



**AGENDA  
REGULAR MEETING  
FREEPORT CITY COUNCIL  
MONDAY, NOVEMBER 2, 2020 at 6:00 P.M.**

**Mayor:**

Brooks Bass

**Council Members:**

Ken Green

Jerry Cain

Sandra Loeza

Roy Yates

**City Manager:**

Timothy Kelty

**THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, WILL MEET ON MONDAY, THE 2nd DAY OF NOVEMBER 2020, AT 6:00 P.M., AT THE FREEPORT, POLICE DEPARTMENT, MUNICIPAL COURT ROOM, 430 NORTH BRAZOSPORT BOULEVARD FREEPORT TEXAS**

**BECAUSE OF THE PUBLIC HEALTH THREAT, SEATING WILL BE POSITIONED TO MEET THE REQUIREMENTS OF THE CDC, AND ATTENDEES WILL BE REQUIRED TO WEAR A FACE MASK.**

**OR YOU MAY JOIN THE PUBLIC MEETING REMOTELY BY TELECONFERENCE BY DIALING:**

**(425) 436-6312 AND USING ACCESS CODE 5678901#**

**OR**

**AUDIO VISUAL CONFERENCE CALL USING:**

**PCs, Macs®, Chromebooks™, iOS and Android™ phones and tablets.**

**International dial-in numbers: [https://fccdl.in/i/council\\_mtg\\_110220](https://fccdl.in/i/council_mtg_110220)**

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**[https://join.freeconferencecall.com/council\\_mtg\\_110220](https://join.freeconferencecall.com/council_mtg_110220)**

**enter access code 5678901# and the online meeting code is: council\_mtg\_110220.**

**OR**

**Visit the App Store or Google Play to download FreeConferenceCall. Enter the phone number, access code and online code listed above to view the meeting.**

REMOTE PARTICIPANTS WILL NOT BE ABLE TO ADDRESS COUNCIL DIRECTLY.  
**COMMENTS FROM REMOTE PARTICIPANTS MUST BE SENT VIA EMAIL TO**  
[publiccomments@freeport.tx.us](mailto:publiccomments@freeport.tx.us) **ANY TIME PRIOR TO, OR DURING THE MEETING ALL**  
**COMMENTS RECEIVED WILL BE READ ALOUD INTO THE RECORD.**

**THE MEETING IS BEING HELD FOR THE FOLLOWING PURPOSES:**

**CALL TO ORDER:** *The Mayor will call the meeting to order, declare a quorum if present, and declare notices legally posted pursuant to Open Meetings Act.*

**INVOCATION AND PLEDGE OF ALLEGIANCE:** (Council Member)

**CITIZENS' COMMENTS:**

Members of the public are allowed to address the City Council at this time, and must include name and address. *Note*, specific factual information or a recitation of existing policy may be furnished in response to an inquiry made, but any deliberation, discussion, or decision with respect to any subject about which the inquiry was made shall be limited to a proposal to place such subject on the agenda for a subsequent meeting for which notice is provided in compliance with the Texas Open meetings Act unless said notice appears herein. The public is reminded that there is a (4) minute time limit as approved by City Council on June 21, 2010.

**PRESENTATIONS/ANNOUNCEMENTS:** Announcements by Mayor, City Council and/or Staff.

1. Presentation by Freese and Nichols regarding Golf Course Bank erosion.
2. Presentation of the Investment Report for the quarter ending September 30, 2020. **(Russell)**
3. Emergency management briefing COVID-19. **(Motley/Garivey)**

**CONSENT AGENDA:**

Consent Agenda items are considered to be routine in nature and may be acted upon in one motion. Any item requiring additional discussion may be withdrawn from the Consent Agenda by the Mayor, Councilmember or City Manager, and acted upon separately

4. Consideration and possible action on the approval of City Council meeting minutes from October 19, 2020 and City Council Special Meeting on October 26, 2020. **(Wells)**
5. Consideration of a request from Will J. Brooks, Parade Co-Chairman of the 35th Annual Dr. Martin Luther King Jr. Celebration Committee (MLKCC), is requesting permission to close portions of the following streets during the parade to be held on Monday, January 18, 2021. The parade will start at 11:00 a.m. at East Park and Fourth Street, down 2nd Street to Brazosport Blvd. to Freeport Municipal Park. **(Kelty)**

6. Consideration of approving the Annual Brazoria County Fire Fighters Association Fire Protection Agreement. **(Motley)**

**COUNCIL BUSINESS – REGULAR SESSION:**

7. **Public Hearing:** Public Hearing and possible action on Replat of Lots 50-51, Block 4. Of Bar X Ranch Section Five Recorded in Volume 16, Pages 195-198 of the Brazoria County Plat Records in the Asa Mitchell Survey Abstract 97. City of Freeport (ETJ) Brazoria County, Texas. October 2020. **(Shoemaker)**
8. **Public Hearing:** Public Hearing and possible action on Replat of Strother Subdivision a combination of Lots 2 and 3, Block 2 of the San Bernard River Estates Unit One. As recorded in Volume 16, Pages 2-3 of the Brazoria County Plat Records in the William Cummins Survey Abstract 59 Brazoria County, Texas. September 2020. **(Shoemaker)**
9. **Public Hearing:** Public Hearing and possible action on Replat of Bar X Ranch Subdivision, Section 4 Lot 63A-2.05 Acres. Amended Plat of all of Lots 62 and 63, Block 1, Bar X Ranch Subdivision, Section 4, as Originally Platted in Volume 16, pages 167-170, Plat Records, Brazoria County, Texas. **(Shoemaker)**
10. Consideration and possible action of approving Ordinance No. 2020-2616 amending Chapter 52 of the Code of Ordinances to add a Disabled Citizens Discount. **(Russell)**
11. Discussion and Possible Action Regarding Coronavirus Relief Fund (“CRF”) Spending Plan. **(Russell)**
12. Consideration and possible action approving Ordinance No. 2020-2615 the proposed updates to the truck route. **(Kelty)**
13. Consideration and possible action of designation of streets for rehab by Brazoria County. **(Petty)**
14. Consideration and possible action of approving Resolution No. 2020-2665 for a policy revision to the Personnel Policy Handbook in regards to Grandfathering Clause of Certification Pay. **(Ferguson)**

**WORK SESSION:**

15. **The City Council may deliberate and make inquiry into any item listed in the Work Session.**
  - A. Mayor Brooks Bass announcements and comments.
  - B. Councilman Green Ward A announcements and comments.
  - C. Councilman Cain Ward B announcements and comments.
  - D. Councilwoman Loeza Ward C announcements and comments.
  - E. Councilman Yates Ward D announcements and comments.
  - F. City Manager Tim Kelty announcements and comments.
  - G. Updates on current infrastructure.
  - H. Update on reports / concerns from Department heads.

**CLOSED SESSION:**

16. Executive Session regarding a.) (Potential Litigation) consultation with city attorney, b.) (Deliberations about Real Property), in accordance with Vernon's Texas Government Code Annotated, Chapter 551, Sections 551.071, 551.072.

**COUNCIL BUSINESS – REGULAR SESSION:**

**ADJOURNMENT:**

17. Adjourn.

Items not necessarily discussed in the order they appear on the agenda. The Council at its discretion may take action on any or all of the items as listed. This notice is posted pursuant to the Texas Open Meeting Act. (Chapter 551, Government Code).


The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

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ACCESSIBILITY STATEMENT This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 233-3526.

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CERTIFICATE I certify the foregoing notice was posted in the official glass case at the rear door of the City Hall, with 24 hours a day public access, 200 West 2<sup>nd</sup> Street, Freeport Texas, before 6:00 p.m. in accordance with Open Meetings Act.

  
Betty Wells, City Secretary  
City of Freeport, Texas



## City Council Agenda Item # 1

**Title:** Presentation by Freese and Nichols, Inc. regarding bank erosion at Golf Course from Hurricane Harvey

**Date:** November 2, 2020

**From:** Stephanie Russell, Assistant City Manager/Finance Director

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**Staff Recommendation:**

N/A. This presentation is intended for information purposes only. The topic will be further discussed with Council for direction at a later meeting date.

**Item Summary:**

The river bank on the golf course near holes 10, 11 and 12 experienced bank erosion from Hurricane Harvey. The presentation by Freese and Nichols, Inc. will update Council on the damages, FEMA's portion of the project, and options moving forward.

**Background Information:**

The City of Freeport is working with FEMA to complete repairs at several locations damaged during Hurricane Harvey. This project in particular is for river bank erosion that will require coordination with the Army Corps of Engineers and the General Land Office.

**Special Considerations:**

N/A

**Financial Impact:**

FEMA has estimated the total project cost for this project to be \$228,888.00. Of that, the Federal Share (90%) is \$205,999.20 and the City's portion (10%) is \$22,888.80. This does not account for engineering fees which are estimated to be capped at 15% (or \$34,333) with the same proportional split. Overall, the City could receive up to \$236,898 for these repairs.

**Board or 3<sup>rd</sup> Party recommendation:**

N/A

**Supporting Documentation:**

N/A



## City Council Agenda Item # 2

**Title:** Presentation of the Investment Report for the Quarter Ending September 30, 2020

**Date:** November 2, 2020

**From:** Stephanie Russell, Assistant City Manager/Finance Director

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**Staff Recommendation:**

This report is presented for informational purposes. No Council Action is required.

**Item Summary:**

This report reflects that on September 30, 2020, the City's total portfolio of \$16.3 million was managed in compliance with the PFIA and the City's investment policies.

**Background Information:**

The Public Funds Investment Act (PFIA), Texas Government Code, Chapter 2256 states that no less than quarterly, the Investment Officer(s) shall prepare and submit to the governing body a written report of investment transactions for all funds covered by the Act for the preceding reporting period. Presentation of this report fulfills that requirement.

**Special Considerations:** N/A

**Financial Impact:** N/A

**Board or 3<sup>rd</sup> Party recommendation:** N/A

**Supporting Documentation:**

Quarterly Investment Report



## **City of Freeport**

**FY2019-2020  
Quarterly Investment Report  
Period Ending September 30, 2020**



## Management Summary

In accordance with the City's Investment Policy, the Investment Officer shall prepare an investment report at least quarterly, including a management summary that provides an analysis of the status of the current investment portfolio and transactions made over the last quarter. This management summary is prepared in a manner consistent with the requirements of Section 2256.023 of the PFIA which should allow the City to ascertain whether investment activities during the reporting period have conformed to the investment policy.

The City invests cash that is not immediately needed for operations in TexPool and Securities issued by Agencies of the Federal Government as allowed by the Public Funds Investment Act and the City's Investment Policy.

**As of September 30, 2020, the City's cash and investments were as follows:**

| Investment Category     | Book Value           | Percentage     | Weighted Average Maturity (Days) |
|-------------------------|----------------------|----------------|----------------------------------|
| Cash in Demand Accounts | \$ 9,976,490         | 60.96%         | 1.00                             |
| Government Pools        | \$ 6,389,417         | 39.04%         | 1.00                             |
| Certificates of Deposit | \$ -                 | 0.00%          | 0.00                             |
| <b>TOTAL</b>            | <b>\$ 16,365,907</b> | <b>100.00%</b> | <b>1.00</b>                      |

The portfolio is highly liquid with over \$16.3 million or 100% available immediately.

Interest rates on investments range from 0.13% to 0.5%. According to the Federal Reserve, nominal interest rates are low in the United States and other advanced economies. Low nominal interest rates may constrain the ability of policymakers to provide accommodation through reductions in interest rates during an economic downturn.

Additionally, a new debt service account was added for compliance with the bond proceeds.

**Compliance:** The City requires its depository banks to provide collateral for all deposits in excess of Federal Deposit Insurance. As of September 30, 2020, the market value of collateral pledged by TIB Capital Markets to the City was \$12.16 million, 120% of deposits.

**Market Value:** The City currently holds no investments in which the book value differs from the market value. For all holdings, the book value is equal to the market value.





**Quarterly Investment Report**  
**July 1, 2020 - September 30, 2020**

| G/L Account                          | Description         | Book Value           | Current Interest Rate | Yield to Maturity | Maturity Date | Days to Maturity | Beginning Market Value for Period | Changes to Market Value | Ending Market Value for Period | Interest Paid YTD |
|--------------------------------------|---------------------|----------------------|-----------------------|-------------------|---------------|------------------|-----------------------------------|-------------------------|--------------------------------|-------------------|
| <b>Cash in Demand Accounts</b>       |                     |                      |                       |                   |               |                  |                                   |                         |                                |                   |
| 99-101-000                           | Operating Account   | \$ 9,973,022         | 0.50%                 | 0.50%             | Demand        | 1                | \$ 3,659,891                      | \$ 6,313,132            | \$ 9,973,022                   | \$ 34,302         |
| 87-101-000                           | Clearing Fund 87    | \$ 1                 | 0.50%                 | 0.50%             | Demand        | 1                | \$ 47,406                         | \$ (47,405)             | \$ 1                           | \$ 469            |
| 64-101-000                           | Capital Purchase DS | \$ -                 | 0.50%                 | 0.50%             | Demand        | 1                | \$ -                              | \$ -                    | \$ -                           | \$ 25             |
| 65-101-000                           | COO2008 \$3.3M DS   | \$ -                 | 0.50%                 | 0.50%             | Demand        | 1                | \$ -                              | \$ -                    | \$ -                           | \$ 99             |
| 56-101-043                           | Water and Sewer I&S | \$ -                 | 0.50%                 | 0.50%             | Demand        | 1                | \$ -                              | \$ -                    | \$ -                           | \$ 101            |
| 10-104-100                           | Historical Museum   | \$ -                 | 0.00%                 | 0.00%             | Demand        | 1                | \$ -                              | \$ -                    | \$ -                           | \$ -              |
| 65-101-044                           | Debt Service        | \$ 3,466             | 0.50%                 | 0.50%             | Demand        | 2                | \$ -                              | \$ 3,466                | \$ 3,466                       | \$ 0              |
| <b>Total Cash in Demand Accounts</b> |                     | <b>\$ 9,976,490</b>  |                       |                   |               |                  | <b>\$ 3,707,297</b>               | <b>\$ 6,269,193</b>     | <b>\$ 9,976,490</b>            | <b>\$ 34,997</b>  |
| <b>Invested in Government Pools</b>  |                     |                      |                       |                   |               |                  |                                   |                         |                                |                   |
| 10-103-101                           | TexPool             | \$ 6,389,417         | 0.13%                 | 0.13%             | Demand        | 1                | \$ 6,386,555                      | \$ 2,862                | \$ 6,389,417                   | \$ 57,699         |
| <b>Total Invested in Pools</b>       |                     | <b>\$ 6,389,417</b>  |                       |                   |               |                  | <b>\$ 6,386,555</b>               | <b>\$ 2,862</b>         | <b>\$ 6,389,417</b>            | <b>\$ 57,699</b>  |
| <b>TOTAL ALL INVESTMENTS</b>         |                     | <b>\$ 16,365,907</b> |                       |                   |               |                  | <b>\$ 10,093,852</b>              | <b>\$ 6,272,055</b>     | <b>\$ 16,365,907</b>           | <b>\$ 92,696</b>  |

| Investment Category     | Book Value           | Percentage     | Weighted Average Maturity (Days) |
|-------------------------|----------------------|----------------|----------------------------------|
| Cash in Demand Accounts | \$ 9,976,490         | 60.96%         | 1.00                             |
| Government Pools        | \$ 6,389,417         | 39.04%         | 1.00                             |
| Certificates of Deposit | \$ -                 | 0.00%          | 0.00                             |
| <b>TOTAL</b>            | <b>\$ 16,365,907</b> | <b>100.00%</b> | <b>1.00</b>                      |

Investment schedules presented per the provisions of the Texas Code Chapter 2256 (Public Funds Investment Act) and the City's Investment Policy.

The City requires its depository banks to provide collateral for all deposits in excess of Federal Deposit Insurance. At the end of the quarter, the market value of collateral pledged by Baker Bond Accounting to the City was \$12.16M, 120% of deposits.

Unrealized gain/loss is the difference between the market value of the City's securities and what it paid for them. Gains and losses are realized only when a security is sold prior to maturity. Since it is the City's practice to hold all securities to maturity, it is unlikely that unrealized gains and losses will be realized. As of the end of the quarter, the City had no unrealized gains or losses.

