



**CITY OF FREEPORT, TEXAS  
REQUEST FOR PROPOSALS  
FOR NEW CONSTRUCTION ELECTRIC SERVICE**

**Freeport City Hall  
1201 N Avenue H  
Freeport, Texas 77541  
COMPETITIVE SEALED RFP # 2024-05**

**DEADLINE:  
Thursday JUNE 6, 2024 BY 10:00 A.M.**

**CITY OF FREEPORT  
PUBLIC NOTICE  
REQUEST FOR PROPOSALS # 2024-05  
New Construction Electrical Service**

The City of Freeport is Accepting Sealed Proposals/Bids/Quotes for new construction electrical service for Fire Station #2 located at 1221 N Gulf Blvd, Freeport, TX 77541.

All Communication regarding this RFP and for obtaining a complete RFP packet of information should be directed to;

Cathy Ezell  
Finance Director  
1201 N Avenue H  
Freeport TX. 77541  
[cezell@freeport.tx.us](mailto:cezell@freeport.tx.us)

**The deadline for submission of proposals is 10:00 A.M. Thursday June 6, 2024.** It is the responsibility of the submitting entity to ensure that the proposal is received in a timely manner. Proposals received after the deadline will not be considered for award, regardless of whether or not the delay was outside the control of the submitting firm. The City of Freeport reserves the right to negotiate with any and all persons or firms submitting timely bids.

All Proposals submitted for City consideration must include the original and four (4) copies, be clearly marked on the outside of the sealed envelope with the words "City of Freeport, Attention: City Secretary, RFP# – Lead and Copper Rule Data Collection", and must contain the name of the company submitting the Bid.

Bids will be publicly opened and read at the Freeport City Hall located at 1201 N Avenue H, Freeport, Texas 77541 on Thursday, June 6, 2024 at 10:00 a.m.

RFP documents may be downloaded from the City of Freeport's website at [freeport.tx.us/page/public notices](http://freeport.tx.us/page/public-notices) or obtained in person at Freeport City Hall, 1201 N Avenue H, Freeport, Texas.

The City of Freeport is an Affirmative Action/Equal Opportunity Employer.

1<sup>st</sup> Advertisement: The Facts, Tuesday, May 21, 2024

2<sup>nd</sup> Advertisement: The Facts, Tuesday, May 28 2023

For inquiries regarding this RFP, please contact Cathy Ezell, Finance Director by phone, 979-871-0107, or email, [cezell@freeport.tx.us](mailto:cezell@freeport.tx.us) The deadline for inquiries is Friday, May 31, 2023 at 5:00 P.M.

**CITY OF FREEPORT  
REQUEST FOR PROPOSAL # 2024-05  
New Construction Electrical Service**

**INSTRUCTIONS TO BIDDERS**

**READ THIS ENTIRE DOCUMENT CAREFULLY AND FOLLOW ALL INSTRUCTIONS. YOU ARE RESPONSIBLE FOR FULFILLING ALL REQUIREMENTS STATED HEREIN. THE INSTRUCTIONS AND CONDITIONS APPLY TO ALL RFP'S AND BECOME A PART OF THE TERMS AND CONDITIONS OF ANY RFP'S SUBMITTED AND ANY AGREEMENT ENTERED SUBSEQUENT THERETO, UNLESS EXCEPTION IS TAKEN IN WRITING BY BIDDER WHEN SUBMITTING QUALIFICATIONS.**

**1. RFP, PREPARATION AND SUBMITTAL**

Bidders must utilize the required Forms and must submit the original and four (4) copies of the sealed RFP to the City Secretary prior to the response due date and time as described in the Invitation to Bidders. Failure to submit the additional copy may result in the Bidder being declared unresponsive to specification and may not be further evaluated.

