJOURNMENT:

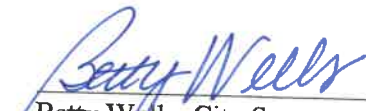
12. Adjourn.
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Items not necessarily discussed in the order they appear on the agenda. The Council at its discretion may take action on any or all of the items as listed. This notice is posted pursuant to the Texas Open Meeting Act. (Chapter 551, Government Code).

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

ACCESSIBILITY STATEMENT This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 233-3526.

CERTIFICATE I certify the foregoing notice was posted in the official glass case at the rear door of the City Hall, with 24 hours a day public access, 200 West 2nd Street, Freeport Texas, before 6:00 p.m. in accordance with Open Meetings Act.


Betty Wells, City Secretary
City of Freeport, Texas



City Council Agenda Item # 3

Title: Presentation of the Investment Report for the Quarter Ending December 31, 2020

Date: February 16, 2021

From: Stephanie Russell, Assistant City Manager/Finance Director

Staff Recommendation:

This report is presented for informational purposes. No Council Action is required.

Item Summary:

This report reflects that on December 31, 2020, the City's total portfolio of \$16.8 million was managed in compliance with the PFIA and the City's investment policies.

Background Information:

The Public Funds Investment Act (PFIA), Texas Government Code, Chapter 2256 states that no less than quarterly, the Investment Officer(s) shall prepare and submit to the governing body a written report of investment transactions for all funds covered by the Act for the preceding reporting period. Presentation of this report fulfills that requirement.

Special Considerations: N/A

Financial Impact: N/A

Board or 3rd Party recommendation: N/A

Supporting Documentation:

Quarterly Investment Report



City of Freeport

FY2020-2021

Quarterly Investment Report
Period Ending December 31, 2020



Management Summary

In accordance with the City's Investment Policy, the Investment Officer shall prepare an investment report at least quarterly, including a management summary that provides an analysis of the status of the current investment portfolio and transactions made over the last quarter. This management summary is prepared in a manner consistent with the requirements of Section 2256.023 of the PFIA which should allow the City to ascertain whether investment activities during the reporting period have conformed to the investment policy.

The City invests cash that is not immediately needed for operations in TexPool and Securities issued by Agencies of the Federal Government as allowed by the Public Funds Investment Act and the City's Investment Policy.

As of December 31, 2020, the City's cash and investments were as follows:

Investment Category	Book Value	Percentage	Weighted Average Maturity (Days)
Cash in Demand Accounts	\$11,433,059	67.96%	1.00
Government Pools	\$5,391,121	32.04%	1.00
Certificates of Deposit	\$0	0.00%	0.00
TOTAL	\$16,824,181	100.00%	1.00

The portfolio is highly liquid with over \$16.8 million or 100% available immediately.

Interest rates on investments range from 0.08% to 0.5%. According to the Federal Reserve, nominal interest rates are low in the United States and other advanced economies. Low nominal interest rates may constrain the ability of policymakers to provide accommodation through reductions in interest rates during an economic downturn.

Compliance: The City requires its depository banks to provide collateral for all deposits in excess of Federal Deposit Insurance. As of December 31, 2020, the market value of collateral pledged by TIB Capital Markets to the City was \$12.78 million, 110% of deposits.

Market Value: The City currently holds no investments in which the book value differs from the market value. For all holdings, the book value is equal to the market value.

State of Texas

County of Brazoria

City of Freeport

BE IT REMEMBERED, that the City Council of Freeport, Texas met on Monday, February 1, 2021, at 6:00 p.m. at the Freeport Police Department, Municipal Court Room, 430 North Brazosport Boulevard, Freeport Texas for the purpose of considering the following agenda items:

City Council:

- Mayor Brooks Bass:
- Councilman Jeff Pena
- Councilman Jerry Cain
- Councilman Mario Muraira
- Councilman Roy E. Yates

Staff:

- Tim Kelty, City Manager
- Stephanie Russell, Assistant City Manager Via Teleconference
- Betty Wells, City Secretary
- Chris Duncan, City Attorney
- Laura Tolar, Assistant City Secretary/ Special Projects Coordinator
- Brenda Ferguson, Human Resource Director Via Teleconference
- Lance Petty, Public Works Director
- Chris Motley, Freeport Fire Chief
- Ray Garivey, Freeport Police Chief
- Billy Shoemaker, Building/Code Director
- LeAnn Strahan, Destinations Director Via Teleconference
- Emily Jimenez, Court Supervisor
- Ronald Brinkman, Freeport Police Lieutenant
- Enesdel Soto, Freeport Maintenance Technician
- Brian Faught, Freeport, Firefighter/EMS

Visitors:

David McGinty	Nicole Mireles
Sam Reyna	Kenny Hayes
Ruben Renobato	Tommy Pearson
Melanie Oldham	Manning Rollerson
Edward Garcia	Keith Stumbaugh
Larry Fansher	Pam Tilley

Visitors, Via Teleconference:

Amanda Petty	Melissa Washington
Ava Waddell	Amanda Petty
Vander Williams	Joyclen Phil

Call to order.

Mayor called the meeting to order at 6:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Invocation was led by City Manager Tim Kelty, and the Pledge was led by City Attorney Chris Duncan.

CITIZENS' COMMENTS:

Members of the public are allowed to address the City Council at this time, and must include name and address. Note, specific factual information or a recitation of existing policy may be furnished in response to an inquiry made, but any deliberation, discussion, or decision with respect to any subject about which the inquiry was made shall be limited to a proposal to place such subject on the agenda for a subsequent meeting for which notice is provided in compliance with the Texas Open meetings Act unless said notice appears herein. The public is reminded that there is a (4) minute time limit as approved by City Council on June 21, 2010.

Pam Tilley spoke to council of her concerns for the residents of East End, and the accosting that is coming from the attorneys that represent the Port. She asked the Mayor and Council what the city is going to do for the residents? She asked where is the representation for the East End from the city? She also asked who is responsible for the maintenance in the East End? She said that the residents in the East End of Freeport are suffering.

Tommy Pearson 225 S. Front, asked Council about the pumps on Ave A.

Manning Rollerson spoke to Council about being accosted by the Port. He said that businesses are suffering because of the city and the mandates. He spoke of the property that he is needing to buy for his church. Mr. Rollerson spoke his concerns of the homeless people in the East End of Freeport.

Sam Reyna 2002 North Ave G, he spoke to Council about the inspections being done throughout the City. He said that Mr. Ramirez and Mr. Shoemaker are not certified to be an electrical inspector, and they have done 333 inspections.

Melanie Oldham 922 West 5, spoke to council about the Texas Gulf Link Project. She opposes this project.

PRESENTATIONS/ANNOUNCEMENTS: Announcements by Mayor, City Council and/or Staff.

Presentation of employee service awards.

City Manager Tim Kelty presented the employee service awards to:

Lieutenant Ronald Brinkman for his 25 years of service.

Court Clerk Supervisor, Emily Jimenez for her 10 years of service.

Introduction of new City Employees.

City Manager Tim Kelty introduced the new City Employees to Council.

Enesdel Soto, Freeport Public Works, Maintenance Technician. Hired December 2020

Brian Faught, Freeport Firefighter/EMS. Hired November 2020.

COUNCIL REGULAR AGENDA:

Consideration and possible action on the approval of City Council meeting minutes from January 19, 2021, and Special City Council meeting minutes from January 25, 2021.

On a motion by Councilman Pena, to amend the meeting minutes from January 19, 2021, seconded by Councilman Cain, with all present voting "Aye" 5-0 Council unanimously approved as amended the meeting minutes from January 19, 2021, and the Special City Council meeting minutes from January 25, 2021 as written.

Mayor Bass opened the Public Hearing at 6:33 PM

Public Hearing: Public Hearing and possible action on Replat , of Subdivision plat of Lemur Express, Inc. Subdivision being a portion of all that certain Lyn T. Stockman called 574.09 acre tract as recorded in clerk's file NO. 2012-056854 of the Brazoria County official records in the William McDermott League Abstract 341 in the City of Freeport (ETJ) Brazoria County, Texas Lot 1, 1 Block November 2020.

Building and Code Director, Billy Shoemaker presented to council a Replat of Subdivision plat of Lemur Express, Inc. Subdivision being a portion of all that certain Lyn T. Stockman called 574.09 acre tract as recorded in clerk's file NO. 2012-056854 of the Brazoria County official records in the William McDermott League Abstract 341 in the City of Freeport (ETJ) Brazoria County, Texas Lot 1, 1 Block November 2020. Mr. Shoemaker said that this replat did go before Planning and Zoning and voted unanimously to approve.

Mayor Bass closed the Public Hearing at 6:35 PM.

On a motion by Councilman Cain, seconded by Councilman Muraira, with all present voting "Aye" 5-0 Council unanimously approved Replat of Subdivision plat of Lemur Express, Inc. Subdivision being a portion of all that certain Lyn T. Stockman called 574.09 acre tract as recorded in clerk's file NO. 2012-056854 of the Brazoria County official records in the William McDermott League Abstract 341 in the City of Freeport (ETJ) Brazoria County, Texas Lot 1, 1 Block November 2020.

Mayor Bass opened the Public Hearing at 6:35 PM.

Public Hearing: Public Hearing and possible action for an application for rezoning from R1 to C2 on property described as BCIC Division 14, a 4.006-acre part of tract 519, in the J.F. Fields Labor, Abstract no 62 Volume 2 Page 141 of the Plat Records of Brazoria County, Texas, Submitted by Vijay Patel of VMNK LLC (DBA Freeport RV Park).

Building and Code Director, Billy Shoemaker presented to council an application for rezoning from R1 to C2 on property described as BCIC Division 14, a 4.006-acre part of tract 519, in the J.F. Fields Labor, Abstract no 62 Volume 2 Page 141 of the Plat Records of Brazoria County, Texas, Submitted by Vijay Patel of VMNK LLC (DBA Freeport RV Park). Mr. Shoemaker said that the request is to rezone from a R1 to C2. He said that this was voted unanimously by Planning and Zoning to approve this rezone.

Melanie Oldham said that she opposes this rezone, she said that she feels this is spot zoning.

Nicole Mireles spoke in favor of this rezoning.

Councilman Cain asked about the building in question, he asked if this has been different businesses in the past? Billy Shoemaker said yes it has been.

Councilman Pena said that his concern is that it is a residential neighborhood. He asked if everything is zoned residential? Billy Shoemaker said that there is a section of residential, to the East of Jones Road. Councilman Pena asked what kind of business is being proposed for the building? Mr. Shoemaker said that there is not a current business going into the building right now.

Mayor Bass closed the Public Hearing at 6:37 PM.

On a motion by Councilman Muraira, seconded by Councilman Cain, with all present voting "Aye" 5-0 Council unanimously approved the application for rezoning from R1 to C2 on property described as BCIC Division 14, a 4.006-acre part of tract 519, in the J.F. Fields Labor, Abstract no 62 Volume 2 Page 141 of the Plat Records of Brazoria County, Texas, Submitted by Vijay Patel of VMNK LLC (DBA Freeport RV Park)

Discussion regarding the status and future of the VIC building, and potential for relocation of EDC offices to that site.

City Manager Tim Kelty presented to council the status and future of the VIC Building, and potential for relocations of the EDC Offices.

Mayor Bass said that he asked Mr. Kelty to put this on the tonight's agenda for discussion. Mayor Bass said that the EDC presented to council a letter of interest in using the building for EDC Office's, and there have been citizen questions of why we moved the Visitor Center. Mayor Bass said that the EDC is here to promote the city, and the VIC is here to welcome folks. He said that the EDC is requesting an assistant, this person can do work for EDC and as a City Employee for the Visitor Information Center.

Melanie Oldham, Keith Stumbaugh, Larry Fansher, Ed Garcia, and Ruben Renobato spoke in favor of the VIC being moved back to the Visitor Information Center Building, along with the EDC.

Manning Rollerson spoke of his concerns of the money that will be spent on this move.

Councilman Pena said that the EDC will have to discuss the usage of the building, if the EDC is allowed to move into the VIC building. He said that there will be discussion for the partnership with the VIC as well. Councilman Pena said that they will come up with a proposal to present to council to vote on. He said that the feedback from the public is to not have the VIC off of Highway 288.

Mayor Bass said that council will have the final say, but this is open for discussion and this may be a way to save money, so that we can put more into the streets and drainage.

Consideration and possible action approving Resolution No. 2021-2671 on approving a donation from the Pasadena Police Department for 20 body cameras.

Police Chief Ray Garivey presented to council Resolution No. 2021-2671 on approving a donation from the Pasadena Police Department for 20 body cameras. He said that currently the PD has 16 body cameras that are shared between the patrol division at the PD. He said that he is asking council to approve this resolution so that it can be presented to Pasadena PD for the donations of the body cameras. Chief Garivey said this will save our PD about \$16,000.00.

Mayor Bass asked if we can do our own maintenance on these cameras? Chief Garivey said no.

On a motion by Councilman Cain, seconded by Councilman Pena, with all present voting "Aye" 5-0 Council unanimously approved Resolution No. 2021-2671 on approving a donation from the Pasadena Police Department for 20 body cameras.

Consideration and possible approval of Ordinance No. 2021-2625 for Budget Amendment # 1 for FY 2020-2021.

Assistant City Manager Stephanie Russell presented to council Ordinance No. 2021-2625 for Budget Amendment # 1 for FY 2020-2021. Ms. Russell said that she recommends the approval of this Ordinance for Budget Amendment #1.

Melanie Oldham said that she was glad extra money was found. She asked if the \$15,000.00 recodification is something that can be done in house. Ms. Russell said no.

Ruben Renobato asked about the \$15,000.00, if it was additional cost for the zoning ordinance work?

Mayor Bass said that \$102,000.00, is contracted for Zoning Ordinance and that will not change. The \$15,000.00 is for the recodification of the City's Code of Ordinances.

Councilman Pena asked about how the CRF funds were spent, what funding was left and what the City was going to do with the additional funding?

Ms. Russell informed him that Council approved the CRF spending plan last fall and all funds were submitted in accordance with the plan in December and are currently being audited. There are not any remaining funds, however; the reimbursement will go into the General Fund and ultimately become part of unassigned fund balance

Mayor Bass said that if we had not had the CRF, we already had funds allocated and budgeted. He said that there may not have been hazard pay, nor the same amount of PPE, we would have had to go into other funds.

On a motion by Councilman Pena, seconded by Councilman Cain, with all present voting "Aye" 5-0 Council unanimously approved Ordinance No. 2021-2625 for Budget Amendment # 1 for FY 2020-2021.

Consideration of approval of repair to the Trestle Bridge Storm Water Pump Station.

Freeport Public Works Director, Lance Petty presented to council the approval of repair to the Trestle Bridge Storm Water Pump Station, he said that the cost will be \$24,800.00 to repair and rebuild Pump #1. He said that this pump needs a complete rebuild.

Mayor Bass said this pump is off of 2nd Street.

Councilman Pena asked if there will be a maintenance agreement on this repair? Mr. Petty said No, but that he is in the process of finding a company to do scheduled annual maintenance, pulling the pumps twice a year. Once the proposal comes in, he will present it to Mr. Kelty. Mr. Petty said that this will cover all the pumps.

On a motion by Councilman Yates, seconded by Councilman Muraira, with all present voting "Aye" 5-0 Council unanimously approved the repair to the Trestle Bridge Storm Water Pump Station.

Lance Petty said that the pump station on Ave A was bid out, and we are waiting on the signed contract to come back. He said that this will be a total electrical rebuild.

Consideration and possible action regarding Task Authorization #15 with Freese and Nichols for the development of a Certified Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP).

City Manager Tim Kelty presented to council Task Authorization #15 with Freese and Nichols for the development of a Certified Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP). He said that this is a Federal Mandate. He said that we have two deadlines to meet, one in the summer and one on December 31. Mr. Kelty said that the cost is \$65,000.00.

Mayor Bass asked if this will require a budget amendment? Mr. Kelty said if it does it will be from the Utility Fund.

Mayor Bass asked if we anticipate any bad news from these risk assessments? Mr. Kelty said we do not expect any. Mayor Bass asked Chief Motley if he would be a part of this? Chief Motley nodded yes.

On a motion by Councilman Pena, seconded by Councilman Cain, with all present voting "Aye" 5-0 Council unanimously approved Task Authorization #15 with Freese and Nichols for the development of a Certified Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP).

WORK SESSION:

Mayor Bass said that he has asked Mr. Duncan to give Freeports legal view about East End and the lawsuits.

Mr. Duncan said that the Port is a Governmental Entity in itself and they have the authority to take peoples property by Eminent Domain under the law. He said that the city is not a party to the individual lawsuits filed by the Port, and cannot just jump into the lawsuit as a random third party. He said that the city cannot spend money on a third-party lawsuit. Mr. Duncan said that that if the lawsuit involves public property then the city can defend this lawsuit. It cannot defend private property interest.

Ms. Tilley said that the residents are not being informed. She said that the attorneys are harassing residents, she said we just need to be informed and who do the residents speak with.

Mayor Bass said you must retain an Attorney.

Councilman Pena thanked Ms. Tilley for coming to the meeting and making her comments, he gave her his contact information. Councilman Pena said that he has heard the concerns of the residents of East End. He told Ms. Tilley to feel free to reach out to him. He spoke of the Web QA and said that he will be submitting some request, he said that he is interested in the process. He said that some maintenance issues are the sidewalk on 2nd Street and Oak Street. He said that there is flooding in the alleys, he is not sure if it is a water or sewage leak, but asked Mr. Kelty to check into this. He said that the decorative lighting on 288 and Yellowstone needs to be replaced, he will make a maintenance request on this. Gulf Blvd and 288 has three sets of lights that are not working. He asked to that the COVID information be put on the city website, he said that this was done and the information is under COVID-19 link, but he would like to see it on the home page. He thanked Mr. Kelty for getting this done. Councilman Pena said that he would like more discussion of CRF Funds he would like this to be on an upcoming agenda. Councilman Pena asked Ms. Tillie to reach out to him, he said that he is listening.