Prepared By: Stephanie Russell 10/28/2020  
 Stephanie Russell, Investment Officer Date

Verified By: Giselle Hernandez 10/28/2020  
 Giselle Hernandez, Investment Officer Date

State of Texas

County of Brazoria

City of Freeport

BE IT REMEMBERED, that the City Council of Freeport, Texas met on Monday, October 19, 2020 at 6:00 p.m. at the Freeport Police Department, Municipal Court Room, 430 North Brazosport Boulevard, Freeport Texas for the purpose of considering the following agenda items:

City Council: Mayor Brooks Bass:  
Councilman Jerry Cain  
Councilman Ken Green  
Councilwoman Sandra Loeza  
Councilman Roy E. Yates

Staff: Tim Kelty, City Manager  
Stephanie Russell, Assistant City Manager  
Betty Wells, City Secretary  
Laura Tolar, Assistant City Secretary/ Special Projects Coordinator  
Chris Duncan, City Attorney  
Brenda Miller-Ferguson, Human Resource Director  
Chris Motley, Freeport Fire Chief  
Kris Vierra, Freeport Fire/EMS  
Amber Phillips, Freeport Fire/EMS  
Zac Armstrong, Freeport Fire/EMS  
Sean Anandel, Freeport Fire/EMS  
Blayne Redwine, Freeport Fire/EMS  
Lance Petty, Public Works Director  
Courtland Holman, Freeport Economic Development Director  
Ray Garivey, Freeport Police Chief  
Clarisa Molina, Administrator Assistant Via Teleconference  
LeAnn Strahan, Destinations Director Via Teleconference  
Courtland Holman, Freeport EDC Director, Via Teleconference

Visitors:

|                      |                    |
|----------------------|--------------------|
| Jerry Meeks (Veolia) | David McGinty      |
| Manning Rollerson    | Ruben Renobato     |
| Melanie Oldham       | Nick Irene (Facts) |
| Angie Williams       | Edmeryl Williams   |
| Nicole Mireles       | Sam Reyna          |
| Jeff Pena            | Keith Stumbaugh    |
| Marinell Music       | Eric Hayes         |
| Lila Diehl           | Tommy Pearson      |

Visitors, Via Teleconference:

|              |                 |
|--------------|-----------------|
| Jessi Parker | Vander Williams |
| Amanda       | Ruby Marshall   |

## **Call to order.**

Mayor Bass called the meeting to order at 6:00 p.m.

## **INVOCATION AND PLEDGE OF ALLEGIANCE:**

Invocation was led by City Manager Tim Kelty. Pledge was led by Mayor Brooks Bass.

## **Citizen's Comments**

Manning Rollerson spoke to council about Christianity. He said that the church in The East End of Freeport was sold, and the money will be donated to a nonprofit organization.

## **PRESENTATIONS/ANNOUNCEMENTS:** Announcements by Mayor, City Council and/or Staff.

### Employee of the month for the months of February & September 2020.

Freeport Fire/EMS employee Kris Vierra was presented with a certificate recognizing him for Employee of the Month, for the month of February 2020.

Freeport Police Sargent John Perez was presented with a certificate recognizing him for Employee of the Month, for the month of September 2020.

## **CONSENT AGENDA**

### Consideration and possible action on the approval of City Council meeting minutes from September, 28 2020 and October 5, 2020.

On a motion by Councilwoman Loeza, seconded by Councilman Yates, with all present voting "Aye" 5-0 Council approved City Council meeting minutes from September, 28 2020 and October 5, 2020.

### Consideration and possible action by City Council approving the sale of trust property within the city limits.

City Manager Tim Kelty said that this property is privately owned and is going up for Sheriff Sale. He said the city has interest in the property for back taxes.

On a motion by Councilwoman Loeza, seconded by Councilman Yates, with all present voting "Aye" 5-0 Council unanimously approved the sale of trust property within the city limits.

### Consideration and possible action approving Interlocal Agreement with Brazoria County and the City of Freeport for streets and alleys.

City Manager Tim Kelty said that the county does the asphalt reconstruction of the streets that the city designates. The city covers the cost of materials, and the County provides labor and the equipment.

Councilwoman Loeza asked why just two miles a year of repair on the roads? City Manager Tim Kelty said that this is the amount the county will commit to doing, this is the amount that they can do with their resources that they have available.

Eric Hayes asked if these roads are going to be repaired with concrete, or asphalt? And will the curbs and gutters be done before the repairs?

Tim Kelty said that the streets have not been designated yet, but the County contract only includes asphalt. He said that any curb and gutters would have to be completed prior to the work is done.

On a motion by Councilwoman Loeza, seconded by Councilman Yates, with all present voting "Aye" 5-0 Council unanimously approved the Interlocal Agreement with Brazoria County and the City of Freeport for streets and alleys.

## **REGULAR SESSION**

### **Consideration and possible approval for award of proposal for the comprehensive Zoning Ordinance Overhaul.**

City Manager Tim Kelty presented to council the award of proposal for the comprehensive Zoning Ordinance Overhaul. He said that this has been presented to council three times. Mr. Kelty said that the time frame has been shortened, because this was a concern for council. He also said that the price was an issue, so they have gone back to Kendig Keast. He said that if we go with just the zoning ordinance it will be \$76,790. Mr. Kelty said that staff recommends the full scope of work, but if not, then the zoning ordinance is the highest priority.

Manning Rollerson said that he thinks the East End of Freeport needs to be re-zoned.

Nicole Mireles asked if software has been looked into for this project. She also said that Planning and Zoning needs to be given a chance at this project.

Mayor Bass asked if Incode Plus is included in this, and does this reference the operating system?

Mr. Kelty said that Incode Plus does not create the ordinance, it just a tool to use to implement during this process.

Angie Williams opposes this.

On a motion by Councilwoman Loeza, seconded by Councilman Green, with all present voting "Aye" 3-2 Council approved the award of proposal for the comprehensive Zoning Ordinance Overhaul, in the entirety for the \$102,450.00. Mayor Bass and Councilman Yates voted "Ney"

### **Consideration and possible action on designating a representative and an alternate to the Houston-Galveston Area Council General Assembly for the year 2021.**

City Manager Tim Kelty presented to council the action on designating a representative and an alternate to the Houston-Galveston Area Council General Assembly for the year 2021. He said that this group meets twice a year. Mr. Kelty said that in the past Councilman Green served as the representative, and Councilwoman Loeza as the alternate.

Mayor Bass asked Councilman Green if he would like to continue to serve? Councilman Green said yes.

Mayor Bass asked Councilwoman Loeza if she would like to continue to serve? Councilwoman Loeza said yes.

On a motion by Councilman Cain, seconded by Councilman Yates, with all present voting “Aye” 5-0 Council unanimously approved action on designating a representative and an alternate to the Houston-Galveston Area Council General Assembly for the year 2021.

Consideration and possible action on Resolution No. 2020-2663 appointing a new member to the Freeport EDC Board replacing Kenny Hayes.

City Manager Tim Kelty presented to council Resolution No. 2020-2663 appointing a new member to the Freeport EDC Board replacing Kenny Hayes. He said that this term would be until June of 2021. He said that there are seven applicants interested in serving the remainder of this term.

Marinell Music said that she recommends David McGinty to serve on this board.

Jeff Pena said that he hopes that council will consider appointing someone that has the time and flexibility to serve on this board.

Keith Stumbaugh said that he is withdrawing his application from consideration at this time to serve on the EDC Board.

Melanie Oldham said that she has an interest to serve on this board, and asked that council consider her for this vacancy.

David McGinty spoke of his interest of serving on the EDC Board.

Edmeryl Williams spoke on behalf of Joshua Mitchell for serving on the EDC Board. She said that she would love to see the city involve young people on the boards.

On a motion by Councilman Green to appoint Nicole Mireles, seconded by Councilman Yates, with all present voting “Aye” 4-1 Council approved Resolution No. 2020-2663 appointing a new member to the Freeport EDC Board replacing Kenny Hayes. Councilwoman Loeza voted “Ney”

Consideration and possible action authorizing the City Manager to negotiate and execute Professional Services Agreements with Freese and Nichols, Inc. for CDBG-MIT projects.

Assistant City Manager Stephanie Russell presented to council the possible action authorizing the City Manager to negotiate and execute Professional Services Agreements with Freese and Nichols, Inc. for CDBG-MIT projects. She said that council awarded the Request for Qualifications (RFQ) to Freese and Nichols back in August, Ms. Russell said however now the application requires that we submit contracts with them.

Mayor Bass asked what the difference is between what was passed last, and what this is tonight. Ms. Russell said that last was awarded the RFQ. Tonight, is requesting that the City Manager to execute the Service Agreement.

On a motion by Councilman Yates, seconded by Councilman Cain, with all present voting “Aye” 5-0 Council unanimously approved action authorizing the City Manager to negotiate and execute Professional Services Agreements with Freese and Nichols, Inc. for CDBG-MIT projects.

Consideration and possible action approving Resolution No. 2020-2656 to Amend the Investment Policy.

Mayor Bass moved Item # 9 to be presented after Item # 10 at the request of Assistant City Manager.

Consideration and possible action approving Resolution No. 2020-2657 authorizing submission of FICA Application and designating signatories

Assistant City Manager presented to council Resolution No. 2020-2657 authorizing submission of FICA Application and designating signatories. Miss Russell said that she would like to put this money in more opportune place. She said that this FICA is one hundred percent secure, and she can withdraw the funds the next day. Ms. Russell said that this is recommended by the city's Financial Advisor.

Mayor Bass announced that the city bonds were approved, and the \$8 million is in our bank.

City Attorney spoke of his concerns of the contract.

Manning Rollerson said that he opposes this.

After a lengthy discussion with council, Mayor Bass tabled Item Numbers 9 & 10 so that council can do a further review.

**WORK SESSION:**

Mayor Bass said that the city did receive the bond money. He said with this we will start looking into the street and drainage projects. He said that we will be having a meeting on October 26, 2020 at 6 PM.

Councilman Green thanked the Public Works Department on the work that has been done on the streets.

Councilman Cain asked if there is an update on the house that burned on 10th and Velasco. He said that it has been almost a year since the fire. Ms. Russell said that she believes the owners are dealing with the insurance company. Councilman Cain asked if there could be a fence put up around the property. He also said that there are two homes one on 7<sup>th</sup> Street and Avalon, and the other on 1700 block of West 6<sup>th</sup> Street, he said that they have swimming pools set up in the front yards with no fences around the pool.

Mayor Bass asked that Mr. Kelty have Freeport Building and Code Director Billy Shoemaker prepare a list and bring to each council meeting of buildings that he has inspected so that we can start seeing some improvement.

Councilwoman Loeza said that there is a pool on 9<sup>th</sup> Street that has a pool up without a fence around it. She also said that she agrees with Mayor Bass that Mr. Shoemaker needs to bring in a list of things that are being worked on. She asked how often the sidewalks get repaired. Mr. Kelty said that if the sidewalk is reported they will address it, he also said that as the streets are being repaired if the sidewalk needs repair it will be addressed at that time. She asked about a leak possibly a water main. Lance Petty said that Veolia will repair this leak, he said that he will get with Jerry Meeks tomorrow.

Councilman Yates spoke about the Wong Property agreement, he said that from what he understands we are pretty close. He said that he wants to see the projected expenses for the city and the projected income for the city from this project. He also said that businesses are closing. He said that Church's Chicken is back open. He said that he thinks the \$8 million needs to be deposited into our local banks, and come up with a spending plan.

City Manager Tim Kelty said that he would like Lance Petty to recognize the three Public Works employees that have been spraying the city for mosquitos. Lance Petty said that the employees are Paul Neuhaus, John Steig and Jesus Rodriguez.

Update on reports / concerns from Department heads

There were no comments from Department heads.

Open session was closed at 7:37 pm and Council entered into Executive Session.

**CLOSED SESSION:**

Executive Session regarding a.) (Potential Litigation) consultation with city attorney b.) (Deliberations about Real Property), 212 East Park Ave in accordance with Government Code Annotated, Chapter 551, Sections 551.071, 551.074.

- a. Port Freeport
- b. Wong Property

**REGULAR SESSION**

Mayor Brooks Bass reconvened regular session at 8:21 P.M.

On a motion by Councilwoman Loeza, seconded by Councilman Green, with all present voting "Aye" 5-0 Council unanimously approved to formally engage the lawyers from the Baker and Moran Law Firm.

On a motion by Councilwoman Loeza, seconded by Councilman Cain, with all present voting "Aye" 5-0 Council unanimously approved Resolution No. 2020-2664 an Amended and Restated Resolution of the City Council of the City of Freeport evidencing consent to the creation of the Freeport Municipal Utility District No. 1.

Adjourn

On a motion by Councilman Yates, seconded by Councilman Cain, with all present voting "Aye", Mayor Brooks Bass adjourned the meeting at 8:22 PM.

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Mayor, Brooks Bass  
City of Freeport, Texas

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City Secretary, Betty Wells  
City of Freeport, Texas

State of Texas

County of Brazoria

City of Freeport

BE IT REMEMBERED, that the City Council of Freeport, Texas met on Monday, October 26, 2020 at 6:00 p.m. at the Freeport Police Department, Municipal Court Room, 430 North Brazosport Boulevard, Freeport Texas for the purpose of considering the following agenda items:

City Council: Mayor Brooks Bass:  
Councilman Jerry Cain  
Councilman Ken Green  
Councilwoman Sandra Loeza  
Councilman Roy E. Yates

Staff: Tim Kelty, City Manager  
Stephanie Russell, Assistant City Manager  
Laura Tolar, Assistant City Secretary/ Special Projects Coordinator  
Chris Duncan, City Attorney  
Lance Petty, Public Works Director  
Courtland Holman, Freeport Economic Development Director  
Clarisa Molina, Administrator Assistant  
Brenda Miller-Ferguson, Human Resource Director Via Teleconference

Visitors:

|                      |                    |
|----------------------|--------------------|
| Jerry Meeks (Veolia) | David McGinty      |
| Manning Rollerson    | Mehran Bavarian    |
| Melanie Oldham       | Nick Irene (Facts) |
| Angie Williams       | Edmeryl Williams   |
| Nicole Mireles       | Sam Reyna          |
| Keith Stumbaugh      | Mario Maraira      |
| Desiree Pearson      | Jessi Parker       |
| Tommy Pearson        |                    |

Visitors, Via Teleconference:

|            |                 |
|------------|-----------------|
| Eric Hayes | Wallace Tilley  |
| Amanda     | Vander Williams |

**Call to order.**

Mayor Bass called the meeting to order at 6:00 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

Invocation was led by City Manager Tim Kelty. Pledge was led by Mayor Brooks Bass.

**Citizen's Comments**

Edmeryl Williams stated how black churches do not hate the white man and it's not what's in her heart.



Desiree Pearson stated that there is junk in the 200 block of Broad Street and when she stopped to take a picture a dog chased her.

## **WORK SESSION:**

Mayor Bass stated that this special called meeting was intended to discuss and prioritize that bond projects. He stated that council has worked with citizens and staff to determine items that needed maintenance. He stated that council welcomed any sites in the city. He said money has been earmarked for the renovations of City Hall. He stated it was undetermined if any money would be used for the Heritage House.

Manning Rollerson stated that he has lived in Ward A a long time and there are serious drainage issues on the back side of Cherry to Highway 36 and that there are trees growing blocking culverts and culverts that are broken.

City Manager Tim Kelty stated that staff is asking public and City Council for feedback regarding bond projects. He stated that from the budgeted \$7.7 million bond, the following were earmarked: 9% for City Hall renovations, 5% for Heritage House, 3% for Velasco Pump Station and 83% for Streets and Drainage. He said at some point a formal decision will need to be made regarding the Heritage House, and also the Velasco Pump Station has been designed and will be ready to have a contract awarded next month.

Mr. Kelty stated that this meeting to was examine the street and drainage issues in Freeport. He gave council a cost estimate for rehabbing the streets with 3 options: contract asphalt, contract concrete, and the asphalt under the county interlocal agreement. Streets that had been identified would include sidewalks if the road currently had them and are in need of repair. The cost estimated for concrete included a cost for sidewalk. The prices quoted were per square foot. He stated that there were currently three alleys that were being considered for repair on the list. He said the costs were to replace streets and return them to the originally designed elevation.

Councilman Yates stated that it appeared that Ward A was getting the short end of the stick.

Mr. Kelty stated that Ward A is proposed to get approximately 1.14 miles, Ward B to receive 0.96 miles, Ward C to receive 1.6 miles, and Ward D to receive 1.3 miles.

Mr. Kelty stated the mapped streets are just an initial proposal. He said other roads have been mentioned like 2<sup>nd</sup> Street, Jones Road behind the trailer park and Austin Street over by the Golf Course. Mr. Kelty stated that Public Works Director Lance Petty has had his crews been working to reestablish ditches. We have gotten a list of potential water and sewer lines and crossings that will need to be replaced under the streets prior to the Street reconstruction. A cost for that work has been included but will need to reviewed.

Councilman Yates stated that the handouts needed to be cleaned up and needed titles but he liked the proposed streets list.

Councilman Ken Green stated that he agreed with resident Manning Rollerson regarding people moving out from 8<sup>th</sup> Street, 9<sup>th</sup> Street and 10<sup>th</sup> Street regarding lots of deterioration.

Resident Sam Reyna distributed pictures to council, Tim Kelty and Lance Petty showing conditions of streets on Avenue G, Zapata and Avenue C.

City Councilwoman Sandra Loeza stated that she had turned those streets in to Mr. Kelty.

Mayor Bass stated that these streets need to be addressed.

Mr. Reyna stated that there was a product that was cheaper and easier to install and that Vernor equipment had agreed to purchase the equipment to install if the city chose that product.

Resident Melanie Oldham stated that concrete streets should be considered due to them lasting so long.

Resident Jessi Parker stated that she wondered if the east end streets and park had been sold to the Port as there were no East End Streets discussed.

Mayor Bass stated that nothing in the East End has been sold and there have been a number of streets in the East End that have been repaired recently.

Resident Edmeryl Williams stated that Spruce already had a pot hole in it from the recent repairs. She said that ditches and culverts are stopping water from flowing. She said that there had been work in the 400 block where no one lives and she lives in the 500 block.