All figures must be written in ink or typed. Figures written in pencil or erasures are not acceptable. However, mistakes may be crossed out, corrections inserted and initialed in ink by the person signing the Forms. No oral, telegraphic, telephonic, e-mailed or facsimile Proposals will be considered. All Proposals must be submitted in a sealed envelope. Bidders must provide all documentation required with the RFP response. Failure to provide this information may result in rejection of Proposals.

**2. SUBMISSION**

Responses must be received at the City of Freeport- City Hall, City Secretary's Office, 1201 N Avenue H, Freeport, TX 77541, no later than 10:00 a.m., Thursday, June 6, 2024. In the interest of fairness to all bidders submitting Proposal documents and to allow for the City's timely review, Proposals received after the scheduled receipt time will not be accepted. All Proposals received become the property of the City and will not be returned. Faxed or e-mailed documents will not be accepted. A total of four (4) bound hard copies and one (1) electronic copy must be submitted in a sealed envelope labeled as "RFP 2024-05 for New Constrction Electircal Service".

The Proposals should include the following information:

Cover Letter (one page maximum)	Phone Number
Firm Name	Email Address
Address	
City, State, Zip	Name of Project Manager
	Signature and Name of Principal with signing authority

**SIGNATURES**

All Proposal responses are required to be signed by an authorized representative of the Bidder's entity. Proposal responses received unsigned will result in the Proposal being declared unresponsive to specification and may not be further evaluated.

## Scope of Work

CenterPoint Energy has service on site. This project is to install power from CenterPoint utilities to the Firehouse and Engine bays.

Electrical service shall be ran underground from CenterPoint to the main service panel and automatic transfer switch (ATS). Location of the main service to the building will be located North of the Engine bays. Refer to property diagram.

The main service will be an installation of automatic transfer switch (ATS), two load center/disconnect panels for the modular fire station and a second load center/disconnect for the apparatus bays. Preliminary load center calculation is a 200-amp service for each building.

The automatic transfer switch preferred is an Emerson Network Power – ASCO Power Transfer Switch Rating 400 AMPS 240V50-60 Hz 3 Phase (new model digital display Group G Controller). City will provide the transfer switch.

Installation of electrical service to the generator. Generator provided by the City of Freeport to the ATS and any required power to the generator such power for battery charger, engine warmer, a receptacle, and a circuit for later installation of exterior lighting.

Remove or disconnect the existing electrical service to the emergency generator at Freeport Fire Station #2, 1203 North Gulf Blvd. Prior to the City moving the generator to the new location.

Installation underground electrical service from the load center to the modular fire station building. Refer to building schematic E-3 attachment for location and load calculations.

Installation underground service from the load center/disconnect to the apparatus engine bays load center. Engine Bay building is metal building 35' X 60' X16' with three garage doors with electric door openers.

Installation of wall packs (Qty. 6) on each exterior wall on the building ends with the long side with lighting with thirty feet of separation for exterior lighting for security. Security lighting needs to be timed or light sensor for dusk to dawn

Electrical power for three garage door openers.

Interior led shop lighting (12 led light fixtures) including light switches by the man-door and rear garage door.

Electrical service drops for power to three locations for the fire engine and ambulance. Two drops at each vehicle location by the front and rear engine bay doors. The electrical service for an Ambulance: 30-amp service Fire Apparatus: 20-amp service.

Electrical receptacles (QTY. 6) required in the fire apparatus bays with 20-amp service placed by each sectional bay door and along the perimeter of the building meeting NEC standards.

Install exit emergency lights in the engine building.

All electrical calculations will need to be confirmed. This proposal is based on planning discussion but has not been confirmed to the City in writing.

The electrical contractor will facilitate with CenterPoint in addressing any questions or assuring the application for power is correct. The City has established power on site from CenterPoint.

Note: City is in the process of purchasing an ATS.

**Terms and Agreement Duration:** it is anticipated that the duration of the agreement may be for 3 months or extended by the City. The City reserves the right to cancel any professional agreement after giving thirty (30) days written notice for unresolved issues or problems.