Councilman Cain said that on the corner of 7th and Pecan there is a fire hydrant that is covered with a trash bag, he asked if there is any status of when this will be repaired. Mr. Kelty said that there is a significant number of hydrants that are out and we are working to get these repaired. Mr. Cain asked if this is an age issue or lack of maintenance. Mayor Bass said that he wants Mr. Meeks at the next meeting, he wants answers on this. He asked if this puts us in danger. He also said that he wants an update on the website for the residents. Fire Chief Motley said they have gone through the city and got a list of which hydrants are down, he said if there is a black bag on a hydrant, it means the hydrant is completely out of service. Fire Chief Motley explained that the average length of hose on the fire truck is 1000 feet, and there are always other stations called in to assist if there is a fire, so the emergency will be handled. Nicole Mireles asked how do these not work; do we not do maintenance on these? Mayor Bass said that there should be an annual report. Councilman Cain asked Chief Motley if houses with boarded up windows is a safety concern to first responders. Chief Motley said that a window is a second means to get out. He said that it is not allowed per the residential code. Mayor Bass asked if these homes have people that are living in them? Councilman Cain said yes. He asked if there is an ordinance to enforce this? Chief Motley said he will look into this. Councilman Cain said that if we cannot find this, then for safety reasons we need to put this into the codes. Mr. Kelty said that if a home is being occupied bedroom windows cannot be boarded up otherwise it does not meet the residential code. Billy Shoemaker said that this is in our code.

Councilman Muraira asked about the inspection sheet from the code department that he requested in the last meeting. Mr. Shoemaker said that he is working on a new spreadsheet that will offer more detail on the inspections. Councilman Muraira asked about the lighting at the basketball court, he said that there are no lights there, it is dark. Mr. Petty said that the lights have been ordered, and once they are here they will be replaced. Councilman Pena said that the parking lot at the PD is very dark, can we get this on the radar to get lighting here. He also said that the building downtown has been boarded up, but only half way. Councilman Muraira reminded Mr. Petty of the medians that need to be painted, the library doors that need to be painted, and the three-point line on the basketball court that needs to be painted. Councilman Muraira said that this is on the to do list.

Councilman Roy Yates said that there are a lot of junk houses in his ward, he said that some of these have been there for years. He said that he will drive around and make a list of the houses so we can see where we stand on these. He said that they are a danger. He also spoke of the traffic light on 288 and Ave A, he asked if he was the only one that has noticed how long you have to sit at this light.

Mayor Bass said that our positive cases are still high in Freeport. He said that he encourages everyone to follow the orders, it helps to slow the spread. He said that it is important that city employees follow these guidelines because we are ambassadors in the City and we need to follow our own guidelines.

City Manager Tim Kelty said that we will start interviewing for a Finance Director next week. He also said that we have received a request for information from the GLO on one of the two grants, he said that this is positive news.

Councilman Pena asked if there is a resident requirement for the Finance Director position? Mr. Kelty said no there is not. Councilman Pena said that he would like this requirement for any Executive Director position. Mayor Bass said that he believes that the charter only requires the City Manager to live in the City. If this is something that wants to be changed then the Charter Review will need to make the recommendation to council so that it can be on the Charter Election.

Update on reports / concerns from Department heads

No comments from Department Heads.

Open session was closed at 8:09 pm and Council entered into Executive Session.

CLOSED SESSION:

Executive Session regarding a.) (Potential Litigation) consultation with city attorney b.) (Deliberations about Real Property), open space program, in accordance with Government Code Annotated, Chapter 551, Sections 551.071, 551.072.

REGULAR SESSION

Mayor Bass reconvened regular session at 8:50 P.M.

There was no action taken from executive session.

Adjourn

On a motion by Councilman Muraira, seconded by Councilman Cain, with all present voting "Aye", Mayor Pro Tem Roy Yates adjourned the meeting at 8:51 PM.

Mayor, Brooks Bass
City of Freeport, Texas

City Secretary, Betty Wells
City of Freeport, Texas



City Council Agenda Item # 5

Title: Consideration and possible action regarding Ordinance No. 2021-2626 Changing the Zoning Classification from R1 to C2, on property described as BCIC Division 14, a 4.006-acre part of tract 519, in the J.F. Fields Labor, Abstract no 62 Volume 2 Page 141 of the Plat Records of Brazoria County, Texas, Submitted by Vijay Patel of VMNK LLC (DBA Freeport RV Park).

Date: February 16, 2021

From: Billywayne Shoemaker, Building Official

Staff Recommendation:

Staff recommends adoption of the ordinance.

Item Summary:

This ordinance is the necessary instrument to cause the change approved at the last council meeting regarding this rezoning. All zoning changes must be done by ordinance. This changes nothing from the previous action by council accept to utilize the proper process and instrument for the action

As previously acted upon this formally rezones from R-1 (single family residential) to C-2 (general commercial) the property described above.

Special Considerations: None

Financial Impact: None

Board or 3rd Party recommendation:

The Planning and Zoning board and City Council has already held public hearings and voted in support of this change.

Supporting Documentation:

Ordinance

AN ORDINANCE OF THE CITY OF FREEPORT, BRAZORIA COUNTY, TEXAS, CONTAINING FINDINGS OF FACT AND CONCLUSIONS OF LAW; AMENDING THE ZONING ORDINANCE OF SAID CITY TO CHANGE THE ZONING CLASSIFICATION OF BCIC DIVISION 14, A 4.006 ACRE PART OF TRACT 519, IN THE J.F. FIELDS LABOR, ABSTRACT NO. 62, VOLUME 2, PAGE 141 OF THE PLAT RECORDS OF BRAZORIA COUNTY, TEXAS, CITY OF FREEPORT, BRAZORIA COUNTY, TEXAS, KNOWN LOCALLY AS 2008 JONES ROAD, FREEPORT, TEXAS, FROM ITS PRESENT ZONING CLASSIFICATION OF R-1 ONE FAMILY DISTRICT, TO A NEW ZONING CLASSIFICATION OF C-2 BUSINESS DISTRICT; RATIFYING AND CONFIRMING ALL ACTIONS PREVIOUSLY TAKEN BY THE PLANNING AND ZONING COMMISSION OF SAID CITY OR THE CITY COUNCIL, OR BOTH; CONTAINING A SEVERANCE CLAUSE; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT AND BE IN FORCE FROM AND AFTER ITS PASSAGE AND ADOPTION.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, BRAZORIA COUNTY, TEXAS:

SECTION ONE--Findings of Fact and Conclusions of Law.

The City Council of the City of Freeport, Brazoria County, Texas, ("the City") makes the following findings of fact and conclusions of law, viz:

First, that the public hearings required by the Zoning Enabling Act of the State of Texas, codified as Section 211.001, et seq., of the Texas Local Government Code, have been conducted in the manner and at the time required.

Second, that not less than fifteen (15) days prior to the date of such hearings, public notice thereof was published once in the Brazosport Facts, a newspaper of general circulation in and the official newspaper of the City, stating the date, time and place of such hearings.

Third, that not less than ten (10) days before the date of such hearings, written notice of the proposed change in classification was proposed and to all owners of property located within two hundred (200') feet of such property.

Fourth, that after considering evidence submitted at such hearings, the City Council of the City is of the opinion and finds that the conditions which warranted the classification of the hereinafter described property as -- at the time of the adoption of such classification for such

property have substantially changed; that conditions now exist which indicate that the classification of such property as R-1 One Family District is no longer appropriate and, considering the community as a whole and the present Comprehensive Zoning Plan of the City, such property should be reclassified for purposes of zoning and the zoning of such property changed from R-1 One Family District to C-2 Business District.

Fifth, that the health, safety, morals and general welfare of the inhabitants of the City will best be served by the adoption of this ordinance and the change in zoning classification hereinafter mentioned.

SECTION TWO--Comprehensive Zoning Ordinance Amended and Zoning Changed.

The comprehensive zoning ordinance of the City of Freeport is hereby amended and supplemented to provide that the following described parcel of land within the corporate limits of the City, to-wit:

BCIC DIVISION 14, A 4.006 ACRE PART OF TRACT 519, IN THE J.F. FIELDS LABOR, ABSTRACT NO. 62, VOLUME 2, PAGE 141 OF THE PLAT RECORDS OF BRAZORIA COUNTY, TEXAS, CITY OF FREEPORT.

Locally known as 2008 Jones Road, Freeport, Texas,

be and the same is hereby reclassified for purposes of zoning as C-2, Business District as defined in Section II of the Appendix to said Ordinance and that the zoning of said land should be and the same is hereby changed from R-1 Residential District to C-2 Business District.

SECTION THREE--Ratification and Confirmation.

The City Council of the City hereby ratifies and confirms any and all action taken by the Planning and Zoning Commission thereof or the City Council, or both, in connection with the change in zoning classification evidenced by this ordinance, including but not limited to the calling of a public hearing required by said Zoning Enabling Act, the giving of public notice of such hearings, the giving of written notice to the owners of property which is the subject of such and to

the adjoining property owners, the making of preliminary and final reports with respect to such change and the conducting of the public hearings required by said Act and said Ordinance.

SECTION FOUR--Severance Clause.

In the event any section or provision of this ordinance is found to be unconstitutional, void or inoperative by the final judgment of a court of competent jurisdiction, such defective provision, if any, is hereby declared to be severable from the remaining sections and provisions of this ordinance and such remaining sections and provisions shall remain in full force and effect.

SECTION FIVE--Effective Date.

This ordinance shall take effect and be in force from and after its passage and approval.

READ, PASSED AND ADOPTED this _____, day of February, 2021.

**Brooks Bass, Mayor,
City of Freeport, Texas**

ATTEST:

APPROVED AS TO FORM ONLY:

**Betty Wells, City Clerk
City of Freeport, Texas**

**Christopher Duncan, City Attorney
City of Freeport, Texas**



City Council Agenda Item # 6

Title: Presentation, Discussion, and Possible Action Regarding Salary Survey 2020-2021 for Public Safety Personnel

Date: February 16, 2020

From: Stephanie Russell, ACM/Finance Director

Staff Recommendation:

Staff recommends proceeding with the first phase of proposed salary increases for Public Safety.

Item Summary:

The City conducted a city-wide salary and benefits survey with the assistance of Strategic Government Resources (SGR) for the data collection.

Background Information:

In 2019 the City implemented a Merit-based pay program tied to a standardized performance management system. In 2020 pay increases became a combination of cost of living percentages and a percentage tied to performance ratings. Since the City has not updated its salary structure in several years, it was recommended that a Salary Survey be conducted to assess the competitiveness of the City's pay plan.

Special Considerations:

Due to the immediate need to address the starting pay for police officers and firefighters, this initial report was limited to public safety.

Financial Impact:

The proposed financial impact at this time is \$140,100. While this can be absorbed within the current salaries and benefits budgeted for FY2020-2021, should Council proceed with the recommendations, a future budget amendment will be required to allocate funding to the appropriate departments.

Board or 3rd Party recommendation: N/A

Supporting Documentation:

City of Freeport, Salary Survey 2020-2021, Public Safety Personnel



Salary Survey 2020-2021 Public Safety Personnel

City of Freeport

This report was developed by the City of Freeport Finance Department in conjunction with Administration, Human Resources, Fire, and Police Departments utilizing original data collected by Strategic Government Solutions.



Background

In 2019 the City implemented a Merit-based pay program tied to a standardized performance management system. In 2020 pay increases became a combination of cost of living percentages and a percentage tied to performance ratings. Since the City has not updated its salary structure in several years, it was recommended that a Salary Survey be conducted to assess the competitiveness of the City's pay plan.

Comparison Cities

A foundational step in the process is identifying the cities and/or organizations that are the most relevant for comparison. To ensure that the survey includes data from municipalities and organizations that are comparatively relevant, multiple criteria including, but not limited to, geography, organizational structure, demographics, local industry, similar facilities, and community characteristics were used to develop the list of comparison cities. Additionally, City Council was provided input on the list. In total, 20 cities were surveyed on behalf of Freeport.

City	Population	Brazoria County	Paid Fire*
Pearland	117,867	Y	Y
Galveston	50,039	N	Y
Texas City	47,902	N	Y
La Porte	35,386	N	Y
Lake Jackson	27,377	Y	
Alvin	26,154	Y	
Angleton	19,410	Y	
Bay City	17,681	N	
La Marque	16,225	N	Y
Freeport	12,098	Y	Y
Clute	11,524	Y	
Rockport	10,957	N	
Manvel	9,143	Y	
Mont Belvieu	5,555	N	
West Columbia	3,896	Y	
Richwood	3,851	Y	
Sweeny	3,739	Y	
Brazoria	3,094	Y	
Jones Creek	2,192	Y	
Oyster Creek	1,278	Y	

* Due to the lack of comparison cities for the Fire Department, the cities of Richmond, Rosenberg and Sugar Land were added to this department's pool of cities.



Methodology

The City conducted a city-wide salary and benefits survey with the assistance of Strategic Government Resources (SGR) for the data collection. This included: review of the organization's current salary data, job descriptions and any comparative data provided by organization; development of job summaries and a survey instrument; finalization of peer organizations to survey; dissemination of surveys; follow-up on survey responses; and clarification on responses as needed.

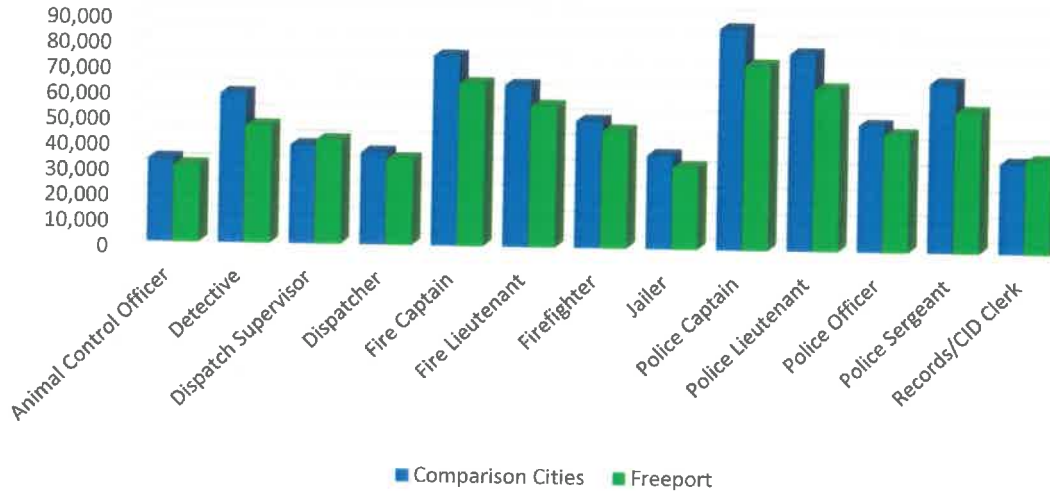
After the data was collected and verified, outliers +/-2 from the standard deviation were eliminated. The average and median minimums were calculated for each position and the proposed minimum is the average of the two. The percent increase from the minimum to the maximum was calculated for each response and the average across all responses and positions was utilized for the proposed range spread. The average range spread is 45.5 percent from the minimum to the maximum.

While all positions were surveyed, this initial report was limited to Public Safety Personnel. The Chiefs have been excluded and will be evaluated with other Department Heads in the future. Additionally, the Administrative Assistant positions were excluded because they are in multiple departments across the city.



Survey Results

Minimum Market Average vs. Freeport Minimum



Title	Minimum Average	Minimum Median	Max Average	Proposed Min	Proposed Max	% Increase on Actual	Est. Financial Impact*
Fire/EMS							86,907
Firefighter	49,357	47,855	67,711	48,600	70,700	5.3%	35,280
Fire Lieutenant	61,802	61,422	80,940	61,600	89,700	11.3%	26,926
Fire Marshal	74,857	74,764	110,334	74,800	108,900	12.9%	24,701
Fire Captain	72,959	74,577	98,155	73,800	107,400	0.0%	0
Police							265,745
Dispatcher	35,930	35,949	50,853	35,900	52,200	6.3%	19,939
Dispatch Supervisor	38,850	37,188	57,554	38,000	55,300	0.0%	0
Records/CID Clerk	35,482	35,938	52,526	35,700	52,000	0.0%	0
Animal Control Officer	32,535	32,154	49,335	32,300	47,000	6.7%	5,070
Jailer	35,934	35,593	52,433	35,800	52,100	11.4%	9,231
Police Officer	49,484	48,353	69,723	48,900	71,200	6.0%	78,186
Police Sergeant	65,777	62,693	85,385	64,200	93,400	16.0%	63,844
Police Lieutenant	76,401	72,920	102,940	74,700	108,700	17.0%	16,109
Police Captain	84,740	87,464	123,644	86,100	125,300	18.6%	20,164
Detective	57,144	56,408	81,696	56,800	82,700	23.1%	53,201
Grand Total							352,652

**The estimated financial impact includes both base salary and benefits.*



Identifying Capacity

Historical revenue and expenditures were analyzed to determine a trend. Capital expenditures and one-time outliers were removed in order to reach a standard deviation of less than 2 for each year. Based on the historical trend, the city has the capacity to add over \$500,000 a year to its fund balance. Since this does not include capital expenditures, it is not recommended to use all \$500,000 on additional salaries and benefits. However; it does provide a conservative estimate for what funding is forecasted to be available in the future.



* Excludes major one-time outliers and all Capital Expenses.

Recommendations for Implementation

The original budget for FY2020-2021 included about \$100,000 across departments for implementation of the salary survey citywide. The initial annual cost for just Public Safety Personnel is over \$352,000. Therefore, it is recommended to phase in the increases over several years, starting with Public Safety.

Based on vacancy savings and current year salary projections, there is estimated to be over \$150,000 (this includes the \$100,000 originally budgeted) available in Salaries and Benefits at the end of the fiscal year. Rather than go to the full percent increase across all positions, one option is to make the first increase equal across the department. For example, the minimum proposed increase in the Police Department was 6% (police officer) and the minimum in the Fire Department is 5.3% (firefighter). This will address the immediate need for police officer and firefighter recruitment and retention while remaining equitable across the ranks. The full cost of this is over \$140,000 this fiscal year and over \$214,000 next year. Based on the capacity analysis above, the City has the capacity to absorb this increase this current fiscal year.

Depart.	Full Annual Cost at Proposed Rates	Cost at Proposed Rates for Remaining FY	Full Annual Cost at Min % Increases	Cost at Min % Increase for Remaining FY
EMS	22,743	14,870	22,743	14,870
Fire	64,165	41,954	35,402	23,147
Police	265,745	173,756	156,115	102,075
Total	352,652	230,580	214,260	140,093



Future Years

While the proposed initial phase can be absorbed in this fiscal year, it is recommended to wait for the complete salary results for all other positions prior to implementing the next phase. This should be completed this fiscal year so that recommendations may be incorporated into next fiscal year.