Resident Angie Williams stated that Navigation and 5<sup>th</sup> Street is like a swimming pool and doesn't drain. She also stated that she wished a rental facility similar to Freeport Community House would be built.

Resident Sam Reyna stated that the money from the bond election should be set up for election and doesn't have to be used for specific items.

Mayor Bass stated that we are not under the previous administration and that the public can trust council.

Resident Sam Reyna stated that the city needs to look at TIGER grants for federal funding.

Mayor Bass stated that they are making sound decisions and are looking for outside funding.

Resident Keith Stumbaugh stated that the alleys in Ward A are in very bad shape. He said that in the 400 Block of West 4<sup>th</sup> near the east side of the railroad track heading east that the concrete slabs are tilted.

Resident Manning Rollerson stated that he has to snake every home every month in the area of 6<sup>th</sup> and Cherry because of sewer issues. He added that Terminal needed to be weed-eated.

Resident Jessi Parker stated that there are potholes at the railroad past Sista White's Café that need to be repaired.

Councilwoman Loeza clarified that sidewalks would be repaired with the streets if they needed to be.

Mr. Kelty stated that funding was included in the concrete estimates.

Resident Melanie Oldham questioned why Bridge Harbor is a priority.

Councilman Green stated that it is a very rough road.

Resident Nicole Mireles stated that there are no streets in the Slaughter Road area.

Councilwoman Loeza stated that she had given street information for this area to Mr. Kelty.

Mr. Kelty stated we had looked at slaughter road which was in poor condition but that there were no homes on that proposed side street within our city limits in the only residence was on the end of the street outside of the city of Freeport.

Resident Desiree Pearson stated that Front Street has a subpar street with no sidewalks and no ditches for drainage.

Mayor Bass stated that the repair of the pump station should relieve any drainage concerns.

Resident Mario Maraira stated that in the 1700 block of 5<sup>th</sup> Street that residents complain that the city is not maintaining the grass around the sidewalk area.

Mayor Bass stated that it is the responsibility of property owners to maintain from the curb to the edge street or alley.

Resident Nicole Mireles requested a paper copy of the map and was provided one.

### Adjourn

On a motion by Councilman Yates, seconded by Councilman Cain, with all present voting "Aye", Mayor Brooks Bass adjourned the meeting at 7:16 PM.

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Mayor, Brooks Bass  
City of Freeport, Texas

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Assistant City Secretary, Laura Tolar  
City of Freeport, Texas



## City Council Agenda Item # 5

**Title:** Martin Luther King Day Parade street closure request

**Date:** November 2, 2020

**From:** Betty Wells, City Secretary

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**Staff Recommendation:**

Staff recommends Council approve this road closure.

**Item Summary:**

Dr. Martin Luther King, Jr. Celebration Committee request permission to close portions of the following streets during the Parade to be held on Monday, January 18, 2021. The parade will start at 11:00 am and the set up (staging area) will start at 9:30 am on Cherry, East Park and Fourth Street. The parade route will begin at East Park Avenue and Fourth Street and continue along 2nd Street to 288-B to the Freeport Municipal Park. The celebration will continue through the Freeport Municipal Park and pick up a small bag of candy per child and a snack bag. In order to move forward with success, we are requesting your permission, support and participation in the 35th Annual Dr. Martin Luther King, Jr. Celebration.

**Background Information:**

The City hosts this parade annually. There are no changes from the normal parade route that they have used in the past.

**Special Considerations**

As the time gets closer for the event, whatever precautions which may be necessary to protect the public in regard to the COVID 19 situation, will be instituted and enforced.

**Financial Impact:**

NA

**Board or 3<sup>rd</sup> Party recommendation:**

See attached MLK Jr. Committee letter

**Supporting Documentation:**

Dr. Martin Luther King, Jr. Celebration Committee request letter.



**Dr. Martin Luther King, Jr.**  
Brazoria County, Texas  
**Celebration Committee**



216 Banyan Dr.  
Lake Jackson, TX 77566  
Contact: Mr. Will J. Brooks  
Phone: (979) 202-7590 Cell  
Phone: (979) 297-2801 Home

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October 13, 2020

Attention: Ms. Lori Tolar or Ms. Wells  
200 West 2<sup>nd</sup> Street  
Freeport, TX 77541

To the City Council of Freeport:

It is my pleasure to inform you about the 35<sup>th</sup> annual Dr. Martin Luther King, Jr. Celebration Committee (MLKCC). We are a non-profit organization since 1986, MLKCC – Brazoria County has sponsored events to celebrate the state and federal holiday honoring the birthday of the late Dr. Martin Luther King, Jr. and to perpetuate his memory and the legacy of his achievements for future generations. Additionally, our MLKCC seeks to honor Dr. King's admonition of service to the community by sponsoring both the MLKCC and Dennis R. Edwards Memorial scholarships to deserving Brazoria County high school graduates. This celebration conducts various worthy community uplifting projects, and encourages its members to take roles in numerous civic, charitable, and cultural endeavors. This annual celebration is a time of unity and togetherness promoted through events including a Community Worship Service, MLKCC Commemorative Banquet, and Parade.

**Due to the Corona Virus Pandemic, the Dr. Martin Luther King, Jr. Celebration Committee will have a drive by parade. There is will be no floats, no judging, no candy along route and all participants will remain in their vehicle at all times.**

Dr. Martin Luther King, Jr. Celebration Committee request permission to close portions of the following streets during the Parade to be held on Monday, January 18, 2021. The parade will start at 11:00 am and the set up (staging area) will start at 9:30 am on Cherry, East Park and Fourth Street. The parade route will begin at East Park Avenue and Fourth Street and continue along 2<sup>nd</sup> Street to 288-B to the Freeport Municipal Park. The celebration will continue through the Freeport Municipal Park and pick up a small bag of candy per child and a snack bag. All participants will be required to wear facemask and follow all COVID guidelines. In order to move forward with success, we are requesting your permission, support and participation in the 35<sup>th</sup> Annual Dr. Martin Luther King, Jr. Celebration.

Thank you in advance for your consideration and we look forward to celebrating the legacy of Dr. Martin Luther King, Jr. with you.

Sincerely,  
*Will J. Brooks*

Will J. Brooks  
Parade Co-Chairman  
On behalf of MLKCC-BC Parade & Rally Committee



## City Council Agenda Item # 6

**Title:** Brazoria County Firefighter’s Association Fire Protection Agreement with Brazoria County.

**Date:** November 2, 2020

**From:** Christopher D. Motley, Fire Chief

**Staff Recommendation:** Staff recommends approving the Brazoria County Firefighter’s Association Fire Protection Agreement with Brazoria County. Second recommendation is to authorize the Fire Chief to sign the agreement.

**Item Summary:** Freeport Fire & EMS provides fire protection into the unincorporated areas of Brazoria County or to neighboring communities requesting mutual aid. Freeport Fire & EMS Department depends on mutual fire protection to address manpower and equipment needs in fire protection. This agreement is renewed annually with the individual fire department and Brazoria County Firefighter’s Association (BCFFA). Each department must meet ten objectives in the contractual agreement to be in compliance of the agreement. As part of compliance the department is compensated \$20,000.00.

**Background Information:** Fire Chief John A. Stanford, Jr., was involved in the creation of the BCFFA PAC to address fire protection needs in the community. A part of the PAC was to address fire engine replacement owned by Brazoria County. The BCFFA Fire Protection Agreement was created after Brazoria County Commissioners were faced with the replacing at least a dozen fire trucks from 1986. Prior to creating the fire protection agreement Brazoria County provide each fire department a fire engine. With the replacement of a large number of fire engines at one time create a financial challenge. In lieu of a fire truck replacement, Brazoria County Commissioner and BCFFA entered into an agreement by providing an annual payment to participating departments to be used towards fire engine replacement or operational needs.

**Special Considerations:** None

**Financial Impact:** No financial impact to City. The Freeport Fire & EMS Department is compensated \$20,000.00

**Board or 3<sup>rd</sup> Party recommendation:** None

**Supporting Documentation:** None



# Brazoria County Firefighter's Association

## United To Serve the People of Brazoria County

In order to receive the prescribed funding from Brazoria County pursuant to  
Commissioners Court Order No. V.A.3.a of December 09, 2014 - Regular Session for the year  
beginning October 1, 2021.

The \_\_\_\_\_ agrees to the following terms and conditions:  
(Department Name)

1. Each Department by way of this signed document agrees to provide fire protection within their assigned ETJ or as called upon for mutual aid within Brazoria County. The agreement must be signed by the highest-ranking official associated with the Department.
2. Each Department must submit an annual report as to the department's equipment resources and personnel utilizing the format provided by the BCFFA.
3. Each Department must submit a copy of their annual report from TXFIRS/NFIRS current from the previous October to the end of September.
4. Each Department must have in service and available for call at least one Class "A" unit as defined by the BCFFA. In the event a department unit is temporarily out of service and no other units are available as a replacement, suitable arrangements must be made for coverage by the nearest department.
5. Each department will maintain as minimum liability insurance in the amount of \$100,000/\$300,000/\$100,000 and furnish proof to BCFFA and Brazoria County.
6. Each Department will properly house and maintain truck and equipment.
7. Each Department will participate as an active member of the BCFFA, Brazoria County Fire Chiefs' Committee, and State Fireman's and Fire Marshall's Association. An active member of the BCFFA must meet the requirements set by the BCFFA including attendance at County Meetings and Chief's Association Meetings as required by BCFFA. **Required attendance shall include a minimum of 4 Chief's Association meetings and 4 County Association Meetings.**
8. Each Department will submit a Complete Department budget summary for the year. This budget summary shall include all income and expense as defined in a standard form provided and approved by the BCFFA and Brazoria County. This budget will represent the yearly budget for the year looking forward.
9. Reports and Budgets will be due in November. For each month that the required information is not provided, the Department will forfeit 10% of the original funded amount. The forfeited funds will be placed in the general fund of the association.
10. Each Department will be required to have the requested information reviewed and approved by the Regulatory Committee which is a sub-committee of the BCFFA. This committee will determine if all of the requirements have been met and will issue a check to each Department that has met the requirements of this agreement.

A breach of this agreement by "the Department" or any part thereof may/shall forfeit the Department's rights to receive funding from either the County or the BCFFA.

I \_\_\_\_\_ acting as the agent for  
(Highest-ranking official of Department)

\_\_\_\_\_ agree that this Department will follow  
(Department Name)  
the requirements above to receive County funding.

\_\_\_\_\_ Department Representative \_\_\_\_\_ (date)  
(Signature)

\_\_\_\_\_ Regulatory Committee Chairman \_\_\_\_\_ (date)  
(Signature)



## City Council Agenda Item # 7

**Title:** Public Hearing: Discuss and take action on REPLAT of Lots 50-51, Block 4 of BAR X RANCH SECTION FIVE Recorded in Volume 16, Pages 195-198 of the Brazoria County Plat Records in the ASA Mitchell Survey Abstract 97 City of Freeport (ETJ) Brazoria County, Texas October 2020.

**Date:** November 2, 2020

**From:** Billywayne Shoemaker Building Official

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**Staff Recommendation:**

Approve the replat, located in the ETJ.

**Item Summary:**

Hold public hearing and upon closing of public hearing approve replat.

**Background Information:**

Owner is requesting that the lots be combined.

**Special Considerations:**

This property is Located in the City's ETJ

**Financial Impact:**

None

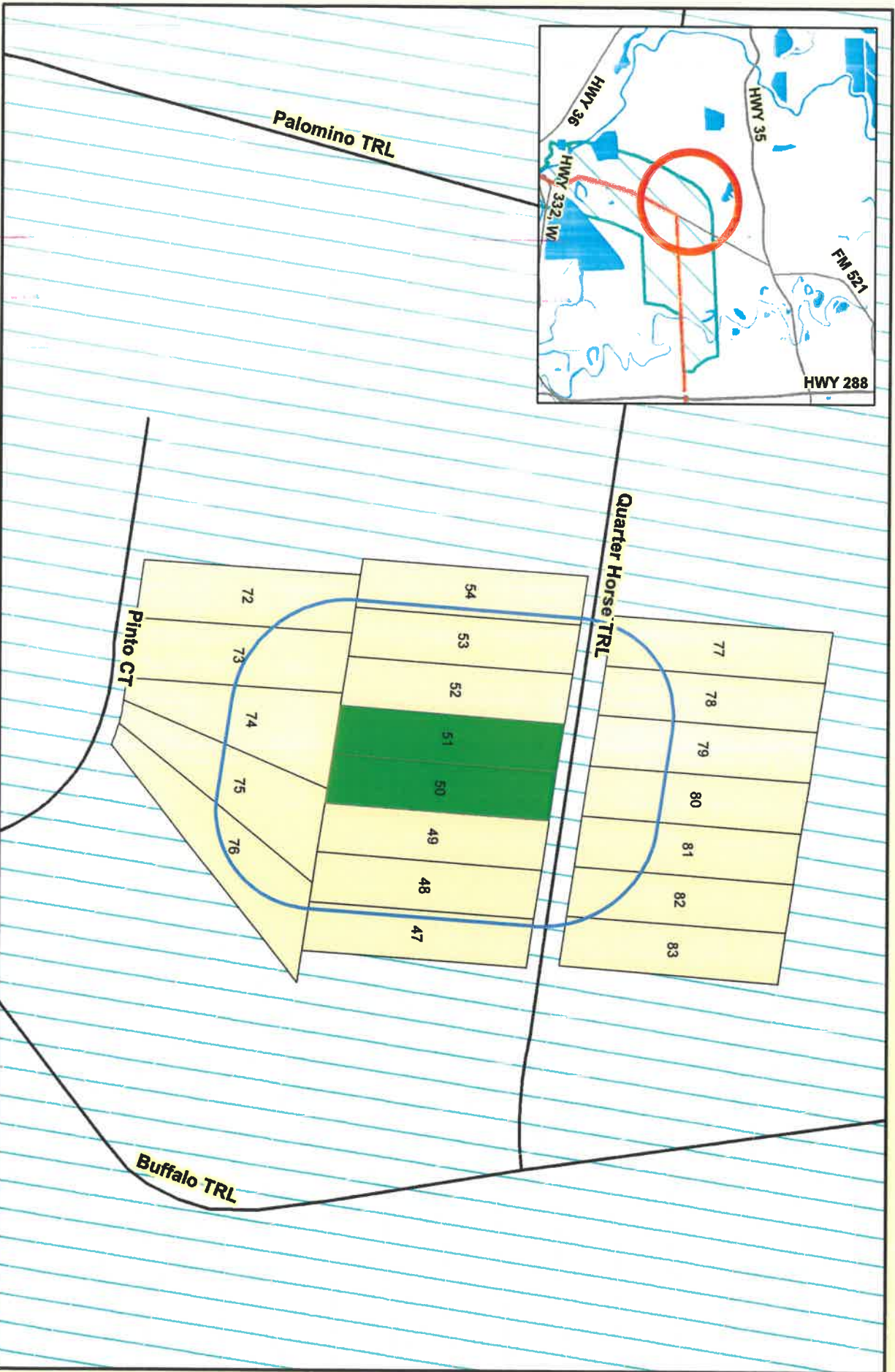
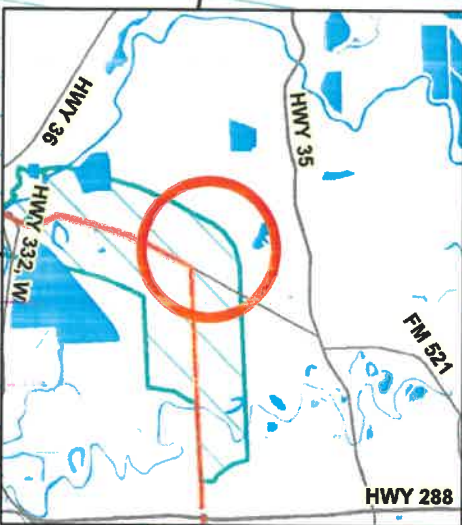
**Board or 3<sup>rd</sup> Party recommendation:**

Planning and Zoning held their public hearing and voted to approve the re-plat and forward this item to council for final approval.

**Supporting Documentation:**

Copy of plat and associated paperwork will be attached.





- Legend**
- 184784 & 184785
  - 200' Buffer
  - Buffered Parcel
  - City Limit
  - ROADS
  - City of Freeport ETJ
  - Water

# Replat Property Location Map

## Property ID 184784 & 184785



Author: Laura Tolar  
 Document Path: S:\GIS Data\184784  
 184785 abdulhameed replat 200ft w







## City Council Agenda Item # 8

**Title:** Public Hearing: Discuss and take action on Strother Subdivision a combination of Lots 2 and 3, Block 2 of the San Bernard River Estates Unit One as recorded in Volume 16, Pages 2-3 of the Brazoria County Plat Records in the William Cummins Survey Abstract 59 Brazoria, County, Texas September 2020.

**Date:** November 2, 2020

**From:** Billywayne Shoemaker Building Official

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**Staff Recommendation:**

Approve the replat, located in the ETJ.

**Item Summary:**

Hold public hearing and upon closing of public hearing approve replat.

**Background Information:**

Owner is requesting that the lots be combined.