There will be no pre-proposal conference. Questions regarding this request should be directed in writing to:

City Secretary Clarisa Molina at [cmolina@freeport.ts.us](mailto:cmolina@freeport.ts.us) no later than one week before the Proposal due date.

Maintaining integrity of the Proposal process is of paramount importance for the City. To this end, do not contact any members of City Council or City Staff, or other than the City Secretary, regarding the subject matter of this Proposal until selection has been made. All clarifications and interpretations shall be in writing. Any clarification or interpretation that is not in writing shall not legally bind the City. Only information supplied by the City in writing or in this RFP should be used in preparing the Proposal.

This RFP does not commit the City to pay for any direct and/or indirect costs incurred in the preparation of the Proposal and presentation of a response.

The City reserves the right to reject any and all proposals, and to waive all technicalities. The right is reserved to make award as considered to be the most advantageous to the City.

**Award:** The City reserves the right to negotiate with any and all firms that submit proposals. The engagement process is summarized as follows:

- The City will open and review submissions
- The Review Committee shall rank submissions according to the proposal criteria and prepare a recommendation to the City Council.
- The Review Committee may, at its discretion, request proposing bidders to be interviewed.
- Proposals and rankings will be submitted and recommended to the City Council for consideration at a regularly scheduled City Council meeting after the scoring meeting.
- Notice to proceed

### **3. PROPOSAL ALTERATION/WITHDRAWAL**

Proposals cannot be altered or amended after the submission deadline. The signer of the Proposal, guaranteeing authenticity, must initial any interlineations, alteration, or erasure made before RFP opening time. RFP may be withdrawn by written request signed by the firm prior to the time fixed for opening; however, such written request must be received by the City in the normal course of business and prior to the time fixed for RFP opening. Negligence on the part of the Bidder in preparing the RFP represents no right for withdrawal after the RFP is opened. No RFP may be withdrawn for a period of sixty (60) calendar days after opening of the RFP'S.

### **4. DISQUALIFICATIONS OF BIDDERS**

The Firms may be disqualified and their RFP'S and proposals not considered for the following reasons, including, but not limited to:

- Reason for believing collusion exists between bidders.
- The Bidder being an interested party in any litigation against the City.
- Failure to use the required Forms furnished by the City.
- Failure to comply with any of the requirements contained herein.
- Lack of signature by an authorized representative on the signature Form.
- Failure to properly complete the RFP Form.
- Bidder is indebted to the City.
- Communicating with an elected official regarding this RFP or its award.

### **5. BASIS OF AWARD**

It is the intent of the City to award the Contract to the Bidder(s) submitting the most efficient and/or most economical for the City. It shall be based on all factors, which have a bearing on price and performance of the items in the user environment. All RFP's are subject to re-tabulation. Compliance with all RFP requirements, delivery and needs of the using department are considerations in evaluating RFP's

The City of Freeport reserves the right to contact any offeror, or at any time, to clarify, verify or request information with regard to any RFP. Unless stipulated in the attached RFP, the contract will be awarded to the lowest responsible bidder or to the bidder who provides goods and services specified herein at the best value for the City of Freeport in compliance with Section 252.043 of the Texas Local Government Code. The City reserves the right to waive any formality or irregularity, to make awards to more than one offeror, or to reject any or all RFP.

The City anticipates awarding the contract by January 16, 2024. The recommended contractor will be notified prior to Council consideration of award.

The City anticipates awarding this project to one bidder.

### **6. PROTESTS**

All protests regarding the RFP solicitation process must be submitted in writing to the City within five (5) working days following the opening of the RFP's. This includes all protests relating to advertising of RFP notices, deadlines, RFP opening, and all other related procedures under the Texas Local Government Code, as well as any protests relating to alleged improprieties or ambiguities in the specifications.