Supplemental Information

Step Plans

Based on the respondents, none of the cities in the Brazosport area have a step plan. However; the Police Department has requested to keep a step plan model. Therefore; a proposed step plan is included for the new proposed salaries.

Yes	No
<ul style="list-style-type: none"> • West Columbia • Rockport • Galveston • Texas City • La Porte • Mt. Belvieu 	<ul style="list-style-type: none"> • Jones Creek • Richwood • Clute • Angleton • Lake Jackson

Education Pay

The City of Freeport provides education pay for all full-time employees in recognition of the highest degree earned according to the following schedule:

DEGREE	YEARLY	PER PAY PERIOD
Associate Degree	600.00	23.08
Bachelor Degree	1,500.00	57.70
Master Degree	2,500.00	96.16

All education pay is calculated based on the highest education level achieved (not multiple levels). In combination with Certification Pay in Section 9.17 the maximum combined pay for Education and Certification is \$ 5,000.00.



Certification Pay

The majority of responding cities do not offer certification pay for firefighters.

Yes	No	N/A
<ul style="list-style-type: none"> • Texas City • La Porte 	<ul style="list-style-type: none"> • Pearland • West Columbia • Richwood • Galveston • Angleton 	<ul style="list-style-type: none"> • West Columbia • Jones Creek • Rockport • Clute

The City offers the following certification benefits to certification(s) above and beyond minimum requirements stated in job descriptions. No changes to certification pay are recommended at this time.

POLICE/TCO	YEARLY
Intermediate	\$500.00
Advanced	\$1,000.00
Master	\$1,500.00
DEPARTMENT SPECIFIC	YEARLY
Language Interpreter	\$600.00
Functional Specialization	\$600.00
Secondary Specialization	\$300.00

FIRE/EMT	YEARLY
Intermediate	\$600.00
Advanced	\$900.00
Master	\$1,500.00
Fire Engine Operator/Driver	\$3,600.00
EMT-Intermediate	\$2,400.00
EMT-Paramedic	\$4,800.00



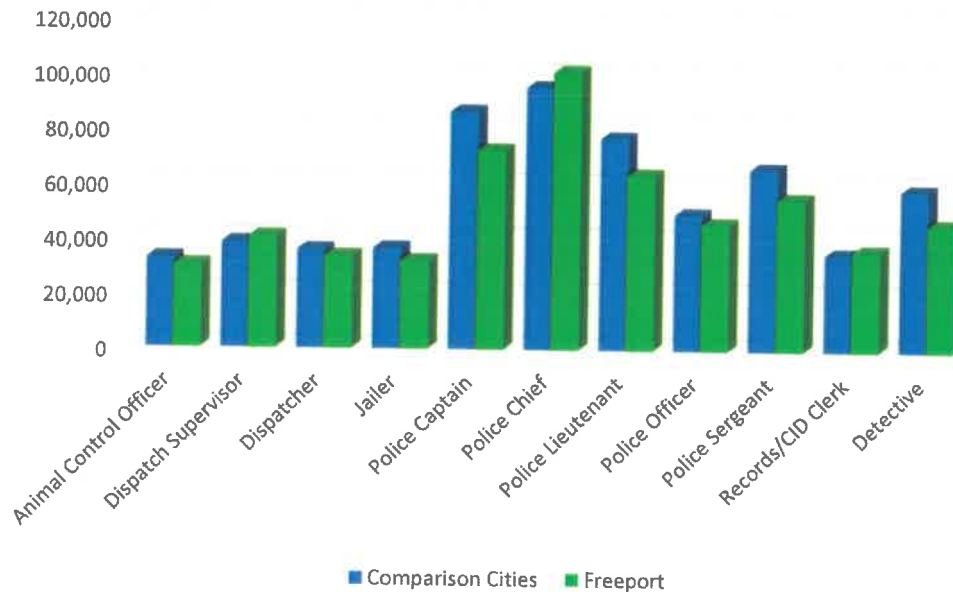
Summary of Salary Survey Results for Public Safety Personnel

Title	Minimum Average	Minimum Median	Max Average	Actual Average	Proposed Minimum	Proposed Maximum	% Increase on Min.	% Increase on Actual	# Empl.	Est. Financial Impact*
Fire/EMS	64,766	64,654	89,749	75,675	64,700	94,175	11.3%	29.5%	16	86,907
Firefighter	49,357	47,855	67,711	57,168	48,600	70,700	5.3%	5.3%	11	35,280
Fire Lieutenant	61,802	61,422	80,940	72,066	61,600	89,700	11.3%	11.3%	3	26,926
Fire Marshal	74,857	74,764	110,334	88,274	74,800	108,900	12.9%	12.9%	2	24,701
Fire Captain	72,959	74,577	98,155	85,191	73,800	107,400	15.6%	0.0%	0	0
Police	51,791	50,466	71,759	56,547	50,840	73,990	9.6%	105.0%	45	265,745
Dispatcher	35,930	35,949	50,853	40,457	35,900	52,200	6.3%	6.3%	7	19,939
Dispatch Supervisor	38,850	37,188	57,554	47,237	38,000	55,300	-6.7%	0.0%	1	0
Records/CID Clerk	35,482	35,938	52,526	40,707	35,700	52,000	-2.1%	0.0%	2	0
Animal Control Officer	32,535	32,154	49,335	38,880	32,300	47,000	6.7%	6.7%	2	5,070
Jailer	35,934	35,593	52,433	40,386	35,800	52,100	11.4%	11.4%	2	9,231
Police Officer	49,484	48,353	69,723	52,118	48,900	71,200	6.0%	6.0%	21	78,186
Police Sergeant	65,777	62,693	85,385	65,624	64,200	93,400	16.0%	16.0%	5	63,844
Police Lieutenant	76,401	72,920	102,940	82,730	74,700	108,700	17.0%	17.0%	1	16,109
Police Captain	84,740	87,464	123,644	91,447	86,100	125,300	18.6%	18.6%	1	20,164
Detective	57,144	56,408	81,696	65,881	56,800	82,700	23.1%	23.1%	3	53,201
Grand Total	54,331	54,936	75,449	62,573	54,800	79,757	10.1%	134.5%	61	352,652



Department	Police	
Average of Min Position	Comparison Cities	Freeport
Animal Control Officer	32,723	30,285
Dispatch Supervisor	38,640	40,741
Dispatcher	36,128	33,761
Jailer	36,693	32,142
Police Captain	86,764	72,600
Police Chief	95,695	101,271
Police Lieutenant	77,367	63,844
Police Officer	49,670	46,145
Police Sergeant	66,429	55,356
Records/CID Clerk	35,359	36,464
Detective	58,715	46,145

Minimum Market Average vs. Freeport Minimum



Salary Survey 2020-2021, Public Safety Personnel



Department Police

Title	Minimum Average	Minimum Median	Max Average	Actual Average	% Increase				# Empl.	Est. Financial Impact*
					Proposed Minimum	Proposed Maximum	on Min.	on Actual		
Dispatcher	35,930	35,949	50,853	40,457	35,900	52,200	6.3%	6.3%	7	19,939
Dispatch Supervisor	38,850	37,188	57,554	47,237	38,000	55,300	-6.7%	0.0%	1	0
Records/CID Clerk	35,482	35,938	52,526	40,707	35,700	52,000	-2.1%	0.0%	2	0
Animal Control Officer	32,535	32,154	49,335	38,880	32,300	47,000	6.7%	6.7%	2	5,070
Jailer	35,934	35,593	52,433	40,386	35,800	52,100	11.4%	11.4%	2	9,231
Police Officer	49,484	48,353	69,723	52,118	48,900	71,200	6.0%	6.0%	21	78,186
Detective	57,144	56,408	81,696	65,881	56,800	82,700	23.1%	23.1%	3	53,201
Police Sergeant	65,777	62,693	85,385	65,624	64,200	93,400	16.0%	16.0%	5	63,844
Police Lieutenant	76,401	72,920	102,940	82,730	74,700	108,700	17.0%	17.0%	1	16,109
Police Captain	84,740	87,464	123,644	91,447	86,100	125,300	18.6%	18.6%	1	20,164
Grand Total	51,791	50,466	71,759	56,733	50,840	73,990	96.2%	105.0%	45	265,745

**The Estimated Financial Impact includes the full salary and benefit costs to the City as of February 2021.*

Salary Survey 2020-2021, Public Safety Personnel



Department Police

Title	Minimum Average	Minimum Median	Max Average	Actual Average	Proposed Minimum	Proposed Maximum	% Increase on Min.	% Increase on Actual	# Empl.	Est. Financial Impact
Dispatcher	35,930	35,949	50,853	40,457	35,900	52,200	6.3%	6.3%	7	19,939
Comparison Cities	36,128	35,949	50,879	40,864						
Freeport	33,761	35,949	50,641	36,795	35,900	52,200	6.3%	6.3%	7	19,939
Dispatch Supervisor	38,850	37,188	57,554	47,237	38,000	55,300	-6.7%	0.0%	1	0
Comparison Cities	38,640	37,188	57,046	46,943						
Freeport	40,741	37,188	61,111	49,296	38,000	55,300	-6.7%	0.0%	1	0
Records/CID Clerk	35,482	35,938	52,526	40,707	35,700	52,000	-2.1%	0.0%	2	0
Comparison Cities	35,359	35,938	52,216	39,850						
Freeport	36,464	35,938	54,697	46,706	35,700	52,000	-2.1%	0.0%	2	0
Animal Control Officer	32,535	32,154	49,335	38,880	32,300	47,000	6.7%	6.7%	2	5,070
Comparison Cities	32,723	32,154	49,726	39,580						
Freeport	30,285	32,154	45,427	31,179	32,300	47,000	6.7%	6.7%	2	5,070
Jailer	35,934	35,593	52,433	40,386	35,800	52,100	11.4%	11.4%	2	9,231
Comparison Cities	36,693	35,593	53,487	42,183						
Freeport	32,142	35,593	48,213	33,197	35,800	52,100	11.4%	11.4%	2	9,231
Police Officer	49,484	48,353	69,723	52,118	48,900	71,200	6.0%	6.0%	21	78,186
Comparison Cities	49,670	48,353	69,757	52,082						
Freeport	46,145	48,353	69,217	52,514	48,900	71,200	6.0%	6.0%	21	78,186
Detective	57,144	56,408	81,696	65,881	56,800	82,700	23.1%	23.1%	3	53,201
Comparison Cities	58,715	56,408	83,775	67,218						
Freeport	46,145	56,408	69,217	52,514	56,800	82,700	23.1%	23.1%	3	53,201
Police Sergeant	65,777	62,693	85,385	65,624	64,200	93,400	16.0%	16.0%	5	63,844
Comparison Cities	66,429	62,693	85,566	65,650						
Freeport	55,356	62,693	83,034	65,412	64,200	93,400	16.0%	16.0%	5	63,844
Police Lieutenant	76,401	72,920	102,940	82,730	74,700	108,700	17.0%	17.0%	1	16,109
Comparison Cities	77,367	72,920	103,737	83,306						
Freeport	63,844	72,920	95,767	77,542	74,700	108,700	17.0%	17.0%	1	16,109
Police Captain	84,740	87,464	123,644	91,447	86,100	125,300	18.6%	18.6%	1	20,164
Comparison Cities	86,764	87,464	127,330	91,831						
Freeport	72,600	87,464	108,900	88,754	86,100	125,300	18.6%	18.6%	1	20,164



Position:		Dispatcher		
Agency	Average of Min	Average of Max	Average of Actual	
Comparison Cities				
Alvin				
Angleton	35,938	52,110	38,979	
Bay City	32,926	44,533	37,960	
Brazoria	36,132	54,653	44,879	
Clute	36,088		36,837	
Galveston	35,960	53,940	41,616	
Jones Creek				
La Marque				
La Porte				
Lake Jackson	35,110	49,150	39,654	
Manvel	38,646			
Mont Belvieu				
Oyster Creek	38,251	39,832		
Pearland	40,419	60,629	48,503	
Richwood				
Rockport	34,653	52,187	39,728	
Sweeny				
Texas City				
West Columbia	33,280		39,624	
Comparison Cities Avg	\$36,128	\$50,879	\$40,864	
Freeport	\$33,761	\$50,641	\$36,795	
Total Average	\$35,930	\$50,853	\$40,457	
Median	\$35,949	\$52,110	\$39,639	

Title		Dispatcher		
Sum of Proposed Min	Sum of Proposed Max	Sum of Percent Increase-Min	Sum of Financial Impact	
\$35,900	\$52,200	6.34%	\$19,939	



Position:		Dispatch Supervisor		
Agency	Average of Min	Average of Max	Average of Actual	
Comparison Cities				
Alvin	36,176	52,701	43,233	
Angleton	35,935	52,110	38,979	
Bay City	38,106	51,563	49,504	
Brazoria				
Clute				
Galveston				
Jones Creek				
La Marque	35,339		39,522	
La Porte	36,271	54,406	45,340	
Lake Jackson				
Manvel	40,560			
Mont Belvieu	47,529	76,047	73,044	
Oyster Creek				
Pearland				
Richwood				
Rockport	35,935	52,110	38,979	
Sweeny				
Texas City	41,912	60,382		
West Columbia				
Comparison Cities Avg	38,640	57,046	46,943	
Freeport	40,741	61,111	49,296	
Total Average	38,850	57,554	47,237	
Median	\$37,188	\$52,406	\$41,987	

Title		Dispatch Supervisor		
Sum of Proposed Min	Sum of Proposed Max	Sum of Percent Increase-Min	Sum of Financial Impact	
\$38,000	\$55,300	-6.73%	\$0	



Position: Records/CID Clerk

Agency	Average of Min	Average of Max	Average of Actual
Comparison Cities			
Alvin			
Angleton	35,938	52,110	38,979
Bay City			
Brazoria	32,154	48,643	34,321
Clute	37,419		39,978
Galveston	48,190	72,285	48,190
Jones Creek			
La Marque			
La Porte			
Lake Jackson			
Manvel			
Mont Belvieu	36,951	59,121	43,951
Oyster Creek			
Pearland	31,670	47,504	38,003
Richwood			
Rockport	31,366	47,178	35,526
Sweeny			
Texas City	29,182	38,667	
West Columbia			
Comparison Cities Avg	\$35,359	\$52,216	\$39,850
Freeport	\$36,464	\$54,697	\$46,706
Total Average	\$35,482	\$52,526	\$40,707
Median	\$35,938	\$48,074	\$38,491

Title Records/CID Clerk

Sum of Proposed Min	Sum of Proposed Max	Sum of Percent Increase-Min	Sum of Financial Impact
\$35,700	\$52,000	-2.10%	\$0



Position: Animal Control Officer

Agency	Average of Min	Average of Max	Average of Actual
Comparison Cities			
Alvin	27,260	40,296	33,057
Angleton	31,772	46,069	38,920
Bay City	29,869	40,394	38,646
Brazoria	32,154	48,643	38,251
Clute	32,344		41,392
Galveston	34,247	51,371	34,248
Jones Creek			
La Marque			
La Porte	34,879	52,313	43,596
Lake Jackson	30,451	42,640	34,039
Manvel			
Mont Belvieu	44,420	71,072	48,627
Oyster Creek			
Pearland	38,495	57,743	39,832
Richwood			
Rockport			
Sweeny			
Texas City	33,862	46,717	
West Columbia	22,922		44,772
Comparison Cities Avg	\$32,723	\$49,726	\$39,580
Freeport	\$30,285	\$45,427	\$31,179
Total Average	\$32,535	\$49,335	\$38,880
Median	\$32,154	\$46,717	\$38,783

Title: Animal Control Officer

Sum of Proposed Min	Sum of Proposed Max	Sum of Percent Increase-Min	Sum of Financial Impact
\$32,300	\$47,000	6.65%	\$5,070



Position:		Jailer		
Agency	Average of Min	Average of Max	Average of Actual	
Comparison Cities				
Alvin				
Angleton				
Bay City				
Brazoria	40,599	61,410	49,337	
Clute	32,157		32,157	
Galveston				
Jones Creek				
La Marque				
La Porte	36,271	54,406	45,340	
Lake Jackson				
Manvel				
Mont Belvieu				
Oyster Creek				
Pearland	34,916	52,374	41,899	
Richwood				
Rockport				
Sweeny				
Texas City	39,520	45,760		
West Columbia				
Comparison Cities Avg	\$36,693	\$53,487	\$42,183	
Freeport	\$32,142	\$48,213	\$33,197	
Total Average	\$35,934	\$52,433	\$40,386	
Median	\$35,593	\$52,374	\$41,899	

Title		Jailer		
Sum of Proposed Min	Sum of Proposed Max	Sum of Percent Increase-Min	Sum of Financial Impact	
\$35,800	\$52,100	11.38%	\$9,231	



Position: Police Officer			
Agency	Average of Min	Average of Max	Average of Actual
Comparison Cities			
Alvin	48,048	65,894	
Angleton	50,897	69,377	50,897
Bay City	46,322	62,670	49,109
Brazoria	48,353	73,137	59,383
Clute	46,363		47,174
Galveston	52,961	76,376	
Jones Creek	37,440	45,760	
La Marque	49,754	75,067	
La Porte	59,321	84,032	
Lake Jackson	52,953	68,846	60,900
Manvel	53,685		48,714
Mont Belvieu	61,850	82,262	65,073
Oyster Creek	46,800	56,888	54,184
Pearland	58,510	81,463	
Richwood	46,624	56,985	
Rockport	44,324	66,810	49,587
Sweeny			43,112
Texas City	52,674	80,783	
West Columbia	37,172		44,772
Comparison Cities Avg	\$49,670	\$69,757	\$52,082
Freeport	\$46,145	\$69,217	\$52,514
Total Average	\$49,484	\$69,723	\$52,118
Median	\$48,353	\$69,112	\$49,348

Title: Police Officer			
Sum of Proposed Min	Sum of Proposed Max	Sum of Percent Increase-Min	Sum of Financial Impact
\$48,900	\$71,200	5.97%	\$78,186