**Special Considerations:**

This property is Located in the City's ETJ

**Financial Impact:**

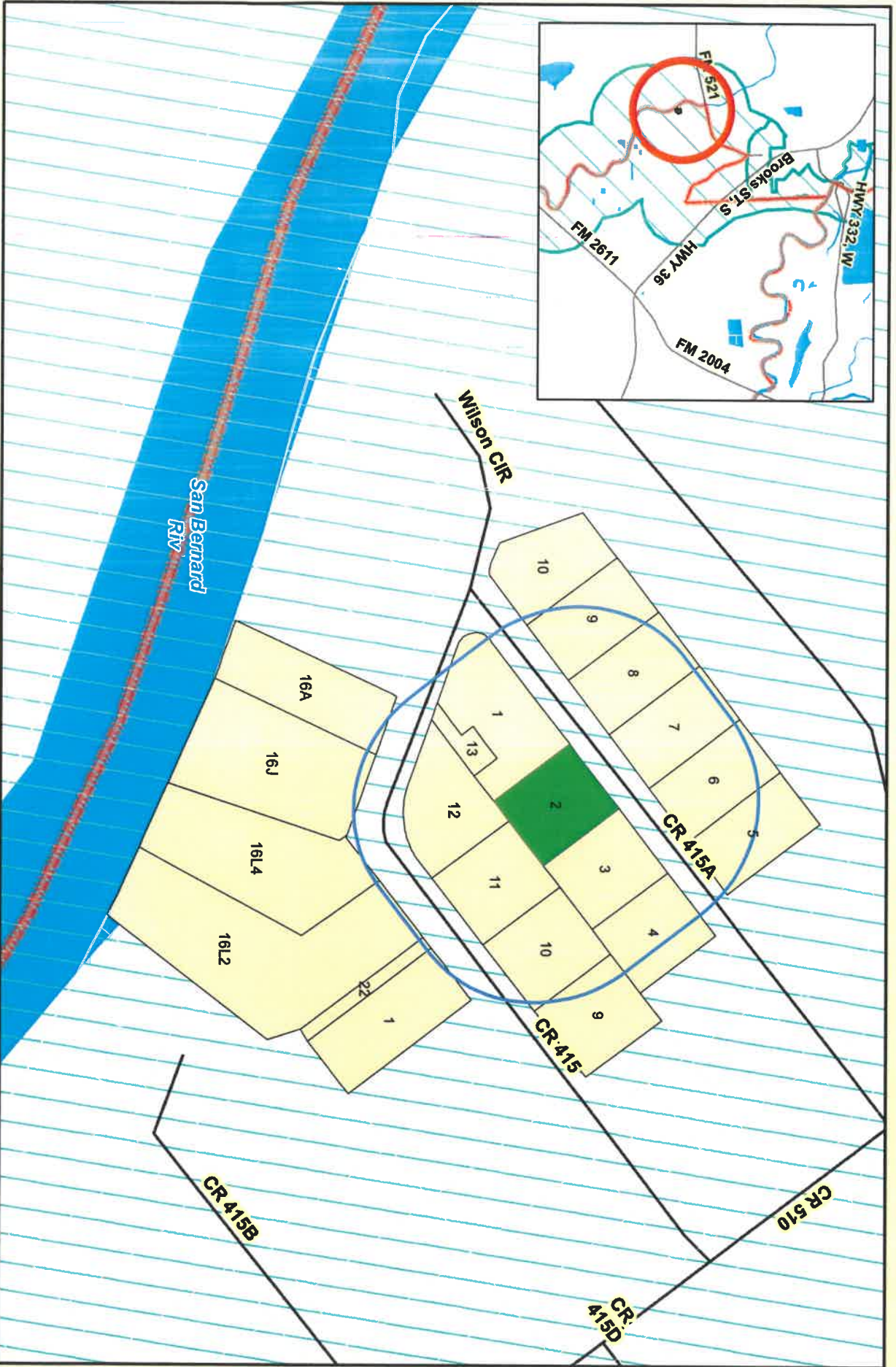
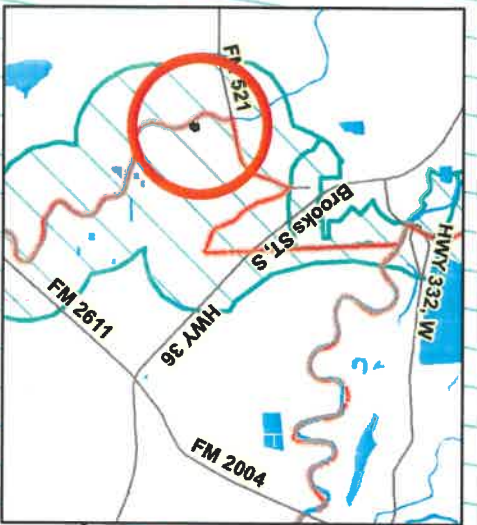
None

**Board or 3<sup>rd</sup> Party recommendation:**

Planning and Zoning held their public hearing and voted to approve the re-plat and forward this item to council for final approval.

**Supporting Documentation:**

Copy of plat and associated paperwork will be attached.



**Legend**

- 245099
- 200' Buffer
- Buffered Parcels
- City Limit
- ROADS
- City of Freeport ETJ
- Water

# Replat Property Location Map

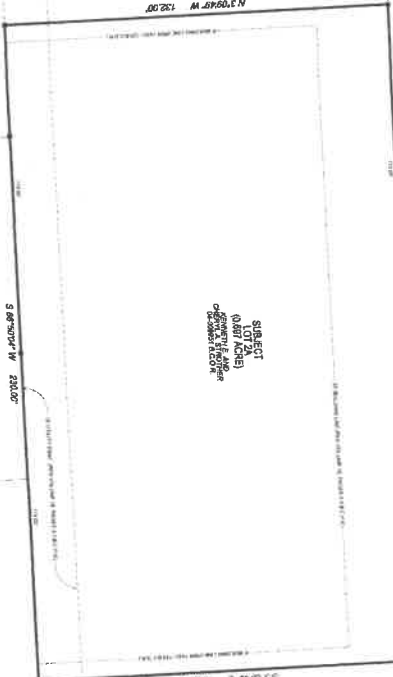
## Property ID 245099

0 0.01 0.02 0.04 0.06 0.08  
Miles

Author: Laura Tolar  
Document Path: S:\GIS Data\245099  
Strother replat 200ft w\template.mxd



COUNTY ROAD 415A (KASSEL LANE (W/ ROW))



SUBJECT  
LOT 2A  
(0.887 ACRES)  
OF THE  
STROTHER SUBDIVISION  
AS SHOWN ON PLAT



*Keneth S. Schutte*  
Surveyor

*David K. Schutte*  
Surveyor



NOTICE: THIS SURVEY WAS MADE IN ACCORDANCE WITH THE SURVEYING ACT OF 1909, AS AMENDED BY THE SURVEYING ACT OF 1929, AND THE SURVEYING ACT OF 1937, AND THE SURVEYING ACT OF 1949, AND THE SURVEYING ACT OF 1953, AND THE SURVEYING ACT OF 1957, AND THE SURVEYING ACT OF 1961, AND THE SURVEYING ACT OF 1965, AND THE SURVEYING ACT OF 1969, AND THE SURVEYING ACT OF 1973, AND THE SURVEYING ACT OF 1977, AND THE SURVEYING ACT OF 1981, AND THE SURVEYING ACT OF 1985, AND THE SURVEYING ACT OF 1989, AND THE SURVEYING ACT OF 1993, AND THE SURVEYING ACT OF 1997, AND THE SURVEYING ACT OF 2001, AND THE SURVEYING ACT OF 2005, AND THE SURVEYING ACT OF 2009, AND THE SURVEYING ACT OF 2013, AND THE SURVEYING ACT OF 2017, AND THE SURVEYING ACT OF 2021.

APPROVED BY THE CITY OF BROWNSVILLE, TEXAS, FOR THE CITY OF BROWNSVILLE, TEXAS, ON THIS 15th DAY OF SEPTEMBER, 2020.

|                    |                    |      |
|--------------------|--------------------|------|
| W/3/4              | COUNTY ROAD 415A E | 1071 |
| COUNTY ROAD 415A W | COUNTY ROAD 415A W | 1072 |
| COUNTY ROAD 415A E | COUNTY ROAD 415A E | 1073 |
| COUNTY ROAD 415A W | COUNTY ROAD 415A W | 1074 |
| COUNTY ROAD 415A E | COUNTY ROAD 415A E | 1075 |
| COUNTY ROAD 415A W | COUNTY ROAD 415A W | 1076 |
| COUNTY ROAD 415A E | COUNTY ROAD 415A E | 1077 |
| COUNTY ROAD 415A W | COUNTY ROAD 415A W | 1078 |
| COUNTY ROAD 415A E | COUNTY ROAD 415A E | 1079 |

*Keneth S. Schutte*  
Surveyor



NOTICE: THIS SURVEY WAS MADE IN ACCORDANCE WITH THE SURVEYING ACT OF 1909, AS AMENDED BY THE SURVEYING ACT OF 1929, AND THE SURVEYING ACT OF 1937, AND THE SURVEYING ACT OF 1949, AND THE SURVEYING ACT OF 1953, AND THE SURVEYING ACT OF 1957, AND THE SURVEYING ACT OF 1961, AND THE SURVEYING ACT OF 1965, AND THE SURVEYING ACT OF 1969, AND THE SURVEYING ACT OF 1973, AND THE SURVEYING ACT OF 1977, AND THE SURVEYING ACT OF 1981, AND THE SURVEYING ACT OF 1985, AND THE SURVEYING ACT OF 1989, AND THE SURVEYING ACT OF 1993, AND THE SURVEYING ACT OF 1997, AND THE SURVEYING ACT OF 2001, AND THE SURVEYING ACT OF 2005, AND THE SURVEYING ACT OF 2009, AND THE SURVEYING ACT OF 2013, AND THE SURVEYING ACT OF 2017, AND THE SURVEYING ACT OF 2021.

- NOTES:
1. ALL CORNER STAKES ARE TO BE SET AT THE CORNER OF THE LOT.
  2. ALL CORNER STAKES ARE TO BE SET AT THE CORNER OF THE LOT.
  3. ALL CORNER STAKES ARE TO BE SET AT THE CORNER OF THE LOT.
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  9. ALL CORNER STAKES ARE TO BE SET AT THE CORNER OF THE LOT.
  10. ALL CORNER STAKES ARE TO BE SET AT THE CORNER OF THE LOT.

**STROTHER SUBDIVISION**  
A CONSOLIDATION OF  
LOTS 2 AND 3, BLOCK 2  
SAN BERNARD PIREE ESTATES  
UNIT ONE  
VOLUME 18, PAGES 2-3  
OF THE  
BRAZORIA COUNTY PLAT RECORDS  
WILLIAM CUMMINS SURVEY  
BRAZORIA COUNTY, TEXAS  
SEPTEMBER 2020

**Doyle & Wachstetter, Inc.**  
Surveying and Mapping GIS/GIS  
10000 W. 10th Street, Suite 100  
Brownsville, Texas 77801  
77801-1000



## City Council Agenda Item # 9

**Title:** Public Hearing: Discuss and take action on BAR X RANCH SUBDIVISION, SECTION 4 Lot 63A- 2.05 Acres Amended Plat of all of Lots 62 and 63, Block 1, Bar X Ranch Subdivision, Section 4, as Originally platted in Volume 16, Pages 167-170, Plat Records, Brazoria County, Texas.

**Date:** November 2, 2020

**From:** Billywayne Shoemaker Building Official

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**Staff Recommendation:**

Approve the replat, located in the ETJ.

**Item Summary:**

Hold public hearing and upon closing of public hearing approve replat.

**Background Information:**

Owner is requesting that the lots be combined.

**Special Considerations:**

This property is Located in the City's ETJ

**Financial Impact:**

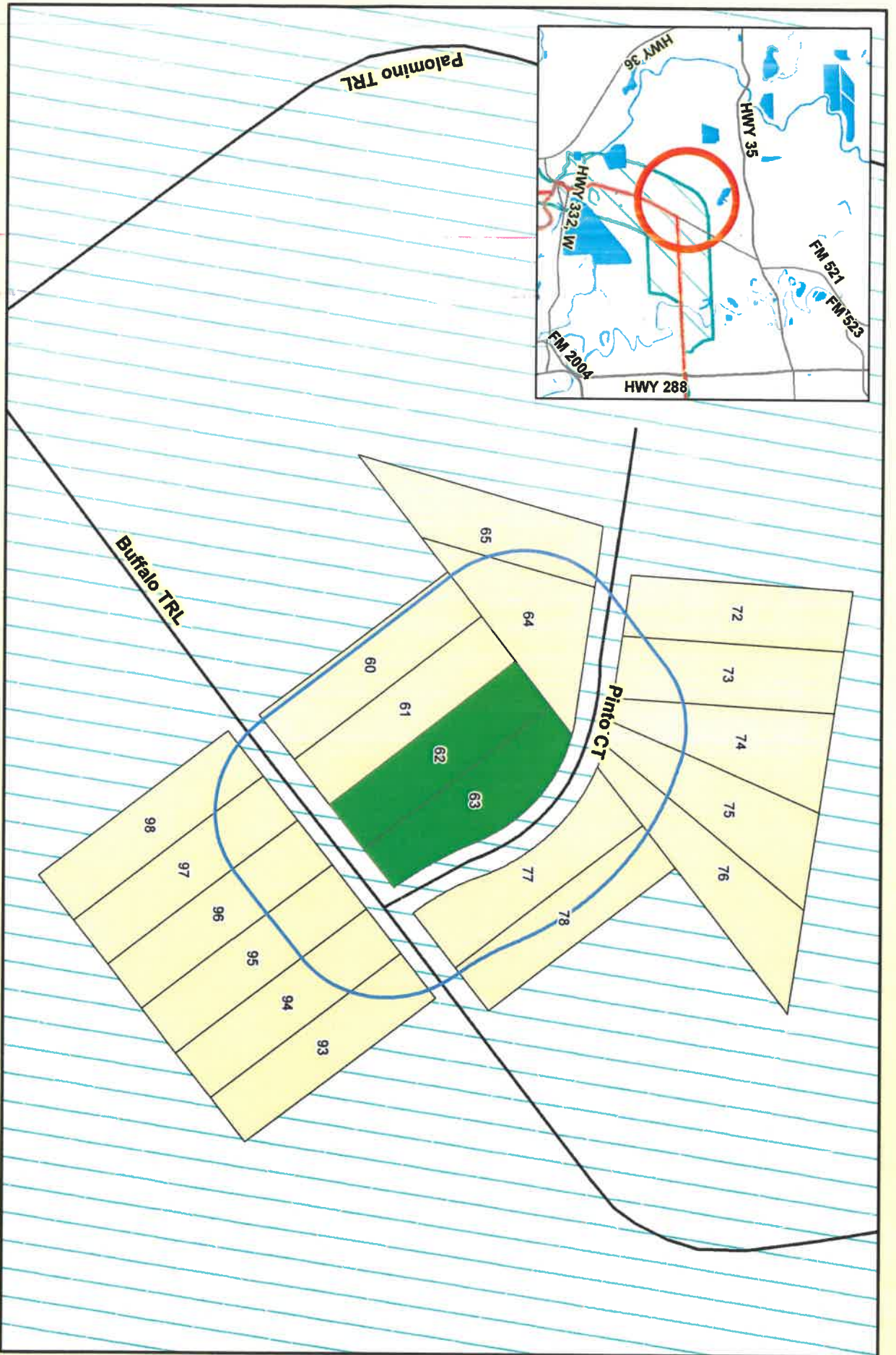
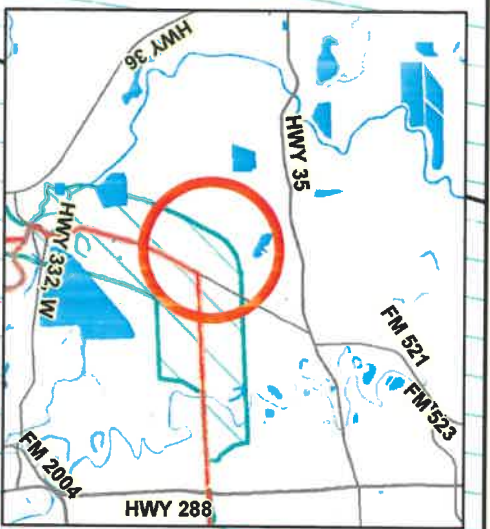
None

**Board or 3<sup>rd</sup> Party recommendation:**

Planning and Zoning held their public hearing and voted to approve the re-plat and forward this item to city council for final approval.

**Supporting Documentation:**

Copy of plat and associated paperwork will be attached.