This limitation does not include protests relating to staff recommendations as to award of this RFP. Protests relating to staff recommendations may be directed to the City Manager within five (5) days of the staff recommendation memo. Unless otherwise provided by law, all staff recommendations will be made available for public review prior to consideration by the City Council.

**Submit Insert System for Award Management (SAM) record search for company name and company principal from <https://www.sam.gov/SAM/>**

**Example:**

The screenshot shows a web browser window displaying the SAM.gov search results page. The browser's address bar shows the URL: [sam.gov/SAM/pages/public/searchRecords/searchResults.jsf](https://sam.gov/SAM/pages/public/searchRecords/searchResults.jsf). The page header includes the SAM logo and a navigation menu with options: HOME, SEARCH RECORDS, DATA ACCESS, CHECK STATUS, ABOUT, and HELP. A yellow banner at the top right promotes a new sign-in method: "A NEW WAY TO SIGN IN - If you already have a SAM account, use your SAM email for login.gov." with a "Log In" button and a link to "Login.gov FAQs". A red alert banner states: "ALERT: SAM.gov will be down for scheduled maintenance Saturday, 02/15/2020 from 8:00 AM to 3:00 PM".

The main content area is titled "Search Results" and contains a list of instructions:
 

- Your search results represent the broadest set of records that match your search criteria. You may get entity registration records that are still in progress or have been submitted, but not yet activated. Check the status of each record.
- Of note, some entities choose to opt out of public display. Even if they are registered in SAM, you will not see their entity registration records in a public search. You can only see them if you log in as Federal Government user.
- You can refine your search results. If you used the Quick Search, select the search filters on this page. If you used one of the Advanced Search options, select the Edit Search button.
- If you want to perform a new search, use the Clear button to remove your current search results. If you are logged in with your SAM User Account, you can save your search criteria to run again later using the Save Search button.
- NOTE: Please read this important message when searching for exclusion records.**

Below the instructions, the current search terms are displayed as "City of Freeport\*". A "Clear Search" button is available. The search results summary shows "Total records: 4" and "Result Page: 1". Action buttons for "Save PDF", "Export Results", and "Print" are present. The results are sorted by "Relevance" and ordered by "Descending".

The "FILTER RESULTS" section on the left includes:
 

- By Record Status:** Active (checked), Inactive (unchecked)
- By Record Type:** Entity Registration (unchecked), Exclusion (unchecked)

 An "Apply Filters" button is at the bottom of the filter section.

The search results list shows two entries for "FREEPORT, CITY OF":
 

Entity	DUNS	Has Active Exclusion?:	Expiration Date:	CAGE Code:	DoDAAC:	Debt Subject to Offset?:	Status:	Action
Entity	102914806	No	06/05/2020	617M3		No	Active	View Details
Entity	005598461	No		5CLE6			Active	View Details

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

	<b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	<b>2</b> Business name/disregarded entity name, if different from above	
	<b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  <input type="checkbox"/> Other (see instructions) ▶ _____	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts maintained outside the U.S.)</small>
	<b>5</b> Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
	<b>6</b> City, state, and ZIP code	
	<b>7</b> List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>						
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 2%; text-align: center;">-</td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 2%; text-align: center;">-</td> <td style="width: 46%; border: 1px solid black; height: 20px;"></td> </tr> </table>		-		-		
	-		-			
<b>or</b>						
<b>Employer identification number</b>						
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 2%; border: 1px solid black; height: 20px;"></td> <td style="width: 2%; text-align: center;">-</td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 2%; text-align: center;">-</td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 44%; border: 1px solid black; height: 20px;"></td> </tr> </table>		-		-		
	-		-			

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶ _____	Date ▶ _____
------------------	----------------------------------	--------------

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

**CONFLICT OF INTEREST QUESTIONNAIRE**  
For vendor doing business with local governmental entity

**FORM CIQ**

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

**OFFICE USE ONLY**

Date Received

**1 Name of vendor who has a business relationship with local governmental entity.**

**2**  **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

**3 Name of local government officer about whom the information is being disclosed.**

\_\_\_\_\_  
Name of Officer

**4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes  No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes  No