Position:		Detective		
Agency	Average of Min	Average of Max	Average of Actual	
Comparison Cities				
Alvin				
Angleton	54,305	74,233	55,973	
Bay City				
Brazoria	61,044	92,338	77,289	
Clute	51,418	92,338	52,961	
Galveston	74,878	76,376	74,878	
Jones Creek				
La Marque				
La Porte				
Lake Jackson	66,081	85,904	75,982	
Manvel			59,800	
Mont Belvieu				
Oyster Creek			57,366	
Pearland	58,510	81,463		
Richwood				
Rockport				
Sweeny			89,968	
Texas City			80,766	
West Columbia	44,772		47,195	
Comparison Cities Avg	\$58,715	\$83,775	\$67,218	
Freeport	\$46,145	\$69,217	\$52,514	
Total Average	\$57,144	\$81,696	\$65,881	
Median	\$56,408	\$81,463	\$59,800	

Title		Detective		
Sum of Proposed Min	Sum of Proposed Max	Sum of Percent Increase-Min	Sum of Financial Impact	
\$56,800	\$82,700	23.09%	\$53,201	



Position: Police Sergeant			
Agency	Average of Min	Average of Max	Average of Actual
Comparison Cities			
Alvin	62,483	73,362	
Angleton	62,693	82,986	62,795
Bay City	59,114	79,976	59,301
Brazoria	61,044	92,338	73,127
Clute	54,350		56,825
Galveston	79,100	89,768	
Jones Creek			
La Marque	75,065	84,864	
La Porte	83,345	96,324	
Lake Jackson	67,320	87,514	77,407
Manvel	62,795		
Mont Belvieu	73,007	97,100	78,078
Oyster Creek			59,093
Pearland	83,242	96,913	
Richwood	55,949	68,382	
Rockport	48,942	73,757	
Sweeny			
Texas City	87,233	89,072	
West Columbia	47,174		58,575
Comparison Cities Avg	\$66,429	\$85,566	\$65,650
Freeport	\$55,356	\$83,034	\$65,412
Total Average	\$65,777	\$85,385	\$65,624
Median	\$62,693	\$86,189	\$59,301

Title Police Sergeant			
Sum of Proposed Min	Sum of Proposed Max	Sum of Percent Increase-Min	Sum of Financial Impact
\$64,200	\$93,400	15.98%	\$63,844



Position:		Police Lieutenant		
Agency	Average of Min	Average of Max	Average of Actual	
Comparison Cities				
Alvin				
Angleton	72,392	96,346	72,392	
Bay City	65,187	88,192	68,801	
Brazoria	72,707	109,974	92,984	
Clute	65,042		66,928	
Galveston	91,893	101,391		
Jones Creek	49,920			
La Marque	83,491			
La Porte	99,216	110,697		
Lake Jackson	73,132	117,020	95,076	
Manvel				
Mont Belvieu	86,843	115,455	109,425	
Oyster Creek			88,042	
Pearland	99,911	109,028		
Richwood				
Rockport	56,763	85,530	63,482	
Sweeny				
Texas City	89,274		92,622	
West Columbia				
Comparison Cities Avg	\$77,367	\$103,737	\$83,306	
Freeport	\$63,844	\$95,767	\$77,542	
Total Average	\$76,401	\$102,940	\$82,730	
Median	\$72,920	\$105,210	\$80,217	

Title		Police Lieutenant		
Sum of Proposed Min	Sum of Proposed Max	Sum of Percent Increase-Min	Sum of Financial Impact	
\$74,700	\$108,700	17.00%	\$16,109	



Position: Police Captain

Agency	Average of Min	Average of Max	Average of Actual
Comparison Cities			
Alvin			
Angleton			
Bay City	68,432	92,602	81,067
Brazoria	81,693	123,568	113,082
Clute			
Galveston			107,433
Jones Creek			
La Marque			
La Porte			
Lake Jackson	87,464	139,942	113,713
Manvel	88,005		
Mont Belvieu			
Oyster Creek			71,552
Pearland	102,138	153,207	
Richwood			
Rockport			
Sweeny			59,645
Texas City	92,851		96,329
West Columbia			
Comparison Cities Avg	\$86,764	\$127,330	\$91,831
Freeport	\$72,600	\$108,900	\$88,754
Total Average	\$84,740	\$123,644	\$91,447
Median	\$87,464	\$123,568	\$88,698

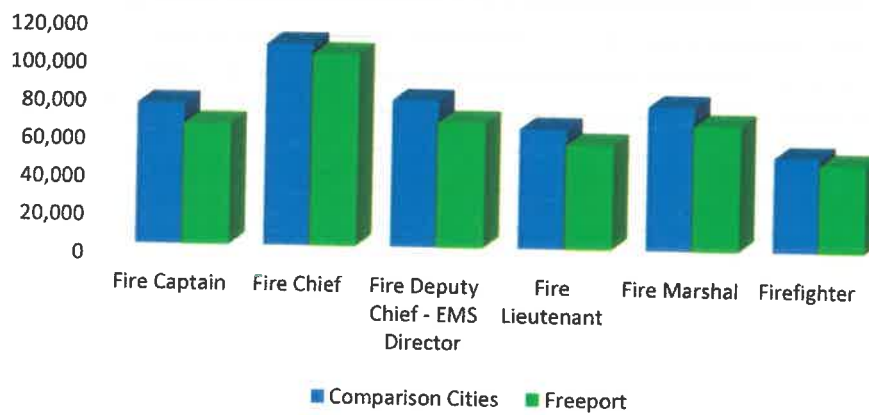
Title: Police Captain

Sum of Proposed Min	Sum of Proposed Max	Sum of Percent Increase-Min	Sum of Financial Impact
\$86,100	\$125,300	18.59%	\$20,164



Department	Fire/EMS	
Average of Min Position	Column Labels Comparison Cities	Freeport
Fire Captain	74,478	63,844
Fire Chief	106,353	101,271
Fire Deputy Chief - EMS Director	77,502	66,235
Fire Lieutenant	63,413	55,356
Fire Marshal	76,089	66,235
Firefighter	49,816	46,145

Minimum Market Average vs. Freeport Minimum



Salary Survey 2020-2021, Public Safety Personnel



Department Fire/EMS

Title	Minimum Average	Minimum Median	Max Average	Actual Average					# Empl.	Est. Financial Impact*
					Proposed Minimum	Proposed Maximum	% Increase on Min.	% Increase on Actual		
Firefighter	49,357	47,855	67,711	57,168	48,600	70,700	5.3%	5.3%	11	35,280
Fire Lieutenant	61,802	61,422	80,940	72,066	61,600	89,700	11.3%	11.3%	3	26,926
Fire Captain	72,959	74,577	98,155	85,191	73,800	107,400	15.6%	0.0%	0	0
Fire Marshal	74,857	74,764	110,334	88,274	74,800	108,900	12.9%	12.9%	2	24,701
Grand Total	64,766	64,654	89,749	81,782	64,700	94,175	45.1%	29.5%	16	86,907

**The Estimated Financial Impact includes the full salary and benefit costs to the City as of February 2021.*

Salary Survey 2020-2021, Public Safety Personnel



Department Fire/EMS

Title	Minimum Average	Minimum Median	Max Average	Actual Average	Proposed Minimum	Proposed Maximum	% Increase on Min.	% Increase on Actual	# Empl.	Est. Financial Impact
Firefighter	49,357	47,855	67,711	57,168	48,600	70,700	5.3%	5.3%	11	35,280
Comparison Cities	49,816	47,855	67,460	65,000						
Freeport	46,145	47,855	69,217	49,337	48,600	70,700	5.3%	5.3%	11	35,280
Fire Lieutenant	61,802	61,422	80,940	72,066	61,600	89,700	11.3%	11.3%	3	26,926
Comparison Cities	63,413	61,422	80,416	79,007						
Freeport	55,356	61,422	83,034	65,124	61,600	89,700	11.3%	11.3%	3	26,926
Fire Captain	72,959	74,577	98,155	85,191	73,800	107,400	15.6%	0.0%	0	0
Comparison Cities	74,478	74,577	98,951	85,191						
Freeport	63,844	74,577	95,767		73,800	107,400	15.6%	0.0%	0	0
Fire Marshal	74,857	74,764	110,334	88,274	74,800	108,900	12.9%	12.9%	2	24,701
Comparison Cities	76,089	74,764	111,903	89,920						
Freeport	66,235	74,764	99,353	75,100	74,800	108,900	12.9%	12.9%	2	24,701



Position: Firefighter			
Agency	Average of Min	Average of Max	Average of Actual
Comparison Cities			
Alvin			
Angleton			
Bay City			
Brazoria			
Clute			
Galveston	48,942	60,033	
Jones Creek			
La Marque	46,769		
La Porte			
Lake Jackson			
Manvel			
Mont Belvieu			
Oyster Creek			
Pearland	54,166	81,249	65,000
Richwood			
Rockport			
Sweeny			
Texas City	56,911	68,983	
West Columbia			
Sugar Land	\$51,234	\$69,176	
Richmond	\$44,088	\$61,739	
Rosenberg	\$46,604	\$63,581	
Comparison Cities Avg	\$49,816	\$67,460	\$65,000
Freeport	\$46,145	\$69,217	\$49,337
Total Average	\$49,357	\$67,711	\$57,168
Median	\$48,942	\$64,508	\$55,572

Title Firefighter			
Sum of Proposed Min	Sum of Proposed Max	Sum of Percent Increase-Min	Sum of Financial Impact
\$48,600	\$70,700	5.32%	\$35,280



Position:		Fire Lieutenant		
Agency	Average of Min	Average of Max	Average of Actual	
Comparison Cities				
Alvin				
Angleton				
Bay City				
Brazoria				
Clute				
Galveston				
Jones Creek				
La Marque				
La Porte				
Lake Jackson				
Manvel				
Mont Belvieu				
Oyster Creek				
Pearland	65,839	98,759	79,007	
Richwood				
Rockport				
Sweeny				
Texas City				
West Columbia				
Sugar Land	\$61,422	\$73,715		
Richmond	\$56,913	\$71,141		
Rosenberg	\$69,479	\$78,050		
Comparison Cities Avg	\$63,413	\$80,416	\$79,007	
Freeport	\$55,356	\$83,034	\$65,124	
Total Average	\$61,802	\$80,940	\$72,066	
Median	\$60,597	\$77,057	\$67,182	

Title		Fire Lieutenant		
Sum of Proposed Min	Sum of Proposed Max	Sum of Percent Increase-Min	Sum of Financial Impact	
\$61,600	\$89,700	11.28%	\$26,926	



Position: Fire Captain			
Agency	Average of Min	Average of Max	Average of Actual
Comparison Cities			
Alvin			
Angleton			
Bay City			
Brazoria			
Clute			
Galveston	75,489		81,488
Jones Creek			
La Marque	69,210		
La Porte	68,747	93,011	
Lake Jackson			
Manvel			
Mont Belvieu			
Oyster Creek			
Pearland	76,217	114,326	91,461
Richwood			
Rockport			
Sweeny			
Texas City	82,629		82,625
West Columbia			
Sugar Land	\$74,577	\$89,515	
Richmond			
Rosenberg			
Comparison Cities Avg	\$74,478	\$98,951	\$85,191
Freeport	\$63,844	\$95,767	
Total Average	\$72,959	\$98,155	\$85,191
Median	\$72,350	\$93,011	\$82,057

Title Fire Captain			
Sum of Proposed Min	Sum of Proposed Max	Sum of Percent Increase-Min	Sum of Financial Impact
\$73,800	\$107,400	15.59%	\$0



Position:		Fire Marshal		
Agency	Average of Min	Average of Max	Average of Actual	
Comparison Cities				
Alvin	60,000	87,421		
Angleton				
Bay City				
Brazoria	72,707	109,974	89,419	
Clute			\$49,082	
Galveston			107,432	
Jones Creek				
La Marque				
La Porte	76,820	110,795		
Lake Jackson	87,464	139,942	113,713	
Manvel			82,400	
Mont Belvieu	68,053	108,885	93,844	
Oyster Creek				
Pearland	84,029	126,044	100,835	
Richwood				
Rockport				
Sweeny				
Texas City			82,638	
West Columbia				
Sugar Land				
Richmond	\$83,551	\$100,261		
Rosenberg				
Comparison Cities Avg		\$76,089	\$111,903	\$89,920
Freeport		\$66,235	\$99,353	\$75,100
Total Average		\$74,857	\$110,334	\$88,274
Median		\$72,707	\$109,974	\$89,419

Title		Fire Marshal		
Sum of Proposed Min	Sum of Proposed Max	Sum of Percent Increase-Min	Sum of Financial Impact	
\$74,800	\$108,900	12.93%	\$24,701	



City Council Agenda Item # 7

Title: Continuing Discussion regarding 2020 Certificate of Obligation project designation.

Date: February 16, 2021

From: Tim Kelty, City Manger

Staff Recommendation:

Staff recommends that discussion continues regarding the plan for the use of the 2020 Certificate of Obligation Bond revenue, and that a resolution be adopted that identifies the specific projects that the bond is intended to address.

Item Summary:

Last year the City issued a certificate of obligation bond in the amount of \$8 Million dollars. That bond was broken down into 4 project areas:

- 1 Construction of improvements to and the equipment of city streets, sidewalks and related infrastructure;
- 2 Construction of improvements to and the equipment of city drainage facilities,
- 3 Construction of improvements to and the equipment of city hall;
- 4 Construction of improvements to and the equipment of city parks and recreational facilities. (this item was intended for Heritage House renovations)

The bond also allows for the expenditure of funds for professional services related to these four categories.

With the bond issue settling at \$8,000,000 for projects, based on the breakdown stated in the notice and ordinance funding is available from the bond as follows:

83.1%	\$6.65M	Streets and drainage
3.2%	\$252K	Stormwater Pump Station
8.8%	\$704K	City hall renovation
4.9%	\$392K	Heritage House renovation

Streets and Drainage

At the time the bond was issued it was discussed that the street and drainage work would be completed over a 3-year period and be supplemented by the General Fund to allow for an average annual expenditure of about \$2.5 Million on streets and drainage.

For the current budget year, the City has authorized an estimated \$515K for asphalt streets through the County. Freese and Nichols has estimated \$2.5 Million in the streets that they are currently engineering for concrete replacement.

We have also identified additional \$4.5 million potential asphalt and concrete street rehabilitation for the next two years, but made no commitment toward those streets.

Storm Water pump station

Upon the recommendation of Freese and Nichols Engineering, the City awarded a contract for the complete electrical rehab of the pump station behind the service center. The total cost of the work being done there is \$245,000

City Hall Renovations

During the early bond discussion, it was decided that City Hall needed to be renovated to allow for the relocation of City Council/Court Chambers to City Hall (freeing-up much needed space in the Police Department), and installing public restrooms on the first floor. Upon completion of the preliminary architectural/engineering evaluation of these proposed renovations to City Hall, a limited phase rehabilitation, which includes all the required modifications necessary to bring the building up to code, was estimated to cost \$1.4M. This total estimate included estimated engineering costs of 126,000 but is more than double what is available from the bond issue.

If we move forward on this project the next step would be to determine the appropriate scope of the project and authorize a contract for development of architectural design and construction specifications. If we moved forward with the limited development (including both bringing the building up to full code compliance and developing city council chambers and first floor restrooms), prior to awarding a construction contract after bids are received, additional funds would need to be identified and budgeted.

Heritage House Renovation:

While the initial bond discussion included \$392K for renovations to the Heritage house. Preliminary architectural projections estimated the cost to make the required improvements at over 600K. At the time this was brought to light, Council expressed a hesitancy to even spend the amount originally planned. In the bond ordinance, because this category was identified as "improvements to parks and recreation facilities", Council does have the option of redirecting these funds to other eligible projects.

Background Information: None

Special Considerations: None

Financial Impact: Undetermined

Board or 3rd Party recommendation: None

Supporting Documentation:



City Council Agenda Item # 8

Title: Consideration and possible action on approving amendments to the EDC By-Laws.

Date: February 16, 2021

From: Courtland Holman, EDC Director

Staff Recommendation:

FEDC Board recommends that City Council approve the amendments to the FEDC By-Laws.

Item Summary:

In formal action on February 9, 2021 The FEDC Board voted to recommend amendments to the FEDC Board By-Laws. The proposed amendments are (1) preventing board members from abstaining from voting and (2) Board members shall be required to attend in person a special board meeting if they request a special meeting.

Background Information:

The current By-Laws were amended in November, 2019, and subsequently approved by City Council. The specific proposed changes are identified in Red below:

The EDC Board approved motions to recommend that the Bylaws be amended to include in **Section 3.17 - Conduct of Business**. At the meeting of the Board, matters pertaining to the business of the Corporation shall be considered in accordance with rules of procedures as from time to time prescribed by the Board. At all meetings of the Board, the President of the board shall preside. The secretary of the Corporation shall act as secretary of all meetings of the Board, but in the absence of the secretary, the presiding officer may appoint any person to act as secretary of the meeting. *Directors in attendance of a meeting of the Board, shall vote in favor or against every item brought to a vote. Directors may not abstain in any vote, but may be recused from participating in a vote, under the legal provisions of recusal.*

and

Section 3.13 Special meetings of the Board may be called by the President on three days' notice to each director, either personally or by mail or by electronic mail; special meetings shall be called by the President, Secretary, or Executive Director in like manner on the written request of two or more directors. The secretary or the Executive Director shall give written notice to each director of each special meeting in person, by email, or facsimile transmission.

Special Considerations: None

Financial Impact: None

Supporting Documentation:



City Council Agenda Item # 9

Title: Discussion regarding residency for Director level positions within the city of Freeport

Date: February 16, 2021

From: Tim Kelty, City Manger
Jeff Pena, Councilman, Ward A

Staff Recommendation:

It was requested that City Council have discussion and make recommendations for the development of policy on this issue for future consideration.

Item Summary:

The issue is in regard to the benefits of having City Department heads reside within the City limits of the City of Freeport. And the options available to the city via policy to move in this direction and make it happen.

The benefits of having a department head live within the city are that it creates a stronger sense of home for the that community leader. He or she can more strongly identify with the community. The needs and issues of the community become more present, more relevant when they live in the place for which they are responsible. Their ability to respond to emergencies is that much greater.

Background Information:

Questions:

Can the City Council legally adopt a policy that requires department heads, or certain Department Heads, to reside within City Limits?