- Legend**
- 184550 & 184551
  - 200' Buffer
  - Buffered Parcels
  - City Limit
  - ROADS
  - City of Freeport, ETJ
  - Water

# Replat Property Location Map

Property ID 184550



Author: Laura Tolar  
 Document Path: S:\GIS Data\184550 garcia  
 replat 200ft w template.mxd



PROPOSED LOT 63A  
 FILED NOTES OF A 2.05 ACRES TRACT COMPOSED OF LOTS 62 AND 63, BLOCK 1, BAR X RANCH, SECTION FOUR, A SUBDIVISION  
 IN BRAZORIA COUNTY, TEXAS, ACCORDING TO THE RECORDED PLAT IN VOLUME 16, PAGES 167-170 OF THE PLAT RECORDS OF  
 BRAZORIA COUNTY, TEXAS, AND SAID 2.05 ACRES TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS  
 FOLLOWS:

BEGINNING at a 1" iron pipe found at the intersection of the North right-of-way line of Buffalo Trail (60 feet wide) with the  
 West right-of-way line of Pinto Court (60 feet wide); said pipe also marking the Southeast corner of Lot 63, Block 1, Bar  
 X Ranch, Section 4, Brazoria County, Texas;

THENCE: South 89° 03' 20" West 92.35 feet, along the North right-of-way line of Buffalo Trail, to a 1" iron rod found for  
 corner of the Southwest corner of Lot 63 and the Southeast corner of Lot 61, Block 1, Bar X Ranch, Section 4;

THENCE: South 89° 06' 22" West 106.21 feet, along the North right-of-way line of Buffalo Trail, to a 1" iron rod set for  
 corner of the Southwest corner of Lot 62 and the Southeast corner of Lot 61, Block 1, Bar X Ranch, Section 4;

THENCE: North 0° 57' 03" West 409.87 feet, along the East line of said Lot 61 to a 1" iron rod found for corner at the  
 Northeast corner of said Lot 61 in the South line of Lot 64, Block 1, Bar X Ranch, Section 4;

THENCE: North 89° 01' 11" East 106.21 feet, along the North line of said Lot 62 and the South line of said Lot 64, to a  
 1" iron rod found for corner at the Northeast corner of said Lot 62 and the Northwest corner of said Lot 63;

THENCE: North 89° 57' 49" East 70.24 feet, along the North line of said Lot 63 and the South line of said Lot 64 to a  
 1" iron rod found for corner in the West right-of-way line of Pinto Court;

THENCE: Along the West right-of-way line of Pinto Court, in a Southerly direction, around a curve to the right having a  
 radius of 270.00 feet for a distance of 282.35 feet to a 1" iron pipe found at the end of said curve; said curve has a  
 chord which bears South 12° 40' 41" East 249.37 feet;

THENCE: South 14° 53' 09" West 45.87 feet, along the West right-of-way line of Pinto Court, to a 1" iron pipe found at  
 the beginning of a curve to the left having a radius of 453.00 feet;

THENCE: Along the West right-of-way line of Pinto Court, around said curve to the left, for a distance of 118.32 feet to a  
 1" iron rod found at the end of said curve; the chord of said curve bears South 6° 52' 14" West 117.95 feet to a 1" iron  
 rod found at the end of said curve;

THENCE: South 0° 57' 02" East 5.00 feet, along the West right-of-way line of Pinto Court, to the place of beginning.  
 Said tract therein containing 2.05 acres of land.

**DEDICATION:**

WE, DANIEL GARCIA AND KHAMARI GARCIA, OWNERS OF THE PROPERTY PLATED ON  
 THE DECLARATION HEREBY COMBINE LOTS 62 AND 63 OF BAR X RANCH  
 SUBDIVISION, SECTION 4, INTO ONE LOT TO BE KNOWN AS LOT 63A, ACCORDING TO  
 THE LINES, DIMENSIONS, EASEMENTS AND BOUNDING LINES AS SHOWN  
 DANIEL GARCIA  
 KHAMARI GARCIA

COUNTY OF BRAZORIA  
 STATE OF TEXAS

NOTARY PUBLIC  
 BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED DANIEL  
 GARCIA, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE  
 FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR  
 THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS 3rd DAY OF Sept.  
 2020  
 Notary Public in and for the State of Texas

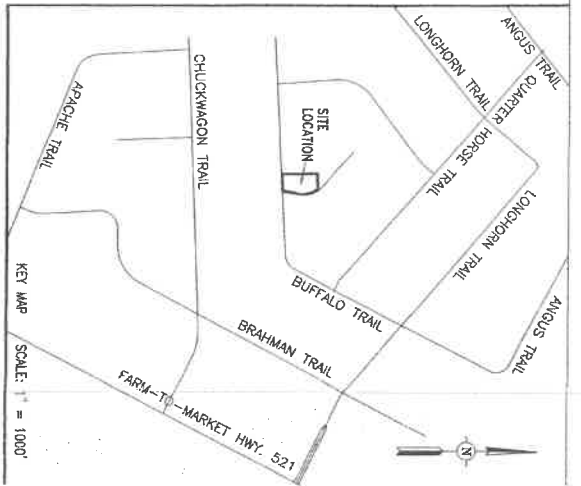
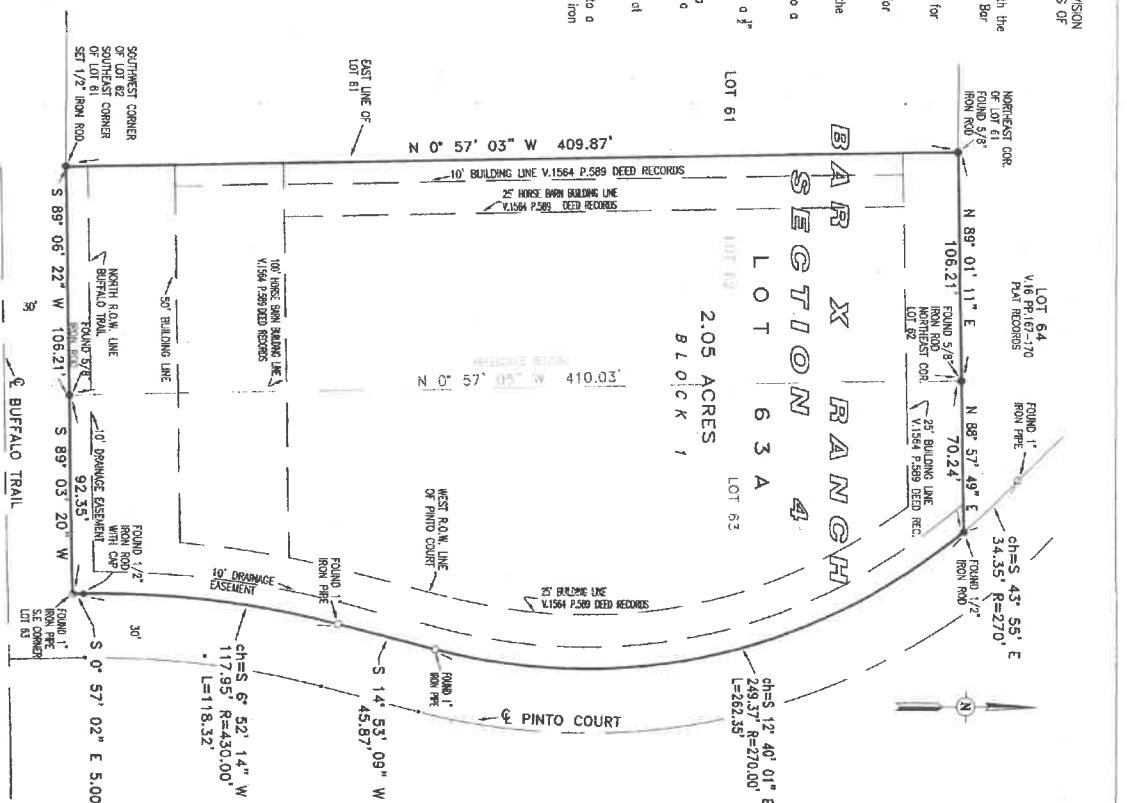
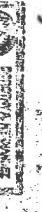
MY COMMISSION EXPIRES: 5-30-2025

COUNTY OF BRAZORIA  
 STATE OF TEXAS

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED DANIEL  
 GARCIA, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE  
 FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR  
 THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS 3rd DAY OF Sept. 2020  
 Notary Public in and for the State of Texas

MY COMMISSION EXPIRES: 5-30-2025



NOTES:  
 1. THE PURPOSE OF THIS PLAT IS TO COMBINE OLD LOTS 62 AND 63 INTO ONE LOT  
 TO BE KNOWN AS LOT 63A WITH THE ADDRESS 620 BUFFALO TRAIL - ANGLETON,  
 TEXAS 77515.  
 2. THIS PROPERTY APPEARS TO BE LOCATED IN ZONE "C" AND IS IN THE 100 YEAR  
 FLOOD PLAIN, ACCORDING TO THE FLOOD HAZARD MAP, IN BRAZORIA COUNTY, TEXAS,  
 COMMUNITY #495458  
 PANEL #0585  
 DATE: 6-5-89  
 ZONE: "C"  
 BASE FLD.: 27'  
 SURVEYOR:  
 RANDY L. STROUD, P.E.  
 201 SOUTH VILLASO  
 ANGLETON, TEXAS 77515  
 979-849-3141  
 OWNERS:  
 DANIEL & KHAMARI GARCIA  
 620 BUFFALO TRAIL  
 ANGLETON, TEXAS 77515  
 832-370-6469

1. BUILDING LINES AND EASEMENT LINES ARE THOSE SHOWN IN VOLUME 16, PAGES  
 167-170, PLAT RECORDS, AS ADJUSTED FOR THE NEW LOT, INTERIOR LOT LINE,  
 EASEMENTS AND BOUNDING LINES TO BE REMOVED BY A SEPARATE DOCUMENT.
2. HORSE BARN BUILDING SET BACK LINES AS PER VOLUME 1564, PAGE 589 OF THE  
 DEED RECORDS.
3. 100 FEET FROM PROPERTY LINE
4. ALL SET 1/2" IRON RODS HAVE CAP STAMPED STROUD, R193 2112.

BAR X RANCH SUBDIVISION, SECTION 4  
 LOT 63A - 2.05 ACRES

AMENDED PLAT OF ALL OF LOTS 62 AND 63,  
 BLOCK 1, BAR X RANCH SUBDIVISION, SECTION 4, AS  
 ORIGINALLY PLATTED IN VOLUME 16, PAGES 167-170,  
 PLAT RECORDS, BRAZORIA COUNTY, TEXAS

SCALE: 1" = 40'



FROM THE OFFICE OF:  
 RANDY L. STROUD, P.E.  
 201 SOUTH VILLASO  
 ANGLETON, TEXAS 77515  
 979-849-3141

1. RANDY L. STROUD, REGISTERED PROFESSIONAL LAND SURVEYOR, ANGLETON, TEXAS, DO HEREBY CERTIFY THAT THE  
 PLAT SHOWN HEREOF IS A REPRESENTATION OF A FIELD SURVEY MADE UNDER MY SUPERVISION ON THE GROUND IN  
 JULY, 2020  
 CERTIFIED: Randy L. Stroud  
 RANDY L. STROUD, REGISTERED PROFESSIONAL LAND SURVEYOR  
 LICENSE #2112

CITY COUNCIL APPROVAL:  
 APPROVED BY CITY COUNCIL OF CITY OF FREEPORT,  
 BRAZORIA COUNTY, TEXAS, ON THIS THE \_\_\_ DAY  
 OF \_\_\_\_\_, 20\_\_

PLANNING COMMISSION APPROVAL:  
 APPROVED BY PLANNING COMMISSION OF CITY OF FREEPORT,  
 BRAZORIA COUNTY, TEXAS, ON THIS THE \_\_\_ DAY  
 OF \_\_\_\_\_, 20\_\_

WARD A  
 WARD B  
 WARD C  
 WARD D

ATTEN: CITY SECRETARY

44-20L (M-169)





## City Council Agenda Item # 10

**Title:** Consideration of An Ordinance Amending Chapter 52 of the Code of Ordinances to Add a Disabled Citizens Discount

**Date:** November 2, 2020

**From:** Stephanie Russell, Assistant City Manager/Finance Director

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**Staff Recommendation:**

Staff recommends approval of the ordinance.

**Item Summary:**

The proposed ordinance expands the discount available to Seniors to Disabled Citizens. Currently, residents 65 and older citizens are eligible to apply for a discount of twenty percent of the base water and sewer rate. Proof of disability would consist of one of the following:

1. Certification from Social Security Administration;
2. Certification from a proper administrative officer that the applicant is a recipient of a public disability pension entity; or
3. Certification from the Veterans Administration.

**Background Information:**

Council approved a Senior Discount in September 2020. Since then, staff has received a request to include disabled as well.

**Special Considerations:**

N/A

**Financial Impact:**

The Utility Department is aware of less than a handful of residents that would meet these criteria and therefore the fiscal impact is negligible to the City.

**Board or 3<sup>rd</sup> Party recommendation:** N/A

**Supporting Documentation:**

Ordinance

ORDINANCE NO.2020-2616

AN ORDINANCE OF THE CITY OF FREEPORT, TEXAS, CONTAINING A PREAMBLE; AMENDING CHAPTER 52 OF THE CODE OF ORDINANCES OF SAID CITY TO ADD A DISABLED CITIZENS DISCOUNT FOR WATER AND SEWER AND WATER ONLY SERVICES; CONTAINING SAVINGS CLAUSES; CONTAINING A SEVERANCE CLAUSE; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT AND BE IN FORCE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, the City of Freeport, Texas, ("the City") is a "Home Rule City" and a "Home Rule Municipality" lying and situated in Brazoria County, Texas, as described in and defined by Section 5, Article XI of the Constitution of Texas and Section 1.005 of the Local Government Code of Texas, respectively; and,

WHEREAS, Chapter 51 and 402 of the Local Government Code of Texas and Sections 2.01, 2.02, 3.07(n) and (u) of the Home Rule Charter of the City of Freeport authorize the City Council thereof to adopt the provisions of this Ordinance; and,

WHEREAS, the City Council of the City of Freeport has determined to here now declare that the adoption of this ordinance is necessary to the health, safety and general welfare of the inhabitants of said City and persons owning land therein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

First, Section 52.23 of the Code of Ordinances of the City of Freeport, Texas, is hereby amended as follows:

"52.23 SENIOR AND DISABLED CITIZENS DISCOUNT

a) Residents 65 and older and disabled citizens shall be eligible to apply for a discount of twenty percent of the base water and sewer rate.

b) "Disabled Citizen" as used in this section means a person that can show proof of disability upon presentation of one of the following:

1. Certification from the Social Security Administration;
2. Certification from a proper administrative officer that the applicant is a recipient of a public disability pension entity; or
3. Certification from the Veterans Administration"

Second, this ordinance is cumulative of and in addition to all other ordinances of the City of Freeport, Texas, on the same subject and all ordinances are hereby expressly saved from repeal.

Third, where this ordinance and another ordinance conflict or overlap, this ordinance shall prevail.

Fourth, nothing contained in this ordinance shall cause any rights heretofore vested to be altered, affected or impaired in any way and all such rights may be hereafter enforced as if this ordinance had not been adopted.

Fifth, if any section or provision of this ordinance is found to be unconstitutional, void or inoperative by the final judgment of a court of competent jurisdiction, such defective provision, if any, is hereby declared to be severable from the remaining sections and provisions of this ordinance and such remaining sections and provisions shall remain in full force and effect.

Sixth, this ordinance shall take effect and be in force after its passage and adoption.

READ, PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

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**Brooks Bass, Mayor,  
City of Freeport, Texas**

**ATTEST:**

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**Betty Wells, City Secretary,  
City of Freeport, Texas**

**APPROVED AS TO CONTENT AND FORM:**

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**Christopher Duncan, City Attorney,  
City of Freeport, Texas**



## City Council Agenda Item # 11

**Title:** Discussion and Possible Action Regarding Coronavirus Relief Fund (“CRF”) Spending Plan.

**Date:** November 2, 2020

**From:** Stephanie Russell, Assistant City Manager

**Staff Recommendation:**

Staff recommends approval of proposed CRF Spending Plan.

**Item Summary:**

The City must submit a plan detailing proposed expenditures for its \$690,580 allocation from the Coronavirus Relief Fund by November 13, 2020. Staff proposes spending this allocation on direct expenses (\$137,076), COVID related payroll (\$473,504), the Brazosport ISD (“BISD”) allocation to facilitate remote learning activities (\$50,000) previously approved by Council, and a Utility Grant Program (\$30,000). This spending plan meets the requirements of the program by utilizing over 77% of the expenses on Categories 1, 2, and 3.

This Utility Grant Program is designed to assist Customers negatively impacted by the Pandemic through the loss of income associated with temporary or permanent layoff, furlough or reduction in paid work hours. The proposed allocation for the program is \$30,000 in total and individual applicants can receive a total of \$300.00 per household.

In order to apply for this program residents must complete an application and provide the required documentation. **Qualifying applications and awards will be made on a first come, first serve basis by with an application deadline of Monday, November 16th.** Due to the sensitive timeframe for reporting, recipients must provide Official Receipt for use of funds by Friday, December 11th.

| November |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
| 1        | 2  | 3  | 4  | 5  | 6  | 7  |
| 8        | 9  | 10 | 11 | 12 | 13 | 14 |
| 15       | 16 | 17 | 18 | 19 | 20 | 21 |
| 22       | 23 | 24 | 25 | 26 | 27 | 28 |
| 29       | 30 |    |    |    |    |    |

| December |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    | 1  | 2  | 3  | 4  | 5  |
| 6        | 7  | 8  | 9  | 10 | 11 | 12 |
| 13       | 14 | 15 | 16 | 17 | 18 | 19 |
| 20       | 21 | 22 | 23 | 24 | 25 | 26 |
| 27       | 28 | 29 | 30 | 31 |    |    |

- Application Period
- Deadline to Mail Checks
- Deadline to submit Request for Reimbursement
- Deadline to spend funds
- Deadline to provide Official Receipt

**Background Information:**

On May 11, 2020, the state of Texas made an allocation of \$690,580 from the Coronavirus Relief Fund (CRF) available to the City of Freeport. These funds come with a strict expenditure timeline and must be used for COVID-19-related costs incurred by December 30, 2020. However; all documentation for reimbursement must be submitted to TDEM by December 15, 2020.

The Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”) established the Coronavirus Relief Fund (the “Fund”). The CARES Act provides that payments from the Fund may only be used to cover costs that—

1. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease
2. Were not accounted for in the budget most recently approved as of March 27 2020 (excluding payroll costs).
3. Were incurred between March 1, 2020 and December 30, 2020

Council previously approved a \$50,000 allocation for BISD to facilitate remote learning activities. BISD requested funding from the cities of Freeport, Clute, and Lake Jackson to match up to \$250K for additional wireless hot spots and Chromebooks for students with limited connectivity. This enabled BISD to use this \$500,000 to secure an additional \$500,000 in TEA Funding for this program.

**Special Considerations:**

None

**Financial Impact:**

The City is eligible to receive up to \$690,580 from the Coronavirus Relief Fund.

**Board or 3<sup>rd</sup> Party recommendation:** N/A

**Supporting Documentation:**

Proposed CRF Spending Plan  
Utility Grant Program and Application  
Coronavirus Relief Fund Guidance

# CRF Spending Plan Form

Must be received by November 13, 2020

**Jurisdiction Name:** City of Freeport

**Jurisdiction Contact Name:** Stephanie Russell

**Contact Email:** srussell@freeport.tx.us

**Contact Phone:** 979-871-0107

## Directions:

Identify anticipated costs in each of the applicable categories below. 75% of total expenditures must be in Categories 1, 2, and 3. For further information on the CRF program including eligible costs, please view the TDEM CRF Webpage at [www.tdem.texas/crf](http://www.tdem.texas/crf)

| Category 1: Medical Expenses        |                    |       |
|-------------------------------------|--------------------|-------|
| Item Description                    | Expenditure Amount | Notes |
| Costs of providing COVID-19 testing | \$ 4,585           |       |
| Emergency medical response expenses | \$ 6,218           |       |
|                                     |                    |       |
| <b>Total Expenditure Category 1</b> | <b>\$ 10,803</b>   |       |

| Category 2: Public Health Expenses                                   |                    |       |
|--|--------------------|-------|
| Item Description   | Expenditure Amount | Notes |
| Expenses for acquisition/distribution of medical/protective supplies | \$ 7,283           |       |
| Expenses for communication and enforcement                           | \$ 36,764          |       |
| Expenses for public safety measures undertaken                       | \$ 5,810           |       |
| <b>Total Expenditure Category 2</b>                                  | <b>\$ 49,857</b>   |       |

| Category 3: Payroll Expenses                         |                    |                                      |
|--|--------------------|--------------------------------------|
| Item Description                                     | Expenditure Amount | Notes                                |
| Payroll expenses for employees dedicated to COVID-19 | \$ 473,504         | Estimated payroll through 12/15/2020 |
|  |                    |                                      |
| <b>Total Expenditure Category 3</b>                  | <b>\$ 473,504</b>  |                                      |







## **CRF Utility Customer Relief Grant Program**

**Summary:** The City of Freeport has approved the use of up to \$30,000 in CARES Act Relief Fund (CRF) funding for assisting residents negatively impacted by the CoVid 19 Pandemic. The City has capped individual awards for this grant at \$300.00 per household and funds may only be used to pay for Utility Bills for the address at which the applicant resides. Applicants must meet the necessary qualifications, complete the form below and include the information required as listed. Qualifying applications and awards will be made on a first come, first serve basis and **must be submitted no later than Monday, November 16, 2020**. Only one application may be made per household and the applicant must reside at that address.

**Program Qualification:** In order to qualify for award under this program the applicant(s) must:

- Own, rent or maintain their primary household within the City Limits of the City of Freeport, Texas and provide proof thereof in the form of a Lease, Tax Statement or other official document (voter registration, Driver's License or City Utility Bill in the applicants name listing residence).
- Be able to show negative economic impact resulting from layoff, furlough or loss of paid work hours beginning after March 19, 2020 as a result of the CoVid 19 Pandemic. The City will accept letters from employers, documentation from the Texas Workforce Commission or Sworn, Notarized Affidavits from the applicant.
- Provide a copy of their most recent Utility Billing statement. If applicant's account is delinquent or in arrears on their account, they must agree in writing to enter into a repayment program and provide proof thereof.

**Program Provisions:** In addition to the Qualifications listed above, the following provisions shall apply:

- Funds received under this program may only be used to pay for an existing and active Utility account with the City of Freeport, Center Point Energy or Retail Electric Provider.
- Funds MAY NOT be used to pay for telecommunications connection of any kind.
- On award, the City shall disburse funds via check to the Awardee. **Those funds must be expended by Friday, December 4<sup>th</sup> and the Awardee must provide the City with an Official Receipt for those funds by Friday, December 11<sup>th</sup>.** Failure to provide an Official Receipt within this time period will result in a forfeit of the Award, triggering immediate repayment of the full amount of Award the City and potentially termination of service.
- Further, Applicants shall agree to cooperate and provide requested documentation in the event of programmatic audit.

# City of Freeport CRF Utility Customer Relief Grant Application

Applicant Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

City of Freeport Utility Account No.: \_\_\_\_\_

Type of Residence/ Proof of Household location:

- |   |  |
|---|--|
| <input type="checkbox"/> Tax Statement from Brazoria County | <input type="checkbox"/> Lease/ Rental Agreement |
| <input type="checkbox"/> Driver's License                   | <input type="checkbox"/> Voter Registration Card |

Type of Proof of Negative Economic Impact as a result of the CoVid 19 Pandemic:

- Letter from Employer       TWC Documentation       Affidavit

Amount of Grant Funds requested (\$300.00 per household max): \_\_\_\_\_

Utility Account(s) for which these funds will be utilized:

- Freeport Municipal Utilities. Account No.: \_\_\_\_\_

Amount Owed: \_\_\_\_\_ Is account delinquent?    Yes    or    No

Payment Agreement in Place: \_\_\_\_\_

- Center Point Energy. Account No.: \_\_\_\_\_

Amount owed: \_\_\_\_\_ Is account delinquent?    Yes    or    No

Payment Agreement in Place: \_\_\_\_\_

- Retail Electric Provider (REP). REP Name: \_\_\_\_\_

REP Account No.: \_\_\_\_\_ Amount owed: \_\_\_\_\_

Is account delinquent?    Yes    or    No

Payment Agreement in Place: \_\_\_\_\_

Submitted by: \_\_\_\_\_ Role: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*By signing above, I do hereby affirm and attest that the information included on these forms is true to the best of my knowledge and I will submit documentation as required.*

**Coronavirus Relief Fund**  
**Guidance for State, Territorial, Local, and Tribal Governments**  
**April 22, 2020**

The purpose of this document is to provide guidance to recipients of the funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”). The CARES Act established the Coronavirus Relief Fund (the “Fund”) and appropriated \$150 billion to the Fund. Under the CARES Act, the Fund is to be used to make payments for specified uses to States and certain local governments; the District of Columbia and U.S. Territories (consisting of the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands); and Tribal governments.

The CARES Act provides that payments from the Fund may only be used to cover costs that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.<sup>1</sup>

The guidance that follows sets forth the Department of the Treasury’s interpretation of these limitations on the permissible use of Fund payments.

***Necessary expenditures incurred due to the public health emergency***

The requirement that expenditures be incurred “due to” the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency. These may include expenditures incurred to allow the State, territorial, local, or Tribal government to respond directly to the emergency, such as by addressing medical or public health needs, as well as expenditures incurred to respond to second-order effects of the emergency, such as by providing economic support to those suffering from employment or business interruptions due to COVID-19-related business closures.

Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Although a broad range of uses is allowed, revenue replacement is not a permissible use of Fund payments.

The statute also specifies that expenditures using Fund payments must be “necessary.” The Department of the Treasury understands this term broadly to mean that the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending Fund payments.

***Costs not accounted for in the budget most recently approved as of March 27, 2020***

The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. A cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget *or* (b) the cost

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<sup>1</sup> See Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act.

is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.

The “most recently approved” budget refers to the enacted budget for the relevant fiscal period for the particular government, without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency. A cost is not considered to have been accounted for in a budget merely because it could be met using a budgetary stabilization fund, rainy day fund, or similar reserve account.

***Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020***

A cost is “incurred” when the responsible unit of government has expended funds to cover the cost.

***Nonexclusive examples of eligible expenditures***

Eligible expenditures include, but are not limited to, payment for:

1. Medical expenses such as:
  - COVID-19-related expenses of public hospitals, clinics, and similar facilities.
  - Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
  - Costs of providing COVID-19 testing, including serological testing.
  - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
  - Expenses for establishing and operating public telemedicine capabilities for COVID-19-related treatment.
2. Public health expenses such as:
  - Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
  - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.
  - Expenses for disinfection of public areas and other facilities, *e.g.*, nursing homes, in response to the COVID-19 public health emergency.
  - Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.
  - Expenses for public safety measures undertaken in response to COVID-19.
  - Expenses for quarantining individuals.
3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
  - Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
  - Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
  - Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.
  - Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
  - COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
  - Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.
5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:
  - Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.
  - Expenditures related to a State, territorial, local, or Tribal government payroll support program.
  - Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.
6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria.

***Nonexclusive examples of ineligible expenditures<sup>2</sup>***

The following is a list of examples of costs that would *not* be eligible expenditures of payments from the Fund.

1. Expenses for the State share of Medicaid.<sup>3</sup>
2. Damages covered by insurance.
3. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

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<sup>2</sup> In addition, pursuant to section 5001(b) of the CARES Act, payments from the Fund may not be expended for an elective abortion or on research in which a human embryo is destroyed, discarded, or knowingly subjected to risk of injury or death. The prohibition on payment for abortions does not apply to an abortion if the pregnancy is the result of an act of rape or incest; or in the case where a woman suffers from a physical disorder, physical injury, or physical illness, including a life-endangering physical condition caused by or arising from the pregnancy itself, that would, as certified by a physician, place the woman in danger of death unless an abortion is performed. Furthermore, no government which receives payments from the Fund may discriminate against a health care entity on the basis that the entity does not provide, pay for, provide coverage of, or refer for abortions.

<sup>3</sup> See 42 C.F.R. § 433.51 and 45 C.F.R. § 75.306.

4. Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds.
5. Reimbursement to donors for donated items or services.
6. Workforce bonuses other than hazard pay or overtime.
7. Severance pay.
8. Legal settlements.



## City Council Agenda Item # 12

**Title:** Discussion and possible action on an ordinance amending the Truck Route in the East End.

**Date:** November 2, 2020

**From:** Tim Kelty, City Manager  
Billywayne Shoemaker Building Official

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**Staff Recommendation:**

Recommend to City Council that the Truck Routes be changed due to designed standards of the streets.

**Item Summary:**

5th street was improved in 2017 and designed to replace the existing truck route. Because of safety concerns and increased deterioration of the existing truck route on 2<sup>nd</sup> street, truck traffic is being recommended to be rerouted to the properly designed infrastructure.

**Background Information:**

The item was brought to the Planning and Zoning Commission for consideration on September 3, 2020. At that meeting, following public comment, the Planning Commission voted to recommend designating a truck route in that area to run from the intersection of 2<sup>nd</sup> street and Terminal Street to 5<sup>th</sup> Street, and 5<sup>th</sup> Street to Hwy 1495. They also asked to have the speed limit on 5<sup>th</sup> street lowered to 15 mph.

**Special Consideration:**

In most cases order to reduce the designated speed on a local street, state law requires that a speed study be conducted and then limits the local jurisdiction from changing the speed limit based upon the findings of that study. Data was collected on traffic counts and speeds and submitted to Freese and Nichols for evaluation. Unfortunately based upon that the results the city can not currently lower the speed limit. Since receipt of the letter staff has asked that the current de facto speed limit of 30 MPH be posted, that police enforcement take place, that the truck route designation be implemented, and then data be collected and re-evaluated in 30 days to determine if reduction of speed can be justified.

**Financial Impact:** None

**Board or 3rd Party recommendation:**

Planning and Zoning commission voted to make the change along with the reduction of the speed limit on September 3, 2020.

**Supporting Documentation:**

Ordinance with map showing existing and proposed route.

Freese and Nichols letter referencing speed study.



**ORDINANCE NO. 2020-2615**

**AN ORDINANCE OF THE CITY OF FREEPORT, TEXAS, CONTAINING A PREAMBLE; MAKING FINDINGS OF FACT AND DECLARING THE USE OF THE PUBLIC STREETS NOT THEREIN MENTIONED TO TRANSPORT BULK, FREIGHT AND HAZARDOUS MATERSIALS, AS THERE IN DEFINED, CONSTITUTES A PUBLIC NUISANCE; AMENDING TITLE VII OF THE CODE OF ORDINANCES OF SAID CITY TO AMEND CHAPTER 76, PROVIDING THAT ANY PERSON VIOLATING SAID CODE, AS AMENDED BY THIS ORDINANCE SHALL BE GUILTY OF A MISDEMEANOR AND ASSESSED A FINE IN ACCORDING WITH THE PROVISIONS OF SECTION 10.99 OF SAID CODE OF ORDINANCES; CONTAINING SAVINGS CLAUSES; CONTAINING A SEVERANCE CLAUSE; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT AND BE IN FORCE FROM AND AFTER IT DESCRIPTIVE CAPTION HAS BEEN PUBLISHED TWICE IN THE BRAZOSPORT FACTS.**

**WHEREAS**, the City of Freeport, Texas, ("the City") is a "Home Rule City" and a "Home Rule Municipality" lying and situated in Brazoria County, Texas, as described in and defined by Section 5, Article XI of the Constitution of Texas and Section 1.005 of the Local Government Code of Texas, respectively; and,

**WHEREAS**, Sections 51.072, 54.001 54.004 and 217.042 of the Texas Local Government Code, authorize the City Council thereof to adopt the provisions of this Ordinance; and,

**WHEREAS**, the City Council of the City has determined to here now declare that the adoption of this ordinance is necessary to the health, safety and general welfare of the inhabitants of said City and persons using the public streets of said city.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:**

**First**, the City Council of the City finds that the transport-ation of bulk, freight and hazardous materials, as hereinafter defined, on the public streets of the City, other than the streets, or

portions thereof, hereinafter mentioned, constitutes a public nuisance which should be abated in the manner hereinafter provided.

**Second**, TITLE VII of the Code of Ordinances of the City is hereby amended to add thereto the following new chapter, to be known as Chapter 76, which shall read as follows:

**"CHAPTER 76: TRANSPORTATION OF FREIGHT AND HAZARDOUS MATERIAL**

**Sec. 76.02 RESTRICTIONS ON TRANSPORTATION OF CARGO**

(C) The following streets, or indicated portions thereof, are authorized for the by-directional transportation of bulk, freight or hazardous materials, as designated:

- (1) Highway 332, within city limits: bulk, freight or hazardous materials.
- (2) Brazosport Boulevard (State Highway 288), within city limits: bulk, freight or hazardous materials.
- (3) Navigation Boulevard (FM 1495) between the south city limits and FM 523: bulk, freight or hazardous materials.
- (4) FM 523 from Navigation Boulevard (FM 1495) junction north to Highway 332: bulk, freight or hazardous materials.
- (5) Velasco Boulevard from FM 523 junction to South Avenue A: bulk or freight only.
- (6) South Avenue A, from Archer to Division Street: bulk or freight only.
- (7) Division Street, from South Avenue A to Gulf Boulevard: bulk or freight only.
- (8) Gulf Boulevard, from Brazosport Boulevard to Navigation Boulevard (FM 1495): bulk, freight or hazardous materials.
- (9) West 4th Street, from Brazosport Boulevard to Arbutus Street: bulk or freight only.
- (10) Arbutus Street, from West 4th Street to West 2nd Street: bulk or freight only.
- (11) Oak Street, from West Brazos to West 4th Street: bulk or freight only.
- (12) West 4th Street, from Oak Street to Navigation Boulevard (FM 1495): bulk and freight only.
- (13) East 5<sup>th</sup> St. from Navigation Blvd. (FM1495) to Terminal St.; bulk, freight and hazardous materials.

- (14) Terminal St., from East 5<sup>th</sup> St. to East 2<sup>nd</sup> St. bulk, freight and hazardous materials.
- (15) East 2nd St., from Terminal St. to East Brazos St.: bulk, freight and hazardous materials.
- (16) East Brazos St., entire length: bulk, freight and hazardous materials.
- (17) West 8th Street, from Navigation Boulevard (FM 1495) to Cherry Street: bulk and freight only.
- (18) Cherry Street, from West 8th Street to Highway 36: bulk and freight only.
- (19) South Avenue D, from Velasco Boulevard to Navigation Boulevard (FM 1495): bulk and freight only.
- (20) Zapata Street, from Brazosport Boulevard to end of roadway: bulk and freight only.
- (21) Skinner Street, from Brazosport Boulevard to North Avenue J: bulk and freight only.
- (22) North Avenue J, from Skinner Street to Varner Street: bulk and freight only.
- (23) Varner Street, from North Avenue J to Brazosport Boulevard, bulk and freight only.
- (24) Victoria Street, from Brazosport Boulevard to end of roadway: bulk and freight only.
- (25) Archer Street, from South Avenue A to South Gulf Boulevard: bulk and freight only.
- (26) Sailfish, from Highway 332 to end of roadway: bulk and freight only.
- (27) Tarpon, from Sailfish to Marlin Avenue: bulk and freight only.
- (28) Marlin Avenue, from Tarpon to the end of the roadway: bulk and freight only.
- (29) Casco, from Highway 332 to end of roadway: bulk and freight only.