**5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

**6**  Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

**7**

\_\_\_\_\_  
Signature of vendor doing business with the governmental entity

\_\_\_\_\_  
Date

**CONFLICT OF INTEREST QUESTIONNAIRE**  
**For vendor doing business with local governmental entity**

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

**Local Government Code § 176.001(1-a):** "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

**Local Government Code § 176.003(a)(2)(A) and (B):**

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

\*\*\*

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed;
- or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

**Local Government Code § 176.006(a) and (a-1)**

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

- (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
- (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

- (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
- (B) that the vendor has given one or more gifts described by Subsection (a); or
- (C) of a family relationship with a local government officer.

## Certification Regarding Lobbying

(To be submitted with each bid or offer exceeding \$100,000)

The undersigned certifies, to the best of his or her knowledge and belief, that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(c) The undersigned shall require that the language paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995).

The Contractor, \_\_\_\_\_, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.

\_\_\_\_\_  
Signature of Contractor's Authorized Official

\_\_\_\_\_  
Printed Name and Title of Contractor's Authorized Official

\_\_\_\_\_  
Date

## INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Bid (BID) number; Invitations for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/bid control number assigned by the Federal agency). Included prefixes, e.g., "BID-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.  
  
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

---

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503

Approved by OMB  
0348-0046

### Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352  
(See reverse for public burden disclosure)

<b>Type of Federal Action:</b> a. contract ___ b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	<b>Status of Federal Action:</b> a. bid/offer/application ___ b. initial award c. post-award	<b>Report Type:</b> a. initial filing ___ b. material change
<b>Name and Address of Reporting Entity:</b> ___ Prime ___ Subawardee Tier ____, if Known:  <b>Congressional District, if known:</b>	<b>If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:</b>  <b>Congressional District, if known:</b>	
<b>Federal Department/Agency:</b>	<b>7. Federal Program Name/Description:</b>  CFDA Number, if applicable: _____	
<b>Federal Action Number, if known:</b>	<b>9. Award Amount, if known:</b>  \$	
<b>10. a. Name and Address of Lobbying Registrant</b> <i>(if individual, last name, first name, MI):</i>	<b>b. Individuals Performing Services</b> <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i>	
<b>11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</b>	<b>Signature:</b> _____ <b>Print Name:</b> _____ <b>Title:</b> _____ <b>Telephone No.:</b> _____ <b>Date:</b> _____	
<b>Federal Use Only</b>	<b>Authorized for Local Reproduction</b> <b>Standard Form - LLL (Rev. 7-97)</b>	

**CERTIFICATE OF INTERESTED PARTIES**

**FORM 1295**

Complete Nos. 1 - 4 and 6 if there are interested parties.  
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY**

**1** Name of business entity filing form, and the city, state and country of the business entity's place of business.

**2** Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

**3** Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

4 Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
		Controlling	Intermediary

**5** Check only if there is NO Interested Party.

**6 UNSWORN DECLARATION**

My name is \_\_\_\_\_, and my date of birth is \_\_\_\_\_.

My address is \_\_\_\_\_ (street) \_\_\_\_\_ (city) \_\_\_\_\_ (state) \_\_\_\_\_ (zip code) \_\_\_\_\_ (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
 (month) (year)