Can policy require that they live within certain proximity to the city?

What impact would a policy have on existing employees?

Can this be a consideration in the hiring decision?

Can there be incentive offered if it is not legal to mandate it?

What are the cons for taking this action?

Special Considerations

Currently only the City Manager is required to live within the City limits. That requirement was adopted by voters as a charter amendment several years ago.

Financial Impact: Undetermined

Board or 3rd Party recommendation: None

Supporting Documentation: None

Monthly Golf Course Report January 2021

January for Freeports favorite attraction was another very solid month. Our revenue was the second highest for a January. Our goal was \$35,000 and we ended the month at \$56,651. We are currently exceeding our goal this fiscal year by \$90,216.00 and seen the best winter numbers ever. We saw 1860 rounds of golf played as well for the month and continue to hold at 170 members. Our goal is to reach 200 members this spring and summer.

Some of our key contributors to the month were very low rainfall which equals more playable days, and the greens in the winter get very good feedback due to our overseed process. We also were able to host the Brazoswood Baseball Fundraiser which is normally played in Lake Jackson. With our marketing and word of mouth we have now secured three big events from the Lake Jackson course. Each of these three events have confirmed their spots next year as well.

As we move towards spring we have been focused on our tournament and event calendar and it is filling better than expected during this pandemic. Our new putting green will hopefully be ready to go by April 1st. I would encourage you all to come out and see the course and the amount of play we are receiving.

Thank you

Brian

Category	Prior Year	Goal	Actual	Difference
Green Fee	15,515	11,000	16,428	5,428
Rec(taxable)	0		0	0
Golf Cart	5,636	4,000	8,991	4,991
Merchandise	12,027	7,000	10,543	3,543
Prep Food	740	700	371	-329
Beer Sales	5,699	4,500	6,845	2,345
Drinks/Chips	2,080	1,500	1,758	258
Memberships	7,294	9,000	11,994	2,994
Total	48,991	37,700	56,930	19,230

Revenue for the fiscal years

	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-2021
October	\$ 47,009.00	\$ 39,020.00	\$ 44,541.00	\$ 42,949.00	\$ 40,175.00	\$ 50,996.00	\$ 41,662.00	\$ 40,670.00	\$ 34,325.00	\$ 35,953.00	\$ 33,172.00	\$ 40,639.00	\$ 27,027.00	\$ 34,039.00	\$ 47,407.50	\$ 62,202.91
November	\$ 27,799.00	\$ 33,807.00	\$ 33,020.00	\$ 44,707.00	\$ 39,303.00	\$ 36,034.00	\$ 42,510.00	\$ 44,313.00	\$ 28,636.00	\$ 26,980.00	\$ 19,944.00	\$ 31,995.00	\$ 30,448.00	\$ 23,229.00	\$ 43,338.77	\$ 64,634.00
December	\$ 34,148.00	\$ 25,466.00	\$ 37,308.00	\$ 36,530.00	\$ 20,950.00	\$ 35,136.00	\$ 31,312.00	\$ 32,256.00	\$ 29,786.00	\$ 29,645.00	\$ 26,178.00	\$ 24,651.00	\$ 20,856.00	\$ 40,933.00	\$ 48,990.47	\$ 56,927.48
January	\$ 38,163.00	\$ 19,599.00	\$ 23,783.00	\$ 40,207.00	\$ 21,224.00	\$ 27,521.00	\$ 49,248.00	\$ 25,563.00	\$ 37,898.00	\$ 20,982.00	\$ 36,242.00	\$ 57,636.00	\$ 30,342.00	\$ 30,229.00	\$ 23,365.55	\$ 56,651.51
February	\$ 29,092.00	\$ 31,360.00	\$ 29,207.00	\$ 40,299.00	\$ 16,893.00	\$ 32,118.00	\$ 27,440.00	\$ 36,248.00	\$ 32,762.00	\$ 31,605.00	\$ 30,448.00	\$ 30,449.00	\$ 21,772.00	\$ 26,749.00	\$ 37,454.31	\$ 56,303.83
March	\$ 44,484.00	\$ 50,244.00	\$ 45,181.00	\$ 51,193.00	\$ 52,873.00	\$ 64,305.00	\$ 39,594.00	\$ 58,128.00	\$ 44,011.00	\$ 29,929.00	\$ 34,261.00	\$ 39,413.00	\$ 30,449.00	\$ 52,056.00	\$ 52,147.00	\$ 82,079.00
April	\$ 52,898.00	\$ 44,170.00	\$ 54,841.00	\$ 60,003.00	\$ 58,698.00	\$ 57,655.00	\$ 57,937.00	\$ 46,802.00	\$ 51,866.00	\$ 33,553.00	\$ 28,234.00	\$ 58,911.00	\$ 60,713.00	\$ 82,079.00	\$ 13,723.75	\$ 28,942.99
May	\$ 49,583.00	\$ 50,784.00	\$ 59,984.00	\$ 65,535.00	\$ 46,083.00	\$ 53,246.00	\$ 57,607.00	\$ 51,940.00	\$ 56,256.00	\$ 48,499.00	\$ 30,164.00	\$ 50,065.00	\$ 57,692.00	\$ 62,730.00	\$ 28,942.99	\$ 62,154.13
June	\$ 38,039.00	\$ 52,831.00	\$ 65,674.00	\$ 62,065.00	\$ 59,492.00	\$ 59,357.00	\$ 61,151.00	\$ 55,923.00	\$ 48,913.00	\$ 26,082.00	\$ 8,162.00	\$ 37,417.00	\$ 53,075.00	\$ 58,322.00	\$ 62,154.13	\$ 50,746.13
July	\$ 40,396.00	\$ 35,250.00	\$ 58,329.00	\$ 62,141.00	\$ 40,405.00	\$ 52,427.00	\$ 50,465.00	\$ 50,193.00	\$ 44,700.00	\$ 43,387.00	\$ 36,186.00	\$ 37,656.00	\$ 52,448.00	\$ 69,071.00	\$ 50,746.13	\$ 58,155.52
August	\$ 40,352.00	\$ 41,420.00	\$ 38,504.00	\$ 63,134.00	\$ 48,395.00	\$ 44,385.00	\$ 45,158.00	\$ 48,075.00	\$ 46,545.00	\$ 43,727.00	\$ 30,306.00	\$ 23,868.00	\$ 58,221.00	\$ 67,005.00	\$ 58,155.52	\$ 57,786.23
September	\$ 35,529.00	\$ 37,527.00	\$ 23,756.00	\$ 49,098.00	\$ 41,066.00	\$ 44,276.00	\$ 42,282.00	\$ 34,895.00	\$ 25,984.00	\$ 21,813.00	\$ 26,082.00	\$ 2,160.00	\$ 15,674.00	\$ 38,567.00	\$ 57,786.23	\$ 57,786.23
Total	\$ 477,492.00	\$ 460,478.00	\$ 514,128.00	\$ 617,861.00	\$ 485,557.00	\$ 557,456.00	\$ 546,766.00	\$ 525,006.00	\$ 481,682.00	\$ 392,155.00	\$ 339,379.00	\$ 434,860.00	\$ 480,324.00	\$ 585,100.00	\$ 523,369.18	\$ 240,415.90

Memberships

Month	FY 2019	FY 2020
OCT	145	175
NOV	147	166
DEC	148	170
JAN	152	170
FEB	152	
MAR	154	
APR	186	
MAY	213	
JUN	222	
JUL	222	
AUG	216	
SEP	213	



Rounds of Golf

Month	FY 2019	FY 2020
OCT	1668	2396
NOV	1731	2407
DEC	1947	2022
JAN	931	1860
FEB	1649	
MAR	2379	
APR	1125	
MAY	1718	
JUN	2304	
JUL	2249	
AUG	2497	
SEP	2443	





PUBLIC WORKS MONTHLY REPORT

Date: January 2020

From: Lance Petty, Director of Public Works

Street / Drainage Division

- 1617 N. Ave Q- Install culvert for new driveway
- 1601 & 1607 Ave Q- form driveways over drainage culverts
- 517 S. Ave G – install 28’ of 12” culvert piping
- Alley on Maple between 4th and Broad – re centered culvert pipe
- Archer between Ave G and Ave H – graded ditch
- Maintain message boards
- 324 S. Ave G – grade ditch, set pipe and backfill
- Yaupon/Ave I – repair culvert pipe and backfill
- 1710 N Ave H – grade ditch in alley between Varner Wharton
- Install signs at Arrington Park
- 4th/Arbutus – jetted and cleaned out drainage culvert
- Repair fence at service center
- Pour concrete road repair at 1005 W. 9th
- Mow all quadrants
- Cleaned inlets city wide all quadrants
- Rake Bryan Beach x 4
- City wide street sweeping all quadrants
- Mow city owned lots
- Grade entrance at Bryan beach x 4
- Patch pot holes city wide
- Grade dirt at SFA from playground removal
- Hickory / 1st – set and pour curb and gutter
- Continue city wide curb painting



Parks Division

- Stephen F. Austin mow and weed eat grounds x 4
- Lincoln park mow and weed eat grounds x 3
- Mow levees @ Velasco bridge x 2
- Riverside Park mow and weed eat grounds x 4
- Arrington park mow and weed eat grounds x 4
- High school levee mow x 2
- FCH mow and weed eat grounds x 4
- W. Broad, League and Scotties mow and weed eat x2
- Library mow and weed eat grounds x 4
- FMP mow and weed eat grounds x 4
- Fire station 2 mow and weed eat grounds x 3
- Police Department mow and weed eat grounds x 4
- City Hall mow and weed eat grounds x 4
- Clean inlets
- Litter control at triangle at Bucees
- Mow Levee at Schuster House
- Flower beds – Yellowstone/Baywood/FMP/FCHP/ RIVER PLACE/ PD
- Field maintenance SFA and Riverside Daily
- Memorial Park grounds maintenance
- Litter control all city parks
- Park restrooms – Sanitize daily



Building Division

- Elevator inspection at City Hall
- Repair actuator on air handler at city hall
- Install spot cooler at city hall
- Maintenance on boiler room air compressor at city hall
- Repair outlet at FMP
- Remove and replace pole at FMP
- Repair name plate in council chamber
- Remove holiday banners
- Remove Christmas lights
- Replace banners and Texas flags at entrance
- Repair lights at velasco and 2nd st.
- Repair and re install 3 antique lights
- Repair ceiling tiles at brazosport college
- Pest control at Brazosport college
- Report citywide street light outages to centerpoint
- Float and texture wall at museum
- Repair hot water heater at city hall
- Repair water fountain at PD
- Repair lights at museum
- Repair lights at Library
- c/o air filters at museum
- repair colored lighting at city hall



Beach / Facilities Division

- Litter control Bryan Beach daily
- Litter control Surfside beach daily
- Litter control flood gate
- Litter control 2nd street
- Litter control Velasco/36
- Litter control city parks daily
- Sanitize / cleaning all city park restrooms daily
- Sanitize service center daily
- Sanitize Police Department daily
- Sanitize City Hall daily
- Sanitize museum daily
- Pressure wash city hall x 2 month

Projects

- Ball Field lights – on going
- Soccer Goals, Dirt, Sod – planning
- Ball Field infield soil senior field Riverside Park – on going
- County Interlocal Road Projects – began removal and replacement of curbs and gutters
- PD Roof - complete
- River Place roof – complete
- Fema beach/golf course maintenance road repairs – in engineering
- Trestle bridge pump repair – in process



FREEPORT POLICE DEPARTMENT

430 N. Brazosport Blvd • Freeport, TX 77541 • 979.239.1211 • Fax 979.239.2075

*Lt. Corey Brinkman
CID Commander*

*Raymond Garivey
Chief of Police*

*Capt. Danny Gillchriest
Patrol Division Commander*

To: Mayor and Council

During the Month of January, my officers responded to 1865 calls for service. Those calls include all crime related calls, calls for citizen assistance, Animal Control calls, citizen contact and traffic stops. Anytime an officer calls out on the radio, a call type is generated.

As confirmed COVID cases continue, we are still taking precautions by requiring mask when entering our building. We also have hand sanitizer at both entrance doors for visitors to sanitize their hands before entering the building as well.

The police department also continues wearing masks if within 6 feet of another person and each employee is still required to check their temperature daily as they arrive for work. Logs were maintained and forwarded over to Human Resources.

Significant Incidents:

We had three employees out who tested positive for the Corona virus. All three have since returned to work.

We had a robbery of the Circle K store where the suspect entered the store and grabbed items off the shelves and attempted to flee the store without paying. The clerk attempted to detain the suspect but after a small struggle, the suspect was able to get away. The suspect was ID and the case has been sent to the district attorney's office to be reviewed by a grand jury for charges.

We also had a Discharge of Firearm call at the Sienna Villa Apartments where a suspect discharged several rounds up into the air. The suspect was later identified. A warrant was issued for the suspect for Deadly Conduct and later arrested. No one was injured in this incident.

Community Events:

No community events in the month of January due to a rise in numbers of Covid cases.



To Protect, Serve, Model Integrity and Demonstrate Professionalism

Employee of the Month:

Stephanie Aborlante is the Employee of the Month for January. Stephanie is the Administrative Assistant to the Chief of Police. Over the past few months due to the Corona Pandemic, Stephanie has done an excellent job with managing payroll with employees being out sick. She has also kept up with much needed supplies which employees need to help protect themselves from the virus. Stephanie has also stepped up to work in dispatch when dispatchers were out sick due to the virus, all while continuing to complete her normal daily assignments.

Stephanie has gone above and beyond during the Corona pandemic to ensure that we as a police department continue to serve our wonderful citizens of Freeport without disruption of services. For this Stephanie has been selected as the Employee of the Month for January.

Open Positions:

We currently have one Police Officer position open but we have selected a candidate to fill this position.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Garivey', written over a large, light-colored oval shape.

Chief Raymond Garivey

Freeport Police Department

(979) 415-4187



CITY OF FREEPORT
FREEPORT FIRE & EMS DEPARTMENT

131 East 4th Street
Freeport, Texas 77541
Phone (979) 233-2111
Fax (979) 233-4103

Christopher Motley
Chief / EMC

Mike Praslicka
Deputy Chief
EMS Coordinator

Hydrant Maintenance:

Viola Water maintains the water supply and hydrant maintenance. The department checks fire hydrants for operation/function as a part of preplanning operations and training.

Emergency Management:

COVID-19 EM report provided at each city council meeting.
Review daily COVID-19 Brazoria County Health reports. Providing this data to Freeport Police Department for first responder notification under Freeport OEM Dispatch protocol.
Preparation of COVID-19 vaccine distribution to Brazoria County under BCOEM.
PPE: we are still receiving PPE from the state distribution program for COVID-19.

Declared Disaster: COVID-19

Personnel:

Fire Fighter Vacancy: One.
Offered employment to one applicant from the November 21, 2020 testing.
Interviewing on December 8-9, 2020. Accepted offer: December 10, 2020.
Firefighter/EMT-B Thomas Thornton started on January 11, 2021.
Application process has been open and testing since May 2020.
This set of applicants gathered since December 8, 2020
Application on file: 4
Cognitive testing 4
Retest physical agility: 0
No call / No show: 0
Physical agility: 01/23/2021
Results two candidates for interview.
Interviews scheduled for February 4, 2021
Note: 2/9/2021, Applicant background review is in progress.

Pending updates from City Administration on the salary survey in progress by SGR.

Training:

Preparing training grant applications for employee training.
Preparing to send six firefighters to Industrial Firefighting.
Sending five firefighters to swift water rescue training.
Pending review for approval, two firefighters for Driver/Operator training.
College Degree Fire Science program two firefighters

Public Relations:

Limited on public relations due to COVID-19.

Visit us online at www.freeport.tx.us
facebook.com/FreeportFire
fire@freeport.tx.us



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Christopher Motley
Chief / EMC

Mike Praslicka
Deputy Chief

Micheal Dumas
Fire Marshal

Office of the Fire Marshal

January 2021 Monthly Report.

Fire/Safety Inspections:

Address	Inspection Type	Pass/Fail
Julie B's on the Go Food Trailer	Annual	Pass
1740 West 4 th SGS North America	Build-out of a Lab	Pass
Total Inspections: 2		

Plans Review:

Name or Address	Type of Plan	COMMENTS Y/N
Barcadia	Revised Fire Alarm (2 nd review)	No
Barcadia	Revised Fire Sprinkler (2 nd review)	No
Total Plans Reviewed: 2		

Fire Investigations:

Address	Type of Fire	Disposition
Total: Investigations: 0		



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Deputy Chief

Micheal Dumas
Fire Marshal

Fire Safety Consultation:

Whom	In Reference to:
Spoke to Billy Shoemaker	1740 W 4 th St. and the lab build-out
Spoke to Firetrol several times	Barcadia.
Spoke to Jackie from Codes	Fire code questions.
Total: 3	

Incident Response:

Location	Type of Incident	Disposition
City Hall	Smell of gasoline	Found puddle of gas use absorbent to soak it up.
Velasco Bridge	Gasoline leak	Gas cleaned up and no product in waterway.
Total Calls: 2		

Public Education Events:

Location	Name of Event	Appx # people
Total: 0 COVID-19		

Stop Work Order's/ NOV's/ Fire Marshal's Orders:

Address	Description	Disposition
Total: 0		

Visit us online at www.freeport.tx.us
facebook.com/FreeportFire
fire@freeport.tx.us



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Micheal Dumas
Fire Marshal

Training:

Course Name	Hours
EMS CE's	90
Total Hours:	90

Accident/Incident Investigations:

Unit/Personnel	Description	Disposition
Total: 0		

- **Miscellaneous:**
- Worked on Fire marshal flow sheets for about 8hrs
- Had several staff meetings.
- Worked on getting info for salary study about 2hrs.