**Fifth**, this ordinance is cumulative of and in addition to all other ordinances of the City on the same subject and all such ordinances .are hereby expressly saved from repeal. Provided however, where this ordinance and another ordinance conflict or overlap, whichever imposes the more stringent regulations or penalties, as the case may be, shall prevail.

**Sixth**, no offense committed and no fine, forfeiture or penalty incurred prior to the effective date hereof is to be affected by the adoption hereof but the punishment for any offense committed and the recovery of any fines or forfeitures incurred prior to such date shall take place as if this ordinance had not been adopted.

**Seventh**, if any section or provision hereof is found to be unconstitutional, void or inoperative by the final judgment of a court of competent jurisdiction, such defective provision, if any, is hereby declared to be severable from the remaining sections and provisions and such remaining sections and provisions shall remain in full force and effect.

**Eighth**, the City Manager shall cause signs giving notice of the fact and location of the truck routes established by this Ordinance to be posted at appropriate locations.

**Ninth**, this ordinance shall take effect and be in force from and after the descriptive caption of this ordinance has been published twice in the Brazosport Facts, the official newspaper of the City.

READ, PASSED AND ADOPTED this \_\_\_\_\_ day of September, 2020

\_\_\_\_\_  
Brooks Bass, Mayor,  
City of Freeport, Texas

ATTEST:

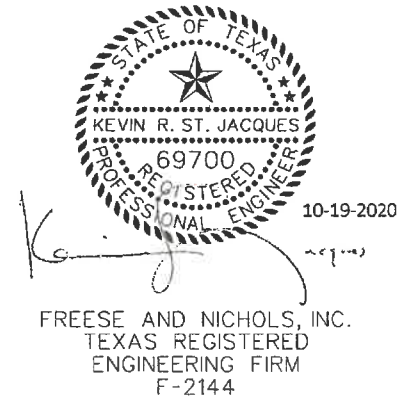
APPROVED AS TO FORM ONLY:

\_\_\_\_\_  
Betty Wells, City Clerk,  
City of Freeport, Texas

\_\_\_\_\_  
Christopher Duncan, City Attorney,  
City of Freeport, Texas



**TO:** Lance Petty, City of Freeport  
**FROM:** Kevin St. Jacques, P.E., PTOE  
**SUBJECT:** Traffic Speed Management on 5<sup>th</sup> Street  
**PROJECT:** On-call Engineering Services  
**DATE:** October 19, 2020  
**CC:** Ron Bavarian, P.E., FNI



FREESE AND NICHOLS, INC.  
TEXAS REGISTERED  
ENGINEERING FIRM  
F-2144

## 1.00 PURPOSE AND NEED

### 1.01 EXCESSIVE TRAFFIC SPEEDS ON 5<sup>TH</sup> STREET

Traffic departing from FM 1495 (Pine Street), an arterial street with a posted speed limit of 35 MPH, uses 5<sup>th</sup> Street, a local street designated as a truck route to access between Pine Street and Terminal Street. Speeds are not posted on 5<sup>th</sup> Street. Even though it is a truck route, being classified as a local street in Freeport, the street would have a default (defacto) speed limit of 30 MPH. According to speed measurements by the City, vehicles travel at over 40 MPH, with an 85<sup>th</sup> percentile speed of 46 MPH eastbound from Pine Street and 42 MPH westbound toward Pine Street.



### 1.02 DESIRED TRAFFIC SPEEDS ON 5<sup>TH</sup> STREET

It is desired by the residents living along this section of 5<sup>th</sup> Street that traffic operates at speeds appropriate for the local street classification and emerging development along 5<sup>th</sup> Street.

## 2.00 TRAFFIC SPEED MITIGATION RECOMMENDATION

### 2.01 INITIAL SPEED MITIGATION TREATMENT.

As an initial treatment, install speed limit regulatory signs to post the speed limit as 30 MPH. Since this is the defacto speed limit, no supporting actions are necessary to post the speed limit signs. The signs should be posted at the following locations:

1. Eastbound, mid-block of each of the first two blocks after Pine Street (2 signs)
2. Westbound, mid-block of each of the first two blocks after Terminal Street (2 signs)

### 2.02 MONITOR TRAFFIC SPEEDS

If possible, conduct "before and after" speed measurements to assess the effectiveness of the speed limit signage. Assess the need for additional speed mitigation measures.



## City Council Agenda Item # 13

**Title:** Consideration of approval of streets for 2020-2021 Interlocal Agreement with Brazoria County for paving.

**Date:** November 2, 2020

**From:** Lance Petty, Public Works Director

**Staff Recommendation:**

Staff recommends council authorize JUST this list of streets for the 2020/2021 Asphalt agreement with Brazoria County.

**Item Summary:**

This request is for approval of the streets listed below for the total estimated cost of \$485,325.00, this is the materials only cost for the street reconstruction being completed through the 2020-2021 Interlocal agreement with Brazoria County. There are a total of 2.036 miles of streets identified in the request:

|  |                     |
|--|---------------------|
| Walnut – W.5 <sup>th</sup> to W.7 <sup>th</sup>                  | \$25,619.04         |
| Cedar – W6 <sup>th</sup> to W12 <sup>th</sup>                    | \$39,140.20         |
| Hickory – W. 1 <sup>st</sup> to Brazos                           | \$10,427.50         |
| W. 6 <sup>th</sup> – Hickory to Dead End                         | \$18,352.40         |
| N. Ave R – Yellowstone to Zapata                                 | \$9,369.93          |
| Redfish – Entire Road  | \$18,779.39         |
| Sailfish – Entire Road   | \$55,349.78         |
| Quintana – Ave C to Ave B  | \$12,493.24         |
| Old River – Gulf to Ave D  | \$13,117.90         |
| Alley(between Yaupon/Dixie) – 7 <sup>th</sup> to 8 <sup>th</sup> | \$28,169.08         |
| Alley(between Yaupon/Dixie) – 6 <sup>th</sup> to Lynn            | \$18,769.51         |
| Alley(between Yaupon/Dixie) – 7 <sup>th</sup> to Lynn            | \$18,769.51         |
| Mesquite – W. Broad to W.4 <sup>th</sup>                         | \$15,086.77         |
| Hudgins – Ave B to Ave A   | \$9,567.60          |
| Ave A – Velasco to Archer  | \$29,967.95         |
| Karankawa – Mystery Harbor to Ave F                              | \$55,365.59         |
| Ave C – Fisher to Division                                       | \$14,133.96         |
| Jones – Yellowstone to Victoria                                  | \$48,747.34         |
| W.8 <sup>th</sup> – Cherry to REO                                | \$12,097.88         |
| Milling Machine Rental   | \$32,000.00         |
| <b>Totals</b>  | <b>\$485,325.00</b> |

## **Background Information:**

This recommendation comes following careful consideration by staff and council, and with input from the public. The list proposed has changed a little from what was presented at the meeting on October 26<sup>th</sup>. In addition to those streets proposed for asphalt by the county at the meeting we are recommending the addition of Jones Rd., from Yellowstone to Victoria. We are also recommending that Hickory, Mesquite and the 3 alleys be included in this work. All streets recommended, except the 3 alleys, are currently asphalt, and would remain asphalt streets. If approved, staff would begin immediately to replace curb and gutter on Hickory and Mesquite, and work with Veolia to make any needed water and sewer main improvements prior to the County work being started.

## **Special Considerations**

In addition to these proposed streets moving forward with asphalt rehab under the County interlocal agreement, if approved, staff plans to present a task authorization for council consideration in the near future for Freese and Nichols to begin working on engineering to bid out the following *concrete* streets. These streets include some of those proposed on October 26<sup>th</sup>, including: West 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup> and 10<sup>th</sup> Streets, plus Avalon, Lynn and Arbutus Streets. These concrete streets will be proposed for rehab this year.

As a result of the meeting on the 26<sup>th</sup> additional streets have been identified and planned for improvement. For *next year*, we would be proposing the following **asphalt streets** be rehabbed under the County Interlocal Contract: South Avenues B, F, and G as well as, sections of Brit Baily, Zapata, Skinner and Travis Streets.

Also, for fiscal year 2021/22 we would proposed concrete work on Avenue A from Division to Velasco.

Finally, in FY22/23 we would propose concrete replacement of 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> streets.

All the proposed streets planned have been depicted on the attached map showing fiscal year and material (Asphalt vs. Concrete)

## **Financial Impact:**

The proposed costs of repairs are included as an attachment

## **Board or 3<sup>rd</sup> Party recommendation:**

None

## **Supporting Documentation:**

- Interlocal Roads & County Road Project forms,
- Breakdown of cost for FY2020/21 Interlocal County Projects for Asphalt roads.
- Breakdown of estimated costs (project to be bid) for FY 2020/21 concrete projects.
- Map showing proposed schedule of Asphalt and Concrete street improvements over next 3 years.



**City of Freeport**  
**2020-2021 Interlocal Agreement Project Request Summary FV-18**

| <b>STREET/LOCATION</b> | <b>LIMITS<br/>(TO-FROM)</b> | <b>LENGTH</b> | <b>WIDTH<br/>(FT)</b> | <b>WORK DESCRIPTION</b>  | <b>FOR OFFICE<br/>ONLY</b> | <b>USE</b> |
|------------------------|-----------------------------|---------------|-----------------------|--|----------------------------|------------|
| Walnut                 | W. 5th to W. 7th            | 720           | 18                    | Mill 3" ., stabilize with 8% portland, and add 3" asphalt with crown |                            |            |
| Cedar                  | W. 6th to W. 12th           | 792           | 25                    | Mill 3" ., stabilize with 8% portland, and add 3" asphalt with crown |                            |            |
| Hickory                | W. 1st to Brazos            | 211           | 25                    | Mill 3" ., stabilize with 8% portland, and add 3" asphalt with crown |                            |            |
| W 6th                  | Hickory to Dead End         | 422           | 22                    | Mill 3" ., stabilize with 8% portland, and add 3" asphalt with crown |                            |            |
| N. Ave R               | Yellowstone to Zapata       | 316           | 15                    | Mill 3" ., stabilize with 8% portland, and add 3" asphalt with crown |                            |            |
| Redfish                | Entire Road                 | 475           | 20                    | Mill 3" ., stabilize with 8% portland, and add 3" asphalt with crown |                            |            |

**Note: Each page submitted must be approved by Mayor. Return to County Engineer**

Approved By: Mayor

**City of Freeport  
2020-2021 Interlocal Agreement Project Request Summary FV-18**

| <b>STREET/LOCATION</b> | <b>LIMITS<br/>(TO-FROM)</b> | <b>LENGTH</b> | <b>WIDTH<br/>(FT)</b> | <b>WORK DESCRIPTION</b>   | <b>FOR OFFICE<br/>ONLY</b> | <b>USE</b> |
|------------------------|-----------------------------|---------------|-----------------------|---|----------------------------|------------|
| Sailfish               | Entire Road                 | 1400          | 20                    | Mill 3" , stabilize with 8% portland, and add 3" asphalt with crown |                            |            |
| Quintana               | Ave C to Ave B              | 316           | 20                    | Mill 3" , stabilize with 8% portland, and add 3" asphalt with crown |                            |            |
| Old River              | Gulf to Ave D               | 316           | 21                    | Mill 3" , stabilize with 8% portland, and add 3" asphalt with crown |                            |            |
| Alley                  | 7th - 8th                   | 950           | 15                    | Mill 3" , stabilize with 8% portland, and add 3" asphalt            |                            |            |
| Alley                  | 6th - Lynn                  | 633           | 15                    | Mill 3" , stabilize with 8% portland, and add 3" asphalt            |                            |            |
| Alley                  | 7th - Lynn                  | 633           | 15                    | Mill 3" , stabilize with 8% portland, and add 3" asphalt            |                            |            |

**Note: Each page submitted must be approved by Mayor. Return to County Engineer**

Approved By: Mayor \_\_\_\_\_

**City of Freeport**  
**2020-2021 Interlocal Agreement Project Request Summary FV-18**

| <b>STREET/LOCATION</b> | <b>LIMITS<br/>(TO-FROM)</b> | <b>LENGTH</b> | <b>WIDTH<br/>(FT)</b> | <b>WORK DESCRIPTION</b>   | <b>FOR OFFICE<br/>ONLY</b> | <b>USE</b> |
|------------------------|-----------------------------|---------------|-----------------------|---|----------------------------|------------|
| Mesquite               | W. Broad to W. 4th          | 318           | 24                    | Mill 3" , stabilize with 8% portland, and add 3" asphalt with crown |                            |            |
| Hudgins                | Ave B to Ave A              | 242           | 20                    | Mill 3" , stabilize with 8% portland, and add 3" asphalt with crown |                            |            |
| Ave A                  | Velasco to Archer           | 758           | 20                    | Mill 3" , stabilize with 8% portland, and add 3" asphalt with crown |                            |            |
| Karankawa              | Mystery Harbor to Ave F     | 1167          | 24                    | Mill 3" , stabilize with 8% portland, and add 3" asphalt with crown |                            |            |
| Ave C                  | Fisher to Division          | 325           | 22                    | Mill 3" , stabilize with 8% portland, and add 3" asphalt with crown |                            |            |
| Jones                  | Yellowstone to Victoria     | 1370          | 18                    | Mill 3" , stabilize with 8% portland, and add 3" asphalt with crown |                            |            |
| W8th                   | Cherry to REO               | 340           | 18                    | Mill 3" , stabilize with 8% portland, and add 3" asphalt with crown |                            |            |

**Note: Each page submitted must be approved by Mayor. Return to County Engineer**

Approved By: Mayor



| CR                    | MATERIAL  | LENGTH | WIDTH | TNK  | RATE | TONS | PPT   | Miles              |
|-----------------------|-----------|--------|-------|------|------|------|-------|--------------------|
| <b>N Ave R</b>        |           |        |       |      |      |      |       |                    |
| Yellowstone to Zapata | Asphalt   | 316    | 15    | 3    | 110  | 330  | 86.90 | 57.8 \$ 5,022.82   |
| <b>Ward C</b>         | Crushed C | 316    | 15    | 3    | 110  | 330  | 86.90 | 30 \$ 2,607.00     |
|                       | Portland  | 316    | 15    | 8    | 4    | 32   | 8.43  | 198 \$ 1,668.48    |
|                       | ABS-65    | 316    | 15    | 0.05 | 1    | 0.05 | 26.33 | 2.72 \$ 71.63      |
|                       |           |        |       |      |      |      | total | \$ 9,369.93        |
|                       |           |        |       |      |      |      |       | <b>0.059848485</b> |

| CR             | MATERIAL  | LENGTH | WIDTH | TNK  | RATE | TONS | PPT    | Miles              |
|----------------|-----------|--------|-------|------|------|------|--------|--------------------|
| <b>Redfish</b> |           |        |       |      |      |      |        |                    |
| Entire road    | Asphalt   | 475    | 20    | 3    | 110  | 330  | 174.17 | 57.8 \$ 10,066.83  |
| <b>Ward D</b>  | Crushed C | 475    | 20    | 3    | 110  | 330  | 174.17 | 30 \$ 5,225.00     |
|                | portland  | 475    | 20    | 8    | 4    | 32   | 16.89  | 198 \$ 3,344.00    |
|                | ABS-65    | 475    | 20    | 0.05 | 1    | 0.05 | 52.78  | 2.72 \$ 143.56     |
|                |           |        |       |      |      |      | total  | \$ 18,779.39       |
|                |           |        |       |      |      |      |        | <b>0.089962121</b> |

| CR              | MATERIAL  | LENGTH | WIDTH | TNK  | RATE | TONS | PPT    | Miles              |
|-----------------|-----------|--------|-------|------|------|------|--------|--------------------|
| <b>Saitfish</b> |           |        |       |      |      |      |        |                    |
| Entire road     | Asphalt   | 1400   | 20    | 3    | 110  | 330  | 513.33 | 57.8 \$ 29,670.67  |
| <b>Ward D</b>   | Crushed C | 1400   | 20    | 3    | 110  | 330  | 513.33 | 30 \$ 15,400.00    |
|                 | Portland  | 1400   | 20    | 8    | 4    | 32   | 49.78  | 198 \$ 9,856.00    |
|                 | ABS-65    | 1400   | 20    | 0.05 | 1    | 0.05 | 155.56 | 2.72 \$ 423.11     |
|                 |           |        |       |      |      |      | total  | \$ 55,349.78       |
|                 |           |        |       |      |      |      |        | <b>0.265151515</b> |