Property/Information Technology/Geographic Information Systems Monthly Report January 2021

Property:

- Lien Calculations/Payoff Preparations/Releases – Collected: \$3,827.43
- Input Illumination Light Outages to Centerpoint for Repair (29 Light Locations Submitted – 23 Completed, 6 to be Repaired (2-3 Weeks to normally repair)
- Replat Maps with 200' Buffer

Information Technology:

- Update website
- Update social media
- Attended 6 Boards/Commissions meetings for setup and broadcast

GIS:

- Water/Sewer Mapping
- Update Ownership Data
- 911 Address Range Verifications

Projects:

- Annual Street illumination Lighting 75%
 - Need to meet with Centerpoint regarding light locations
- Incode Upgrade 85%
 - Incode for next steps
- Water/Sewer Map Updates: 13%
 - Sending Weekly Maps to Veolia
- Zoning Map 97%
 - Finalize changes
- Surplus Auction 20%
 - Needing to Build Website Data

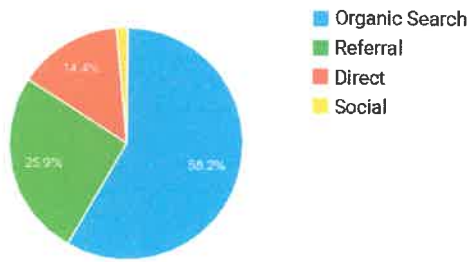
Acquisition Overview

All Users
100.00% Users

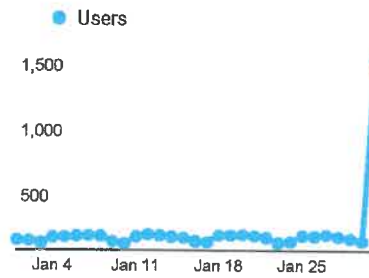
Jan 1, 2021 - Jan 31, 2021

Primary Dimension: Conversion:
Top Channels All Goals Edit Channel Grouping

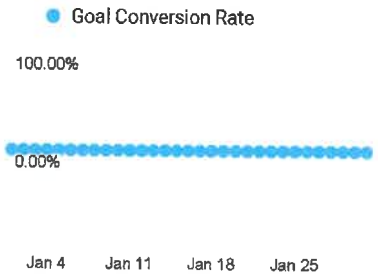
Top Channels



Users



Conversions



Acquisition

Behavior

	Users	New Users	Sessions	Bounce Rate	Pages / Session	Avg. Session Duration
1 Organic Search	3,984	3,734	8,253	93.17%	1.10	00:00:19
2 Referral	2,882			90.38%		
3 Direct	1,285			99.54%		
4 Social	711			85.68%		
	74			79.22%		

Conversions



Set up a goal.

To see outcome metrics, define one or more goals.

GET STARTED

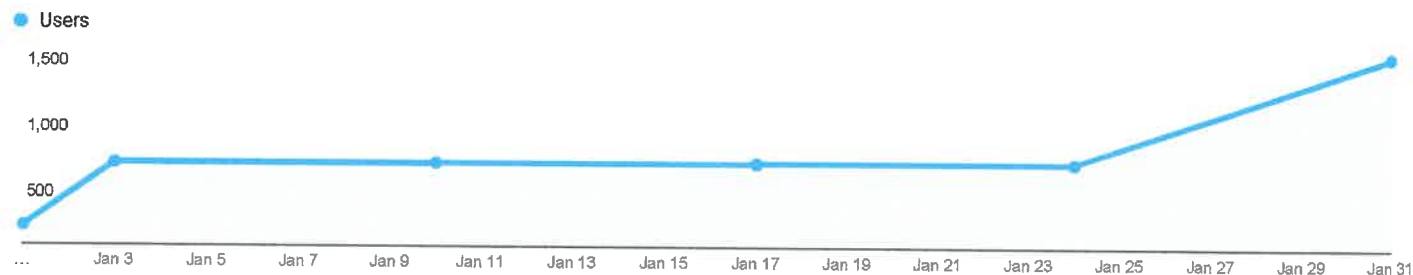
To see all 4 Channels click [here](#).

Audience Overview

Jan 1, 2021 - Jan 31, 2021

All Users
100.00% Users

Overview



Users 3,984	New Users 3,734	Sessions 8,253
Number of Sessions per User 2.07	Pageviews 9,055	Pages / Session 1.10
Avg. Session Duration 00:00:19	Bounce Rate 93.17%	



Language	Users	% Users
1. en-us	2,927	73.41%
2. en-gb	342	8.58%
3. en	99	2.48%
4. es-us	44	1.10%
5. de	42	1.05%
6. es-es	40	1.00%
7. de-de	39	0.98%
8. fr-fr	38	0.95%
9. es-419	35	0.88%
10. it-it	30	0.75%

Browser & OS

 All Users
100.00% Users

Jan 1, 2021 - Jan 31, 2021

Explorer

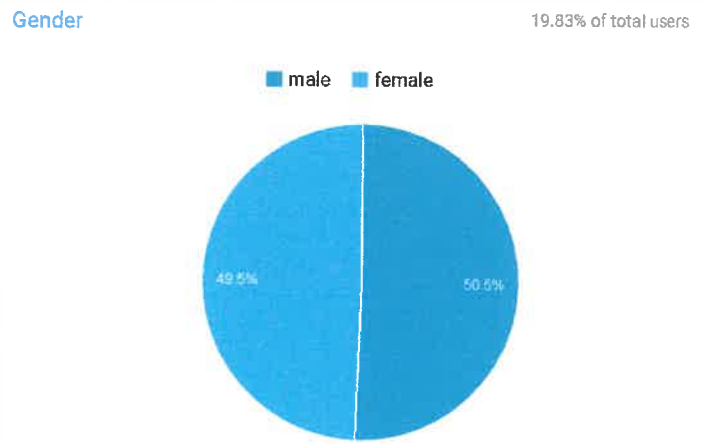
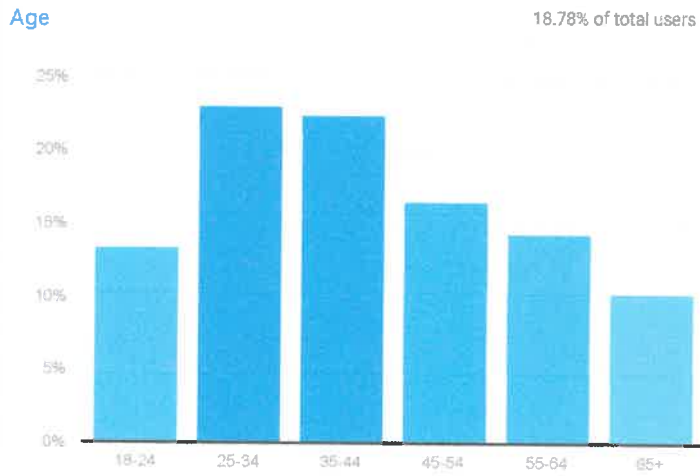
Summary

Demographics: Overview

All Users
100.00% Users

Jan 1, 2021 - Jan 31, 2021

Key Metric:



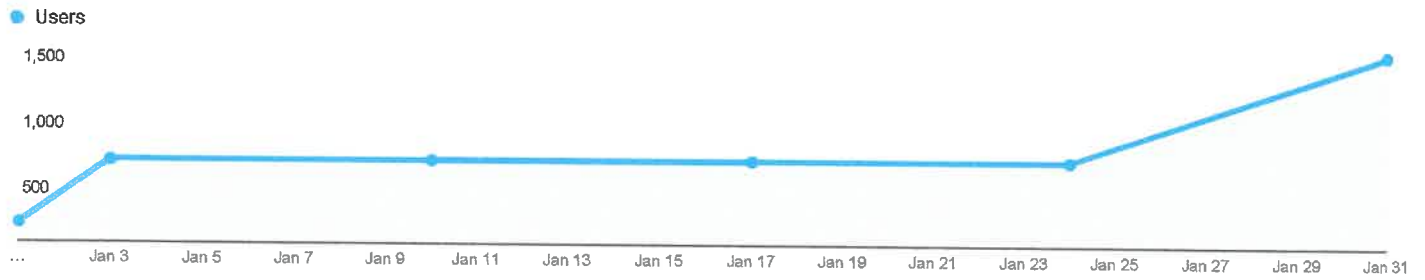
Device Overview

Jan 1, 2021 - Jan 31, 2021

All Users
100.00% Users

Explorer

Summary



Device Category

Users

Users

Contribution to total: Users

- mobile
- desktop
- tablet

3,984
% of Total: 100.00% (3,984)

3,984
% of Total: 100.00% (3,984)

2,037

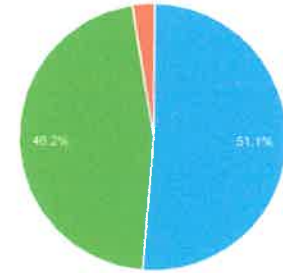
51.12%

1,841

46.20%

107

2.69%



Rows 1 - 3 of 3

Location

All Users
100.00% Users

Jan 1, 2021 - Jan 31, 2021

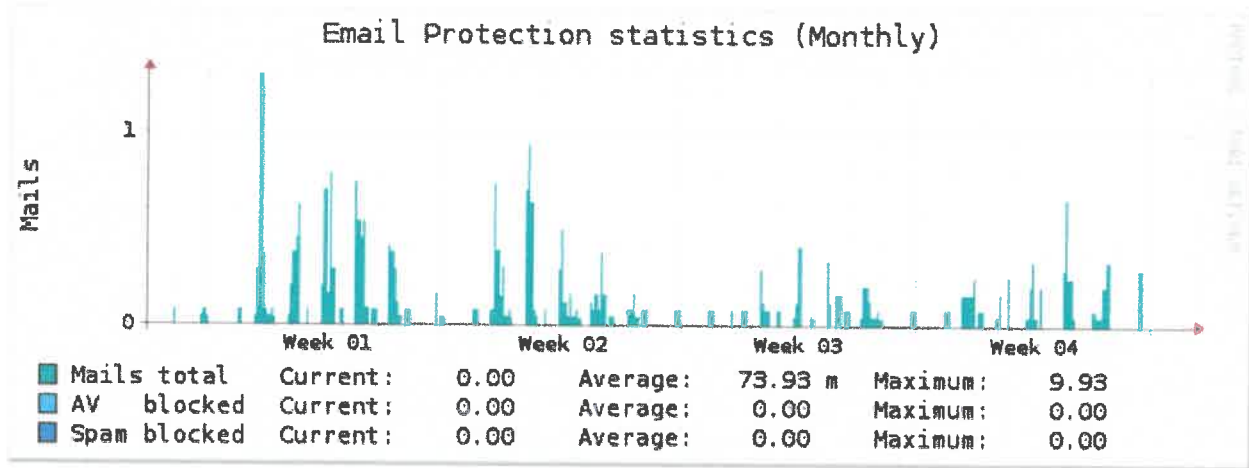
Map Overlay

Summary



Country	Acquisition			Behavior			Conversions		
	Users	New Users	Sessions	Bounce Rate	Pages / Session	Avg. Session Duration	Goal Conversion Rate	Goal Completions	Goal Value
	3,984 % of Total: 100.00% (3,984)	3,734 % of Total: 100.00% (3,734)	8,253 % of Total: 100.00% (8,253)	93.17% Avg for View: 93.17% (0.00%)	1.10 Avg for View: 1.10 (0.00%)	00:00:19 Avg for View: 00:00:19 (0.00%)	0.00% Avg for View: 0.00% (0.00%)	0 % of Total: 0.00% (0)	\$0.00 % of Total: 0.00% (\$0.00)
1. United States	2,507 (62.93%)	2,257 (60.44%)	3,441 (41.69%)	84.57%	1.22	00:00:44	0.00%	0 (0.00%)	\$0.00 (0.00%)
2. China	231 (5.80%)	231 (6.19%)	664 (8.05%)	99.70%	1.00	00:00:00	0.00%	0 (0.00%)	\$0.00 (0.00%)
3. India	88 (2.21%)	88 (2.36%)	280 (3.39%)	98.57%	1.01	00:00:03	0.00%	0 (0.00%)	\$0.00 (0.00%)
4. (not set)	66 (1.66%)	66 (1.77%)	189 (2.29%)	98.94%	1.01	<00:00:01	0.00%	0 (0.00%)	\$0.00 (0.00%)
5. Germany	55 (1.38%)	55 (1.47%)	171 (2.07%)	97.66%	1.03	00:00:01	0.00%	0 (0.00%)	\$0.00 (0.00%)
6. United Kingdom	53 (1.33%)	53 (1.42%)	152 (1.84%)	99.34%	1.01	00:00:00	0.00%	0 (0.00%)	\$0.00 (0.00%)
7. Mexico	49 (1.23%)	49 (1.31%)	162 (1.96%)	98.15%	1.04	00:00:11	0.00%	0 (0.00%)	\$0.00 (0.00%)
8. Nigeria	48 (1.20%)	48 (1.29%)	168 (2.04%)	100.00%	1.00	00:00:00	0.00%	0 (0.00%)	\$0.00 (0.00%)
9. Russia	44 (1.10%)	44 (1.18%)	154 (1.87%)	99.35%	1.01	00:00:00	0.00%	0 (0.00%)	\$0.00 (0.00%)
10. Japan	43 (1.08%)	43 (1.15%)	145 (1.76%)	99.31%	1.01	00:00:00	0.00%	0 (0.00%)	\$0.00 (0.00%)

Rows 1 - 10 of 118



Mail Usage

TOP10 Sender

Total mails: 658

Total mail traffic: 742.7 MB

Sender Mail	Amount	%	Mail Traffic	%
kyocera@freeport.tx.us	546	82.98	742.5 MB	99.98
alerts3@scalecomputing.com	112	17.02	162.2 kB	0.02

TOP10 Recipient

Total mails: 658

Total mail traffic: 742.7 MB

Recipient Mail	Amount	%	EMail Traffic	%
pveazey@freeport.tx.us	179	27.20	229.5 MB	30.90
ltolar@freeport.tx.us	72	10.94	3.3 MB	0.44
jretzloff@freeport.tx.us	63	9.57	65.9 MB	8.87
ghernandez@freeport.tx.us	59	8.97	115.2 MB	15.51
operations@pccare-inc.com	56	8.51	81.1 kB	0.01
bwells@freeport.tx.us	46	6.99	52.8 MB	7.10
srussell@freeport.tx.us	35	5.32	149.7 MB	20.15
speters@freeport.tx.us	29	4.41	19.6 MB	2.64
bshoemaker@freeport.tx.us	18	2.74	8.6 MB	1.16
tkelty@freeport.tx.us	18	2.74	5.1 MB	0.69



Human Resources Monthly Report

Date: February 10, 2021

HR TEAM: Brenda Miller-Ferguson and Donna Fisher

HR Services Team Priorities and Results for January 2021:

- **Gratitude and Congratulations:**
 - **The HR team wants to thank Stephanie Russell for her extra time and dedication in preparing the team her upcoming departure. She will be sorely missed.**

- **COVID Response:** This month the COVID absence trend in our employee population included a few significant spikes, presumably related to the Christmas and New Year holiday surge in social interactions. COVID activity this month included:
 - **COVID-Related Absence Tracking: In January we had a high of thirteen (13) absences related to COVID quarantines, with nine (9) positive employee cases.** This is an increase from a high of seven (7) absences with six (6) positive cases in December. The nine (9) positive COVID cases in Jan. included three (3) in Police, one (1) in Fire, three (3) in Building/Code, one (1) in Public Works, and one (1) in Administration.

 - **COVID-Related Policy: COVID related policies remain in effect. The sunset date on most of our internal policies was Dec. 31, 2020, which syncs with federal FFCRA rulings. Federal requirements for paid sick leave were not extended beyond Dec. 31st, however tax credits are extended for employers who voluntary extend sick leave through March 31, 2021. We presented a proposed extension to Council on Jan. 11, 2021, and it was adopted.**

- **Salary Survey:** Salary survey work continued in January, however due to on-going delays, inconsistencies in data presented, and elementary analysis produced by the vendor, we discontinued that contract and took over the project internally. We obtained the original data submittals from the vendor, conducted our own validation, and sought additional data where gaps existed. Stephanie Russell took over the statistical analysis and created much more thorough and valid calculations. This was very important to enable us to produce an educated proposal for next steps. Department Heads in Police and Fire were engaged in data validation to ensure we all agree on the relevant data and methodology. Stephanie is working diligently to complete the analysis and proposal before her departure, and we sincerely appreciate her work and dedication. She plans to lead the presentation of findings to Council in February. Based on survey results and Council input, staff will develop action plans for implementation.

- **Year-End Deadlines:**
 - **2020 Employee Tax Forms:** W-2 forms were distributed to employees ahead of schedule on Jan. 15th. 1095 Forms were mailed in Jan. as well. Our HR Specialist, Donna Fisher, gets all of the credit for making this happen. She started validating data in early December to ensure that our employees got their tax forms early.

- **Policy Updates/Process Improvements:**
 - **Extension of COVID-Related Temporary Sick Leave:** We presented a proposed extension of the COVID-related leave policy commensurate with legislative developments. The extension through March 31, 2021 was approved by Council in January. Employees who have already used their COVID leave allocation may go into a negative sick leave balance up to 80 hours if necessary.

- **Training/Coaching/Performance Improvement:**
 - **Performance Issues Addressed:** We had one (1) employee termination for performance this month, in the Fire Department. We conducted four (4) verbal performance coaching sessions. We also consulted with the TMLIRP legal department regarding an extended FMLA / Worker's Compensation case, which may result in a separation in February.
 - **Training:** HR sought online training resources to increase our technical skills with regard to data analysis and website edits.

- **Performance Evaluations/Merit-based Pay Increases:** We continued working with managers to review the performance goals established for employees during the evaluation and merit-based pay process completed in March-Sept. 2020. We want to ensure that goals remain realistic given the impacts that COVID has had on employee schedules. We want employees to know where they stand on performance metrics before the next assessment process, which will begin in late Feb.-Mar. 2021.

- **Employee Turnover/Recruiting/Hiring Progress:**
 - **Employee Turnover:** We had two (2) employee separations in January, one termination (Fire Dept.) and one resignation (Police Dept.).
 - **Recruiting:** We conducted our first round of interviews for Finance Director, with second interviews planned in February. We remain hopeful that we can hire a qualified candidate in time for a transition period with Ms. Russell. Other active recruiting searches include Police Officer, Firefighter/EMT, Economic Development Assistant, Financial Analyst, and Crossing Guards. Recruiting sources include: City website, The Facts Online, Texas Municipal League, Strategic Government Resources, LinkedIn, Workforce Solutions, Industry-specific organizations, Between Jobs Ministries, and networking.
 - **Police Dept. Crossing Guard:** Two (2) vacancies remain. With school schedules so unpredictable due to COVID, recruiting has been challenging. We are hopeful that discussions will continue for this responsibility to transfer to the school district.