| CR              | MATERIAL  | LENGTH | WIDTH | TNK  | RATE | TONS | PPT    | Miles              |
|-----------------|-----------|--------|-------|------|------|------|--------|--------------------|
| <b>Quintana</b> |           |        |       |      |      |      |        |                    |
| Ave C to Ave B  | Asphalt   | 316    | 20    | 3    | 110  | 330  | 115.87 | 57.8 \$ 6,697.09   |
| <b>Ward C</b>   | Crushed C | 316    | 20    | 3    | 110  | 330  | 115.87 | 30 \$ 3,476.00     |
|                 | Portland  | 316    | 20    | 8    | 4    | 32   | 11.24  | 198 \$ 2,224.64    |
|                 | ABS-65    | 316    | 20    | 0.05 | 1    | 0.05 | 35.11  | 2.72 \$ 95.50      |
|                 |           |        |       |      |      |      | total  | \$ 12,493.24       |
|                 |           |        |       |      |      |      |        | <b>0.059848485</b> |



| CR              | MATERIAL  | LENGTH | WIDTH | TNK  | RATE | TONS | PPT    | Miles               |
|-----------------|-----------|--------|-------|------|------|------|--------|---------------------|
| Mesquite        |           |        |       |      |      |      |        |                     |
| W. Broad to 4th | Asphalt   | 318    | 24    | 3    | 110  | 330  | 139.92 | 57.8 \$ 8,087.38    |
| Ward B          | Crushed C | 318    | 24    | 3    | 110  | 330  | 139.92 | 30 \$ 4,197.60      |
|                 | portland  | 318    | 24    | 8    | 4    | 32   | 13.57  | 198 \$ 2,686.46     |
|                 | ABS-65    | 318    | 24    | 0.05 | 1    | 0.05 | 42.40  | 2.72 \$ 115.33      |
|                 |           |        |       |      |      |      | total  | \$ 15,086.77        |
|                 |           |        |       |      |      |      |        | <b>0.0602227273</b> |

| CR             | MATERIAL  | LENGTH | WIDTH | TNK  | RATE | TONS | PPT   | Miles               |
|----------------|-----------|--------|-------|------|------|------|-------|---------------------|
| Hudgins        |           |        |       |      |      |      |       |                     |
| Ave B to Ave A | Asphalt   | 242    | 20    | 3    | 110  | 330  | 88.73 | 57.8 \$ 5,128.79    |
| Ward D         | Crushed C | 242    | 20    | 3    | 110  | 330  | 88.73 | 30 \$ 2,662.00      |
|                | portland  | 242    | 20    | 8    | 4    | 32   | 8.60  | 198 \$ 1,703.68     |
|                | ABS-65    | 242    | 20    | 0.05 | 1    | 0.05 | 26.89 | 2.72 \$ 73.14       |
|                |           |        |       |      |      |      | total | \$ 9,567.60         |
|                |           |        |       |      |      |      |       | <b>0.0458333333</b> |

| CR                | MATERIAL  | LENGTH | WIDTH | TNK  | RATE | TONS | PPT    | Miles              |
|-------------------|-----------|--------|-------|------|------|------|--------|--------------------|
| Ave A             |           |        |       |      |      |      |        |                    |
| Velasco to Archer | Asphalt   | 758    | 20    | 3    | 110  | 330  | 277.93 | 57.8 \$ 16,064.55  |
| Ward D            | Crushed C | 758    | 20    | 3    | 110  | 330  | 277.93 | 30 \$ 8,338.00     |
|                   | portland  | 758    | 20    | 8    | 4    | 32   | 26.95  | 198 \$ 5,336.32    |
|                   | ABS-65    | 758    | 20    | 0.05 | 1    | 0.05 | 84.22  | 2.72 \$ 229.08     |
|                   |           |        |       |      |      |      | total  | \$ 29,967.95       |
|                   |           |        |       |      |      |      |        | <b>0.143560606</b> |

| CR                      | MATERIAL  | LENGTH | WIDTH | TNK  | RATE | TONS | PPT    | Miles              |
|-------------------------|-----------|--------|-------|------|------|------|--------|--------------------|
| Karankawa               |           |        |       |      |      |      |        |                    |
| Mystery Harbor to Ave F | Asphalt   | 1167   | 24    | 3    | 110  | 330  | 513.48 | 57.8 \$ 29,679.14  |
| Ward D                  | Crushed C | 1167   | 24    | 3    | 110  | 330  | 513.48 | 30 \$ 15,404.40    |
|                         | portland  | 1167   | 24    | 8    | 4    | 32   | 49.79  | 198 \$ 9,858.82    |
|                         | ABS-65    | 1167   | 24    | 0.05 | 1    | 0.05 | 155.60 | 2.72 \$ 423.23     |
|                         |           |        |       |      |      |      | total  | \$ 55,365.59       |
|                         |           |        |       |      |      |      |        | <b>0.221022727</b> |

| CR                 | MATERIAL  | LENGTH | WIDTH | TNK | RATE |     | TONS | PPT    |      | Miles             |
|--------------------|-----------|--------|-------|-----|------|-----|------|--------|------|-------------------|
| Ave C              |           |        |       |     |      |     |      |        |      |                   |
| Fisher to Division | Asphalt   | 325    | 22    |     | 3    | 110 | 330  | 131.08 | 57.8 | \$ 7,576.62       |
| Ward D             | Crushed C | 325    | 22    |     | 3    | 110 | 330  | 131.08 | 30   | \$ 3,932.50       |
|                    | portland  | 325    | 22    |     | 8    | 4   | 32   | 12.71  | 198  | \$ 2,516.80       |
|                    | ABS-65    | 325    | 22    |     | 0.05 | 1   | 0.05 | 39.72  | 2.72 | \$ 108.04         |
|                    |           |        |       |     |      |     |      | total  |      | \$ 14,133.96      |
|                    |           |        |       |     |      |     |      |        |      | <b>0.06155303</b> |

| CR                      | MATERIAL  | LENGTH | WIDTH | TNK | RATE |     | TONS | PPT    |      | Miles              |
|-------------------------|-----------|--------|-------|-----|------|-----|------|--------|------|--------------------|
| Jones                   |           |        |       |     |      |     |      |        |      |                    |
| Yellowstone to Victoria | Asphalt   | 1370   | 18    |     | 3    | 110 | 330  | 452.10 | 57.8 | \$ 26,131.38       |
| Ward C                  | Crushed C | 1370   | 18    |     | 3    | 110 | 330  | 452.10 | 30   | \$ 13,563.00       |
|                         | portland  | 1370   | 18    |     | 8    | 4   | 32   | 43.84  | 198  | \$ 8,680.32        |
|                         | ABS-65    | 1370   | 18    |     | 0.05 | 1   | 0.05 | 137.00 | 2.72 | \$ 372.64          |
|                         |           |        |       |     |      |     |      | total  |      | \$ 48,747.34       |
|                         |           |        |       |     |      |     |      |        |      | <b>0.259469697</b> |

| CR            | MATERIAL  | LENGTH | WIDTH | TNK | RATE |     | TONS | PPT    |      | Miles              |
|---------------|-----------|--------|-------|-----|------|-----|------|--------|------|--------------------|
| W. 8th        |           |        |       |     |      |     |      |        |      |                    |
| Cherry to REO | Asphalt   | 340    | 18    |     | 3    | 110 | 330  | 112.20 | 57.8 | \$ 6,485.16        |
| Ward A        | Crushed C | 340    | 18    |     | 3    | 110 | 330  | 112.20 | 30   | \$ 3,366.00        |
|               | portland  | 340    | 18    |     | 8    | 4   | 32   | 10.88  | 198  | \$ 2,154.24        |
|               | ABS-65    | 340    | 18    |     | 0.05 | 1   | 0.05 | 34.00  | 2.72 | \$ 92.48           |
|               |           |        |       |     |      |     |      | total  |      | \$ 12,097.88       |
|               |           |        |       |     |      |     |      |        |      | <b>0.064393939</b> |

Total Length  
11704

|                 |                  |                    |
|-----------------|------------------|--------------------|
| Milling Machine | \$32,000         |                    |
| <b>TOTAL</b>    | <b>\$485,325</b> | <b>2.036742424</b> |



Asphalt  
 CC/Limestone  
 Portland  
 ABS-65

|              | TONS    | \$   | totals      |
|--------------|---------|------|-------------|
| Asphalt      | 4092.09 | 57.8 | 236522.8983 |
| CC/Limestone | 4092.09 | 30   | 122762.75   |
| Portland     | 396.81  | 198  | 78568.16    |
| ABS-65       | 1240.03 | 2.72 | 3372.875556 |











## City Council Agenda Item # 14

**Title:** Consideration and Possible Action Regarding Resolution No. 2020-2665, Amending the Personnel Policy Handbook.

**Date:** November 2, 2020

**From:** Brenda Ferguson, Director of Human Resources

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**Staff Recommendation:**

Staff recommends approving this Resolution.

**Item Summary:**

This Resolution adopts revisions to the Education Pay Policy [Section 9.16] and Certification Pay Policy [Section 9.17] in Chapter Nine of the Freeport Personnel Policy Handbook. The current policy effective October 1, 2020, states that the maximum combined pay for Education and Certification is \$5,000.00. Staff recommends adding a clause to grandfather employees whose combined Education and Certification pay was above the \$5,000.00 maximum before Oct. 1, 2020. The proposed grandfather clause is:

“Employees with existing Education and Certification pay above this maximum before Oct. 01, 2020 will be grandfathered at their existing higher total annual amount, if all educational and certification qualifications are maintained.”

Recommended changes to policy include restating the paragraphs regarding the maximum combined pay to read as follows:

1. **Section 9.16 Education Pay:**

“In combination with Certification Pay in Section 9.17 the maximum combined pay for Education and Certification is \$5,000.00. Employees with existing Education and Certification pay above this maximum before Oct. 1, 2020 will be grandfathered at their existing higher total annual amount, if all educational and certification qualifications are maintained.”

2. **Section 9.17 Certification Pay:**

“In combination with Education Pay in Section 9.16 the maximum combined pay for Education and Certification is \$5,000.00. Employees with existing Education and Certification pay above this maximum before Oct. 1, 2020 will be grandfathered at their

existing higher total annual amount, if all educational and certification qualifications are maintained.”

**Background Information:**

These proposed revisions are updates to changes that were adopted on September 8, 2020, with other revision to Chapter 9 in our Personnel Policy Handbook. These revisions reflect subsequent employee feedback to the extent practicable.

The rationale for the maximum combined Education plus Certification Pay provision is these qualifications may be justifiable minimum requirements in job descriptions for some positions, and therefore would be compensated via the established base salary levels. However, we do not want to penalize employees who had already earned credentials prior to the policy change effective October 1, 2020.

**Special Consideration:**

N/A

**Board or 3rd Party recommendation:**

N/A

**Financial Impacts:**

Grandfathering existing employees with Education and Certification Pay above the maximum total of \$5,000 annually has no additional financial impact to the City because these amounts are already being paid and were included in the FY2020-2021 Budget. There are five (5) employees across two (2) departments who are currently over the \$5k maximum.

**Supporting Documentation:**

Resolution and Exhibit

**RESOLUTION NO. 2020-2665**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS,  
REVISING SECTION 9.16 [EDUCATION PAY] and 9.17 [CERTIFICATION PAY] IN  
THE PERSONNEL POLICY HANDBOOK.**

WHEREAS, it is the desire of the City of Freeport to ensure, to the extent practicable, that the day-to-day personnel management policies of City are applied in a fair and consistent manner for employees across all departments, while also accommodating employee preferences as often as possible; and

WHEREAS, the City of Freeport seeks to encourage and reward employees for attaining higher educational levels and for earning additional technical certifications; and

WHEREAS, the City of Freeport seeks to create accurate job descriptions which reflect minimum education and certification requirements to enable City employees to perform job functions well;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF FREEPORT, TEXAS:**

**SECTION 1. REVISIONS TO SECTIONS 9.16 [EDUCATION PAY] and 9.17  
[CERTIFICATION PAY] IN THE PERSONNEL POLICY HANDBOOK:**

**SECTION 9.16 EDUCATION PAY.** That the City Council of the City hereby approves and adopts revisions to the Education Pay policy, attached hereto in Exhibit "A" and approves its revision to the Personnel Policy Handbook as section 9.16, a permanent personnel policy of the City, which shall take effect on Nov. 2, 2020.

**SECTION 9.17 CERTIFICATION PAY.** That the City Council of the City hereby approves and adopts revisions to the Certification Pay policy, attached hereto in Exhibit "A" and approves its revision to the Personnel Policy Handbook as section 9.17, a permanent personnel policy of the City, which shall take effect on November 2, 2020.

**SECTION 2. PROPER NOTICE AND MEETING.** It is hereby found and determined that the meeting at which this resolution was passed was attended by a quorum of the City Council, was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

Read, passed and adopted the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Brooks Bass, Mayor  
City of Freeport, Texas



ATTEST:

APPROVED AS TO FORM ONLY:

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Betty Wells, City Secretary  
City of Freeport, Texas

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Christopher Duncan, City Attorney  
City of Freeport, Texas

## **CHAPTER NINE**

### **EMPLOYEE WAGE AND BENEFITS**

#### **9.16 Education Pay – ADOPTED 09/08/2020 and Updated 11/02/2020**

The City of Freeport provides education pay for all full-time employees in recognition of the highest degree earned according to the following schedule:

| <b>DEGREE</b>    | <b>YEARLY</b> | <b>PER PAY PERIOD</b> |
|------------------|---------------|-----------------------|
| Associate Degree | 600.00        | 23.08                 |
| Bachelor Degree  | 1,500.00      | 57.70                 |
| Master Degree    | 2,500.00      | 96.16                 |

All education pay is calculated based on the highest education level achieved (not multiple levels). In combination with Certification Pay in Section 9.17 the maximum combined pay for Education and Certification is \$ 5,000.00. Employees with existing Education and Certification pay above this maximum before October 01, 2020 will be grandfathered at their existing higher total annual amount, if all educational and certification qualifications are maintained.

Effective fiscal year 2020-2021 (Oct. 1, 2020) all education is paid-out on a per pay period basis, not annually. The per pay period calculation is the highest education pay level earned divided by 26 pay periods. In order to receive Education, pay, appropriate documents (official certified transcript) must be on file in the Human Resource Department. Pay begins in the pay period following receipt of certified transcripts in HR. Education Pay is not retroactive. Because education pay is paid-out to active employees on a per pay period basis, no additional education pay is issued upon separation of employment.

These education benefits apply to qualifications above and beyond the minimum requirements stated in job descriptions.

#### **9.17 Certification Pay – ADOPTED 09/08/2020 and Updated 11/02/2020**

Effective fiscal year 2020-2021 (Oct. 1, 2020) all certification pay is paid-out on a per pay period basis, not annually. Written proof of certification is required. Pay begins in the pay period following receipt of official certificate in HR. Certification Pay is not retroactive. Because certification pay is paid-out to active employees on a per pay period basis, no additional education pay is issued upon separation of employment.

**CITY OF FREEPORT – PERSONNEL POLICY HANDBOOK**

**CERTIFICATION PAY**

| <b>POLICE/TCO:</b>  | <b>YEARLY</b>      | <b>PER PAY PD</b> |
|---|--------------------|-------------------|
| Intermediate  | \$ 500.00          | \$ 19.23          |
| Advanced  | \$ 1,000.00        | \$ 38.47          |
| Master  | \$ 1,500.00        | \$ 57.70          |
|   |                    |                   |
| <b>FIRE/EMT:</b>  | <b>YEARLY</b>      | <b>PER PAY PD</b> |
| Intermediate  | \$ 600.00          | \$ 23.08          |
| Advanced  | \$ 900.00          | \$ 34.62          |
| Master  | \$ 1,500.00        | \$ 57.70          |
| <b>Fire Engine Operator/Driver</b>  | <b>\$ 3,600.00</b> | <b>\$ 138.46</b>  |
|   |                    |                   |
| <b>EMS (TDSHS):</b>   | <b>YEARLY</b>      | <b>PER PAY PD</b> |
| EMT-Intermediate  | \$ 2,400.00        | \$ 92.31          |
| EMT-Paramedic   | \$ 4,800.00        | \$ 184.62         |
|   |                    |                   |
| <b>DEPARTMENT SPECIFIC CERTIFICATIONS:</b>  | <b>YEARLY</b>      | <b>PER PAY PD</b> |
| <b>Designated Language Interpreter</b> [as deemed necessary for Dept. by Director] (ex. Spanish-speaking)   | \$ 600.00          | \$ 23.08          |
| <b>Functional Specialization:</b> [as deemed beneficial and approved by Director & City Manager-excludes minimum certifications required in position descriptions] (ex. Utilities/Waste Water, Heavy Equip. Operator; Pesticide Handler; SHRM-CP) | \$ 600.00          | \$ 23.08          |
|   |                    |                   |
| <b>Secondary Specialization:</b> Maximum of Two Specialized Certifications, with second paid at 50%   | \$ 300.00          | \$ 11.54          |

These certification benefits apply to certification(s) above and beyond minimum requirements stated in job descriptions.

In combination with Education Pay in Section 9.16 the maximum combined pay for Education and Certification is \$5,000.00. Employees with existing Education and Certification pay above this maximum before Oct. 01, 2020 will be grandfathered at their existing higher total annual amount, if all educational and certification qualifications are maintained.