- **Risk Management and Insurance Updates:**
 - **Unemployment Claims:** We disputed and won another unemployment claim in January, for an employee who quit without notice for personal reasons and subsequently filed for unemployment benefits against the City. The City's account will not be charged for this claim.
 - **Workers Compensation Claims:** We had two (2) employees on Workers Comp. leave in January, in Police and Public Works. These are the same claims that were active in December.
 - **Family & Medical Leave Cases (FMLA)-** We had three (3) active cases in January (1-Public Works, 1 Police, 1 Bldg./Code). These are the same cases that were active in December.
 - **Property/Liability/Accident Claims-** We had zero (0) new vehicle claims in January. This is down from three (3) in December.
 - **Insurance Policies:** Our Texas Windstorm Insurance Policy renewed via TWIA effective Jan. 6, 2021.
 - **Record Retention:** We continued to purge old HR files in an effort to reduce exposure from storing sensitive data, and to save storage space.

- **Asset Management Updates:** Asset titles were copied to supplement the Finance Team’s data for the Hurricane Harvey reimbursement application via the Texas Dept. of Emergency Mgmt. (TDEM).
- **Miscellaneous Updates:**
 - **Strategic Plan:** We completed the first draft of our Human Resource Services Strategic Plan and met the Jan. 31st deadline.

Priorities for February and March:

- **Salary Survey Project** –Complete comparative analysis and present survey data to Council with action plan based on salary survey results.
- **Performance Evaluation Process** – Complete and distribute improved and standardized 2021 performance appraisal forms. Assist Directors and Managers with completing updated appraisals and ratings. These ratings will be used, in conjunction with salary survey data, to determine budgeted pay increases for FY 2021-2022.
- **Value of City Employment [“Hidden Paycheck”] Statements** – Complete summary documents for each employee to demonstrate the value of their City employment beyond salary (value of benefits, taxes, time off, etc.). Our HR Specialist, Donna Fisher, has provided nearly all of the data to our vendor well in advance of their deadlines. We hope to have these completed and distributed after year-end data is available in late Feb.
- **Financial Audit** – Assist with data gathering for auditors who will be on site in February.
- **Training/Development** – Create a New Supervisor Training Program and assign required trainings (ethics and cyber-security) for 2021.

**City of Freeport
Culture, Recreation & Tourism Department
Monthly Summary Report
January 2021**

FREEPORT HISTORICAL MUSEUM & VISITOR CENTER

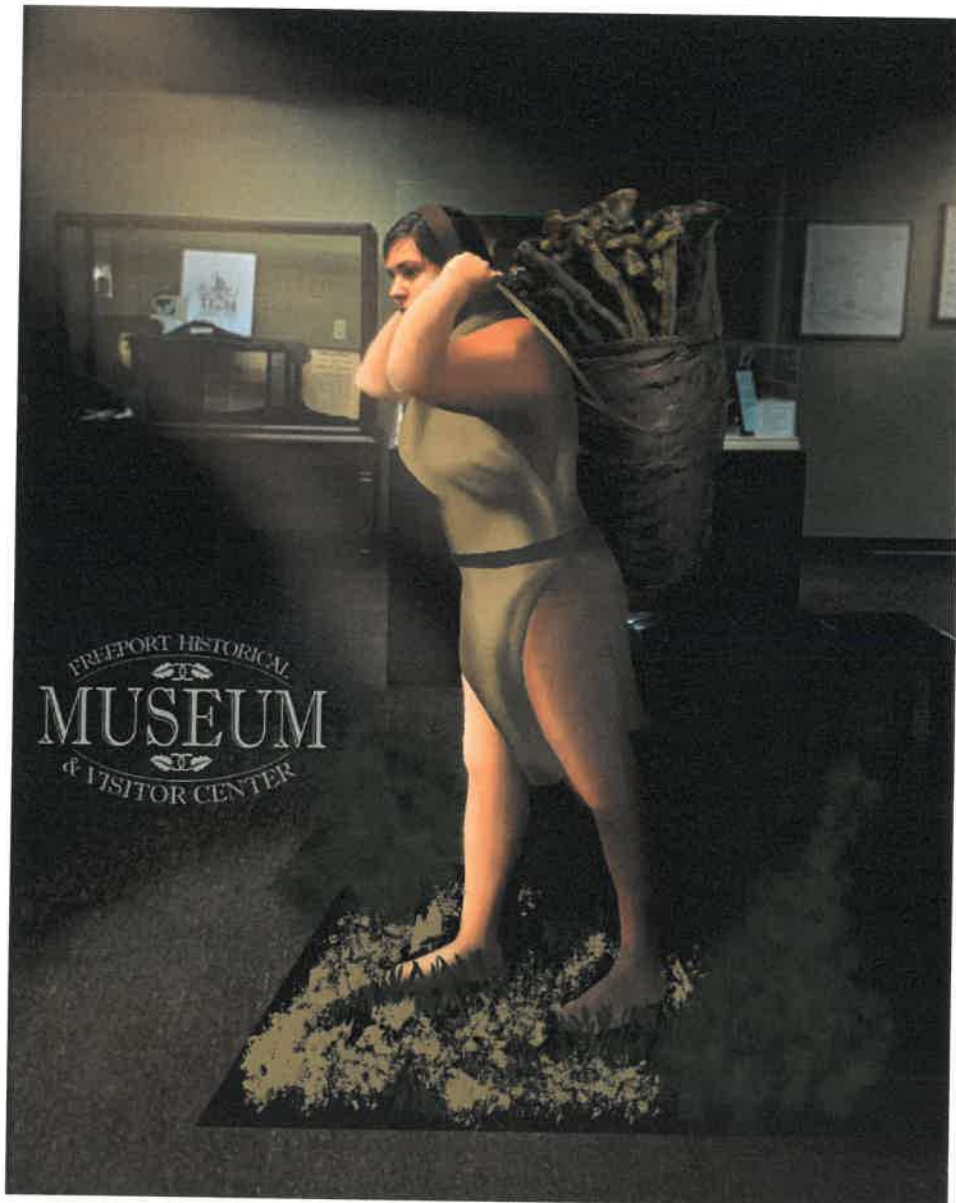
Exhibits

The month of January saw the opening of our first Humanities Texas exhibition featuring still photography from the film set of the critically acclaimed 1989 miniseries *Lonesome Dove*. Additionally, Humanities Texas awarded the museum a mini grant for \$1,500 towards upcoming traveling exhibits scheduled for February and May. Guests from all over the country including Wisconsin, Iowa and New Jersey came to visit the exhibit throughout the month.



Continuing restructuring efforts, Museum Coordinator Wade Dillon worked on obtaining quotes for a freestanding tower display case for the original 1830s silk taffeta dress in our collection. Two wall mount cases were received from Gaylord Archival; marking these as the first museum quality cases brought into the museum and promptly named *Nat* and *Dan (Hickey & Kessner)*.

Staff met with Forensic Artist Amanda Danning to begin developing our permanent display of WILMA upon completion of the silicone bust. The permanent display will reflect her sketch of the full body rendering during the live reconstruction exhibit in 2019 and be the focal point upon entering the permanent exhibit hall.



Wade conducted interviews with Lanier High School students Juanita Crane and Charlie Hawkins to obtain supporting information towards the production of an interpretive panel that will coincide with the Lanier display. He also met with Bill Turner, past President of the Texas Navy Association, to discuss plans for our proposed Texas Navy Room. At the end of the month, the Lonesome Dove exhibit was taken down and The Road to The Promised Land exhibit was erected in time for the month of February in honor of Black History Month.

Rental Venues

Administrative Secretary Tammy Bell cancelled or rescheduled all rentals through the end of February. March rentals were put on notice that their reservations will most likely be cancelled or rescheduled. We are taking tentative reservations until further notice and looking at options to continue rentals at 50% capacity.

Staff Updates

Wade worked on creating graphics for the Martin Luther King Jr. exhibit and Freeport Sunset Photo Contest and also assisted LeAnn with the development of the Strategic Plan for the museum. Wade and LeAnn met with an electrician to discuss and plan the replacement of our fluorescent lighting, switching over to museum safe, LED lighting for the museum's interior.

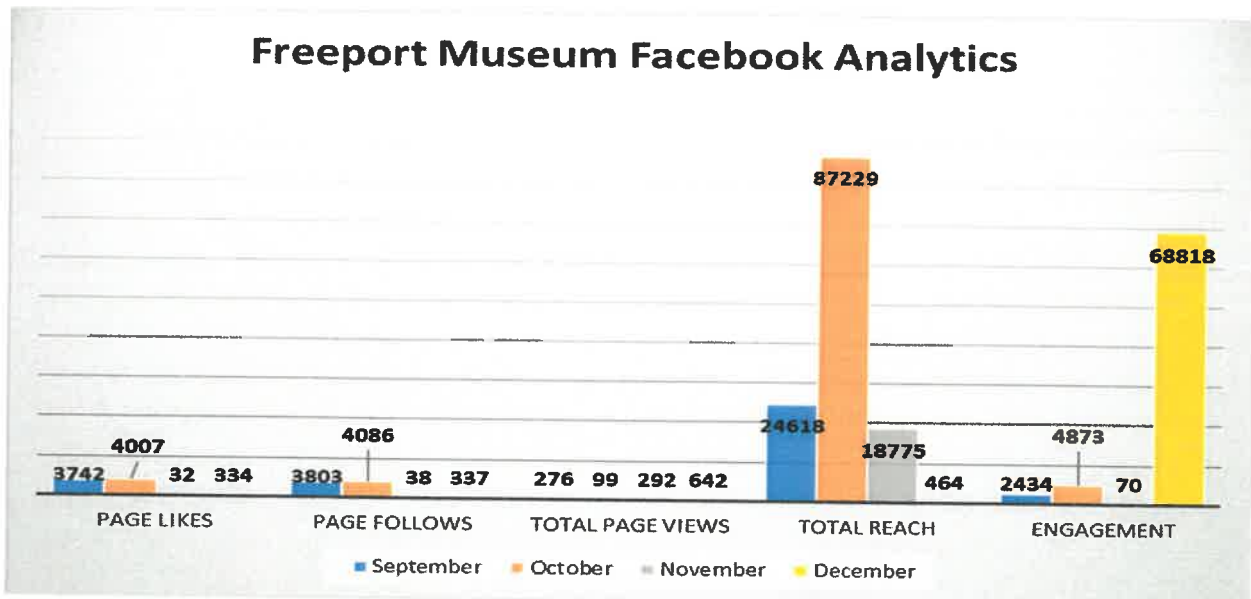
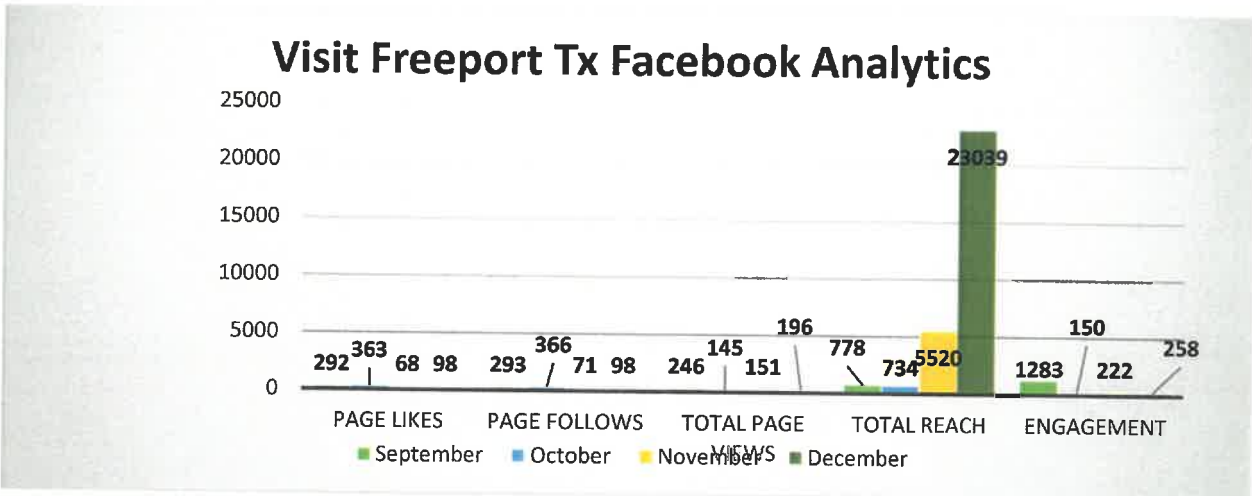
Tammy worked with Recreation Supervisor Jonathan Phillips to coordinate development and training with the CivicRec project manager via Zoom, planning next steps for the launch of the new, web-based facility management software. Tammy prepared the department's GL codes to be implemented into the program by cross-referencing them against the Master Fee Schedule.

In addition, Tammy created a visitor information guide including local eateries and points of interest. The tri-fold brochure will be available at area hotels/motels, restaurants, marinas, chambers and other popular visitor sites. She also put together a PowerPoint presentation of upcoming exhibits, events and other noteworthy information that is now displayed on a wall-mounted monitor at the Museum/Visitor Center.

Statistical Data

ADMISSIONS	Jan 2021	Last Month	YTD
Adult	57	6	57
Child	11	0	11
Senior Citizen	66	4	66
TOTAL ADMISSION	134	10	134

REVENUES	Jan 2021	Last Month	YTD
Facility Rentals	0	0	0
Admission fees	289.00	0	289.00
Gift Shop	56.49	1.85	56.49
Vendor/Booth	0	0	0
Donations	0	0	0
TOTAL REVENUE	\$345.49	\$1.85	\$345.49



SPECIAL EVENTS

While annual events this year will not likely go on as in previous years, the steering committee is actively working on new and fresh ideas that will adhere to social distancing guidelines. Examples include a sunset photo contest during the week leading up to Valentine's Day.

Staff is actively planning for Easter Eggstravaganza and preparing for a decorated drive thru experience versus the usual egg hunt. Candy filled eggs have been ordered and we still have prizes from last year, as the event was cancelled due to COVID.

Department heads continue to meet with the Brazoria County Hispanic Lions Club to discuss plans for a scaled back version of RiverFest this year. The event is scheduled for April 30th - May 1st and will include the BCHLC Caliente Crawfish Cookoff and the Freeport Fire Dept. BBQ Cookoff but will not include carnival, food trucks, vendors or live entertainment. Social distance protocols are at the forefront of the discussion as we optimistically move forward.

SENIOR CITIZENS COMMISSION

It is with a heavy heart I report that we lost one of our dear Senior Citizen board members in January. Martha Westbrook passed away on January 3, 2021. She was 81 years young.

The month of January the seniors were not allowed to meet due to an increasing COVID risk.

FREEPORT BRANCH LIBRARY

Branch Manager Chris Allen was helpful in providing a needs assessment for the 2021-22 Strategic Plan. He outlined specific improvements needed that have otherwise gone neglected for quite some time, while also sharing his appreciation for the current work orders and improvements being made.

The Freeport Branch Library continues to operate during normal business hours and provides virtual activities such as Storytime and craft ideas via Facebook Live.

FREEPORT RECREATION CENTER

Capital Projects

The basketball gym floor has been completed after being resurfaced due to issues with the original work. We are pleased with the outcome thus far and will closely monitor its endurance.



We have received quotes from companies for ceiling mounted basketball goals to resolve the ongoing issues we have with the wall mounted goals. As a result of regular use, the goals detach from the wall and become unsafe for the public to use. We hope to have the expense approved and schedule installation in the coming weeks.

New Programming

Staff is in early discussions to create a summer youth program at the Recreation Center that we envision to include field trips, athletic camps, arts and crafts, movie days, etc. Enrollment would be limited to a certain capacity and seasonal staff will be able to assist.

Jonathan is researching the Recreation Center eligibility to have SilverSneakers and Silver&Fit become a location for those programs. Both are programs through supplemental insurance that allow seniors to use the facility under the provision of the policy. Several senior citizens have inquired about this program being utilized in Freeport.

Jonathan is also gathering information regarding paddle board rentals as a possible new attraction on the Old Brazos River. Paddle boards and safety equipment would be available for rent at the Recreation Center as the seasons allow. He is looking into purchasing costs and rental information, then we need to determine any legal obligations. The Old Brazos is our unique amenity in Freeport that sets us apart from any other community in our area and we are looking for new ways to promote it as such.

Current Programming

All current fitness classes have been postponed until further notice while Covid numbers are high.

Meetings, Training, Networking

Jonathan participated in the TRAPS East Region workshop which was held virtually January 26th-28th. There were classes covering topics of aquatics all the way to all community inclusion and parks.

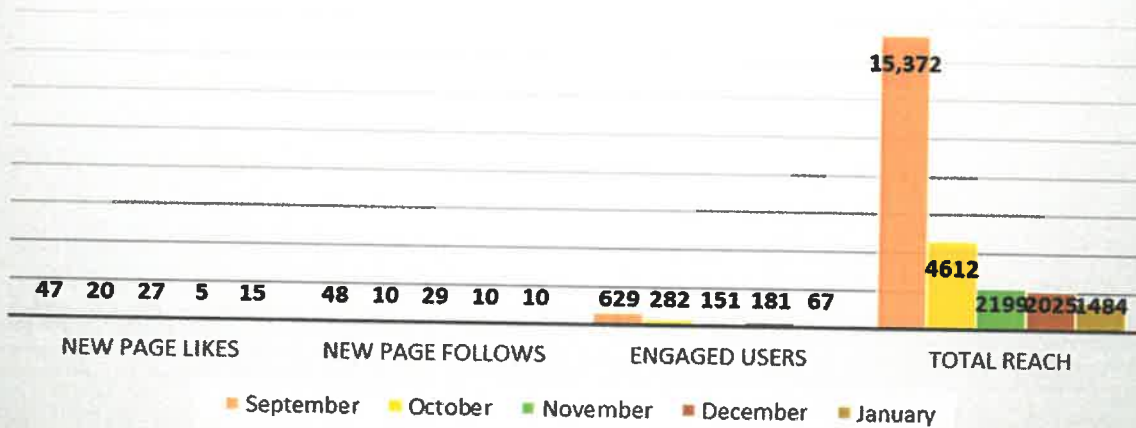
With the Recreation Center closure during the floor resurfacing project, the staff took the opportunity to participate in Ethical Behavior for Local Government training at Velasco House.

Statistical Data

ADMISSIONS	Jan 2021	Last Month	YTD
Employee Member	26	12	26
Individual Member	118	65	118
Senior Member	51	36	51
Family Member	0	0	0
Active Military	7	7	7
Day Pass	56	48	56
TOTAL ADMISSION	258	168	258

REVENUES	Jan 2021	Last Month	YTD
Individual Member	\$500.00	425.00	500.00
Senior Member	150.00	105.00	150.00
Family Member	0	0	0
Active Military	40.00	80.00	40.00
Adult Day Pass	125.00	85.00	125.00
Child Day Pass	5.00	4.00	5.00
Student Day Pass	48.00	36.00	48.00
Senior Day Pass	30.00	45.00	30.00
Shower Day Pass	0	4.00	0

Rec Facebook Analytics





Finance, Court & Water Departments

Title: Monthly Report for January 2021

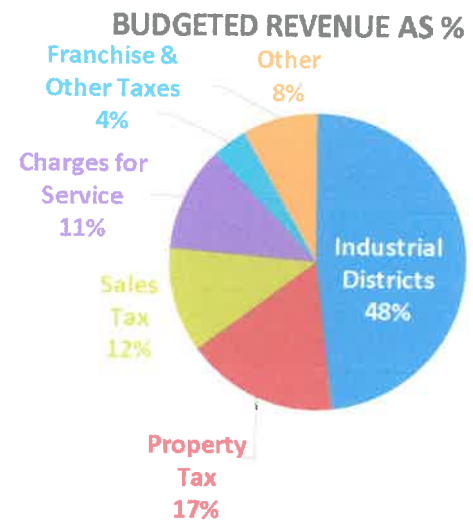
Date: February 16, 2021

From: Stephanie Russell, Assistant City Manager/Finance Director

Budget vs. Actuals for January

Major Revenue

	Current Budget	Actual FYTD	% Budget Received
Industrial Districts	7,967,460	3,300,972	41%
Property Tax	2,764,154	1,561,879	57%
Sales Tax	1,900,000	240,118	13%
Charges for Service	1,886,394	637,271	34%
Franchise & Other Taxes	635,826	196,106	31%
Miscellaneous Income	328,700	63,087	19%
Fines & Forfeits	301,800	42,868	14%
Lease Income	282,574	46,858	17%
Intergovernmental	280,505	26,036	9%
License and Permits	104,591	37,547	36%
Investment Earnings	90,000	9,714	11%
Grand Total	16,542,004	6,162,456	37%



Industrial District Revenue

Brazosport IDA and Freeport IDA payments are due in December and July. The Freeport LNG IDA payment is due in March.

Industrial Districts	Current Budget	YTD Received	% Budget Received
Brazosport IDA	4,442,037	2,222,988	50%
Freeport IDA	1,525,423	1,077,984	71%
Freeport LNG IDA	2,000,000	0	0%
Grand Total	7,967,460	3,300,972	41%

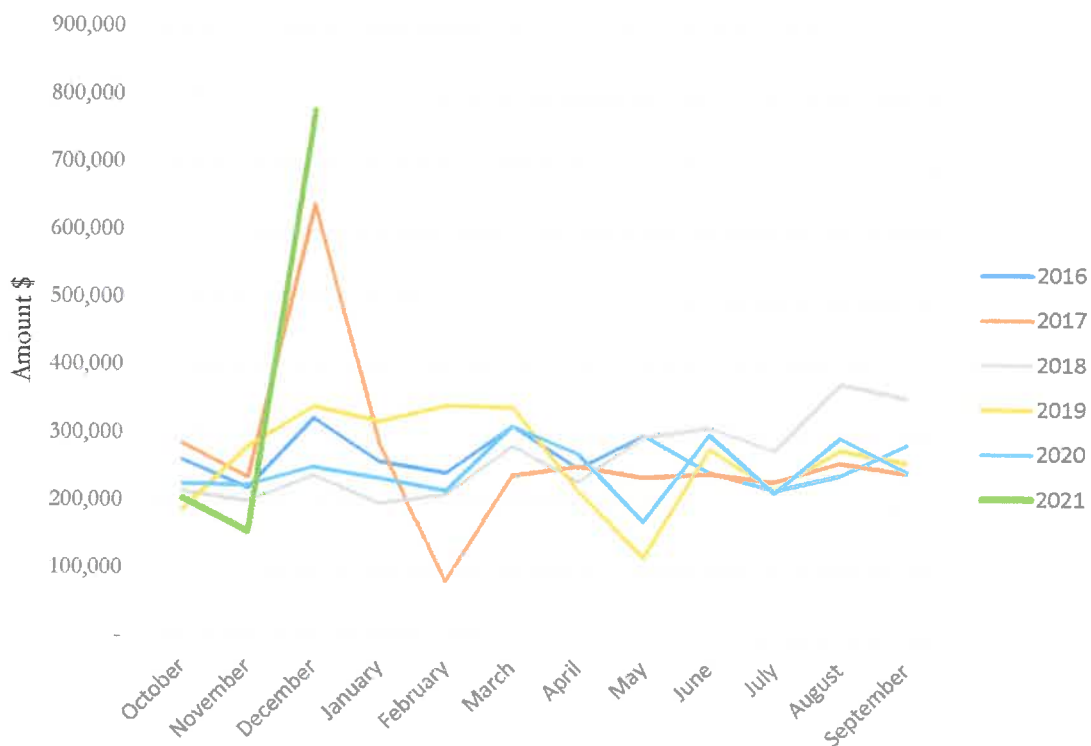
Property Tax Revenue

Property Tax	Current Budget	YTD Received	% Budget Received
Current Year	2,764,154	1,554,108	56%
P & I CURRENT YEAR	0	0	0
P & I PRIOR YEARS	0	2,620	0
PRIOR YEARS	0	5,151	0
Grand Total	2,764,154	1,561,879	57%

Sales Tax

Month	City Budget	City Actual	City % Over/(Under)	City FYTD
October	145,924	135,892	-6.9%	135,892
November	164,652	104,226	-36.7%	104,226
December	155,911	519,835	233.4%	519,835
January	132,518	0		
February	191,659	0		
March	148,076	0		
April	141,464	0		
May	183,550	0		
June	156,170	0		
July	142,322	0		
August	181,191	0		
September	156,561	0		
Total	1,900,000	759,953		

Comparison of Sales Tax Revenue by Year



Summary of Budget vs. Actuals by Fund

Fund	Current Budget	Actuals FYTD	Budget-Actual
General Fund			
Revenue	-16,542,004	-6,162,456	-10,379,548
Administration	1,952,980	530,285	1,422,694
Beach Maintenance	10,000	618	9,382
Building	334,982	87,378	247,603
Code Enforcement	378,836	101,864	276,972
EMS	907,998	199,449	708,548
Fire/Emergency Management	1,369,014	457,335	911,679
Garbage	992,453	237,835	754,618
Golf Course	1,128,041	288,400	839,641
Historical Museum	378,302	78,261	300,041
Library	55,700	15,499	40,201
Municipal Court	179,246	49,246	130,000
Parks	1,360,426	311,224	1,049,202
Police/Animal Control	4,837,671	1,421,342	3,416,329
Recreation	583,200	104,562	478,638
Service Center	222,087	69,922	152,166
Sr. Citizen's Commission	10,250	489	9,761
Street	1,325,978	398,756	927,222
Emergency Management	0	241,765	-241,765
Transfer	1,050,676	0	1,050,676
General Fund Total	535,835	-1,568,225	2,104,061
Water & Sewer			
Revenue	-6,655,842	-1,802,849	-4,852,993
Debt Service	0	0	0
Water/Sewer	6,171,396	1,409,168	4,762,228
Transfer	150,000	0	150,000
Water & Sewer Total	-334,446	-393,681	59,235
Capital Debt Service			
Revenue	-568,300	-297,115	-271,185
Debt Service	551,924	57	551,867
Transfer	0	0	0
Capital Debt Service Total	-16,376	-297,058	280,682
COO 2008 Construction			
Revenue	0	0	0
Administration	0	23,520	-23,520
COO 2008 Construction Total	0	23,520	-23,520
2020 CO Bond			
Revenue	-38,500	0	-38,500
Administration	675,000	0	675,000
Historical Museum	375,000	0	375,000
Street	2,752,000	0	2,752,000
2020 CO Bond Total	3,763,500	0	3,763,500

Special Revenue			
Revenue	-55,600	-4,311	-51,289
Beach Maintenance	0	0	0
Hotel/Motel	30,250	5,000	25,250
Municipal Court	34,800	7,956	26,844
Police/Animal Control	15,000	6,000	9,000
Transfer	0	0	0
Special Revenue Total	24,450	14,645	9,805
Street & Drainage			
Revenue	0	0	0
Street	593,253	211,416	381,838
Transfer	-250,000	0	-250,000
Street & Drainage Total	343,253	211,416	131,838
Facilities & Grounds CIP			
Revenue	0	0	0
Fire/Emergency Management	25,000	0	25,000
Golf Course	55,000	33,200	21,800
Historical Museum	17,000	0	17,000
Parks	38,000	0	38,000
Police/Animal Control	45,300	80,862	-35,562
Recreation	3,475	0	3,475
Service Center	22,000	2,702	19,298
Transfer	-205,775	0	-205,775
Facilities & Grounds CIP Total	0	116,764	-116,764
Vehicle & Equipment			
Revenue	0	-19,872	19,872
Fire/Emergency Management	93,142	0	93,142
Golf Course	47,000	0	47,000
Police/Animal Control	122,000	0	122,000
Street	7,500	0	7,500
Transfer	-269,642	0	-269,642
Vehicle & Equipment Total	0	-19,872	19,872

General Fund Balance Sheet

Assets		Liabilities	
Cash	7,178,965	Deferred Revenue	(734,490)
Due From Other Funds	46,525	Due to Other Funds	(121,126)
Receivables	1,205,701	Payables	(329,451)
Total Assets	8,431,192	Total Liabilities	(1,185,067)
		Revenue Less Expenditures	(1,568,225)
		Beginning Fund Balance	(5,677,899)
		Total Liabilities & Fund Balance/Equity	(8,431,192)

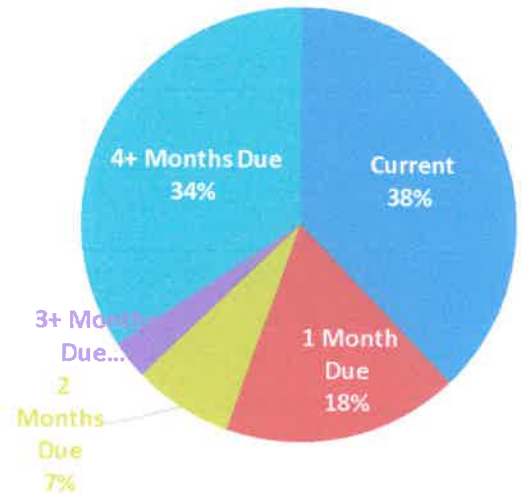
Utilities

As of the end of January, 38% of the active water accounts were current and 62% had outstanding balances. Additionally, 1,120 residents had signed up for the Senior Discount.

Billed	Water	Sewer	Total FYTD
Residential	\$290,129	\$243,821	\$952,193
Commercial	473,795	478,398	1,847
Outside CL	142,951	2,299	145,250
Irrigation	1,847		533,950
Water Only	74,406		(1,569)
Sr. Discount	(1,120)	(2,689)	74,406
Total Billed	\$982,008	\$721,829	\$1,706,078
Last FYTD	\$923,479	\$633,159	\$1,556,638
% Change	6.3%	14.0%	9.6%

Consumption	Water	Sewer	Total FYD
Billed	106,415,000	87,280,217	193,695,217
Unbilled	2,915,000	0	2,915,000
Total Gallons	\$109,330,000	\$87,280,217	\$196,610,217
Last FYTD	134,157,000	101,379,860	235,536,860
% Change	-18.5%	-13.9%	-16.5%

AGING REPORT FOR WATER ACCOUNTS

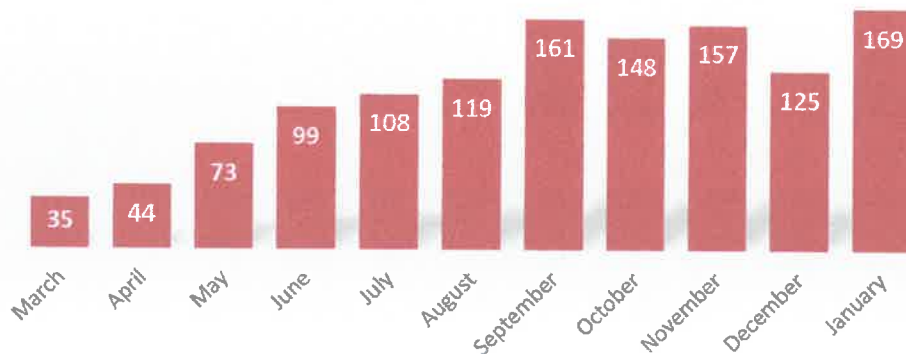


Finalized Utility Accounts Still Using Water

This data does not include inactive water accounts that are still using water. Normally, staff would have cutoff water to these accounts but has not done due to COVID-19. Instead, these accounts receive door tags urging the residents to setup or reactive their account.

There are currently 360 finalized accounts with a total balance over \$86,000 – 169 of these accounts were still using water. Below is a chart of idle service accounts with consumption by month since the start of the pandemic last March.

Finalized Accounts with Consumption



Municipal Court

The jury trial that was scheduled for January 26th has been rescheduled to February due to the Supreme Court of Texas and Court of Criminal Appeals Emergency Order 29. This order prohibits Justice and Municipal Courts from holding an in-person jury proceeding prior to February 1st.

Fiscal Year Total Through	Jan-18	Jan-19	Jan-20	Jan-21	% Change
Violations					
Filed	1,025	1,082	901	488	-16.7%
Completed	714	798	666	356	-16.5%
Net Difference Filed/Complete	311	284	235	132	-17.3%
Warrants					
Issued	533	229	191	263	-16.6%
Warrants Cleared	448	287	249	185	-13.2%
Change in Total Warrants	85	-58	-58	78	0.0%
Total Fees/Fines Paid*	\$165,602	\$156,056	\$129,574	\$79,119	-17.0%

* Includes Regulatory, State & Other Agency Fees

Ongoing Initiatives

Audit

In January, staff continued to work on closing out FY2019-2020. Per the City's closing procedures, final invoices and receipts for the prior fiscal year will be accounted for through the end of November. Staff has been reconciling accounts to ensure everything is accounted for properly. The interim audit for FY2019-2020 was conducted in July and the final onsite audit for will be conducted in February.

Budget, CIP and Long-Range Financial Plan

Council approved the first budget amendment for Fiscal Year 2020-2021 Budget the first meeting in February. The next budget related initiatives will be to develop a five-year Capital Improvement Plan and Long-Range Financial Plan.

2020 Bond Program

Council approved issuance of certificate of obligation bonds August 3, 2020. Since then, the City has received the \$8 million in bond proceeds and closed out the issuance in September. Below is the status if each project included in the bond program:

1. Street & Drainage projects: There are no new updates for November. A Council workshop was held in October to review the streets and drainage projects proposed to be included in the bond program.
2. Velasco Pump Station Improvements: Engineering is complete and the project was bid in November. Council awarded the construction contract on December 21st.
3. Heritage House Renovation: This project is on hold until a workshop with Council is held to determine if and how the project will move forward.

4. City Hall Renovation: Integrated Architecture & Design, LLC presented their report regarding the City Hall Facility Program in January. In July 2020, Council approved a proposal from Integrated Architecture & Design for Architectural Programming of City Hall. The scope of these services included development of conceptual site layouts and workflow patterns to best illustrate the facility goals for the current City Hall facility and preliminary construction costs for each option.

Financial Software

In January, staff continued to coordinate with Tyler regarding preparations to migrate the City's financial and court data. The upgrade is currently on track to the begin in March. Council approved the upgrade to Incode 10 with Tyler Technologies June 2020.

Grant Administration

- Texas Coronavirus Relief Fund (CRF): In January, staff responded to requests for information regarding the reimbursement requests. To-date, call inquiries have been responded to and staff is awaiting additional review by the State. Staff submitted all documentation for reimbursement by the December 16th deadline. Staff submitted the proposed spending plan to the Texas Division of Emergency Management on November 9th. A total of **121 grants were distributed for the Utility Grant Program.**
- CDBG-MIT Applications: In January, the City received a request for more information for the 2016 application. An additional request was also made for the Harvey application last week. Staff see this is a good sign that the applications are moving forward. The applications for the Harvey and 2016 Floods were resubmitted by the October deadline.
- CDBG-DR, (Contract No. 20-065-050-C158) WWTP Bar Screen: This grant project is currently under final design and bid documents were completed by the end of January. The project is currently out for bid until the beginning of March. The City was awarded a \$193,271.00 grant from the Community Development Block Grant program in February 2020.
- JAG – Radio Console Grant: Council approved the proposal to upgrade the dispatch radio console and staff submitted the quarterly financial report in January. The City received notification it was formally awarded this Public Safety (PD) grant in October.
- GLO Beach Maintenance Program: No new updates for January. The next quarterly report will be submitted in February for the months of September through November.
- FEMA-Harvey Reimbursement: Staff submitted a formal request to TDEM in January to expand the scope of work to include the additional engineering necessary to determine the best solution. Reimbursement for Category B (Emergency Measure Expenses) is currently being audited. Additionally, staff has been working with Freese and Nichols to devise a plan to repair the bank at the Golf Course. An update on this project was presented in October. Staff has engaged Freese and Nichols to engineer repairs for the damaged roads eligible for reimbursement – this project is anticipated to go out for bid early this year.

Purchasing

No new bids were solicited in January. However; public notice for WWTP Bar Screen project went out in February and bids will be received in early March.

Texas Comptroller of Public Accounts' Transparency Stars Program

There are not any new updates for January. Staff continues to add information to the website to increase transparency. The Texas Comptroller of Public Accounts' Transparency Stars program recognizes local governments for going above and beyond in their transparency efforts. Over the next year or so, the Finance Department will continue working towards expanding its online presence in an attempt to increase transparency and possibly submit for recognition.