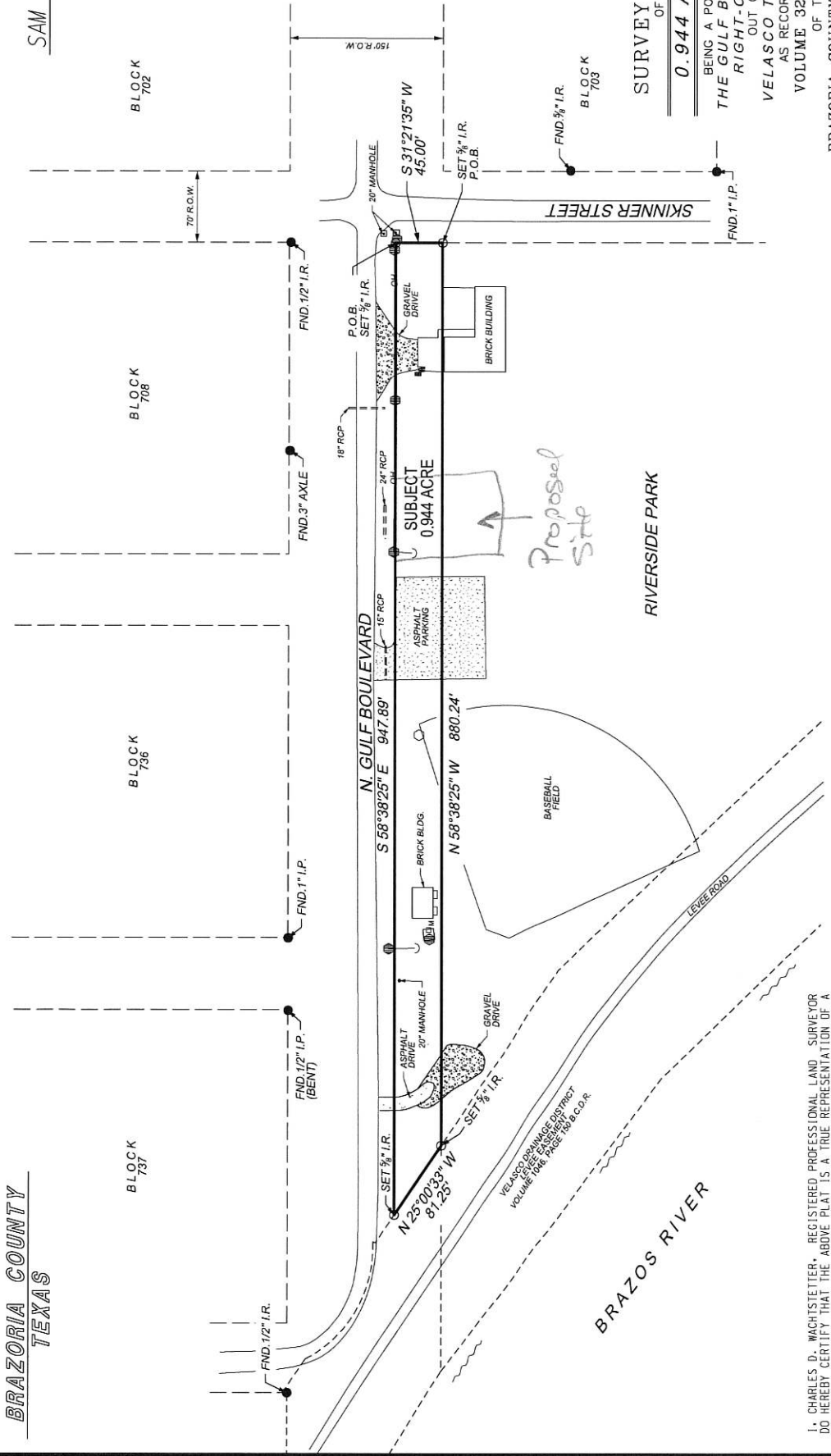
\_\_\_\_\_  
 Signature of authorized agent of contracting business entity  
 (Declarant)

**ADD ADDITIONAL PAGES AS NECESSARY**



**BRAZORIA COUNTY  
TEXAS**

**SAM T. ANGIER SURVEY  
ABSTRACT 8**



**SURVEY PLAT**  
OF  
**0.944 ACRE**  
BEING A PORTION OF  
**THE GULF BOULEVARD**  
RIGHT-OF-WAY  
OUT OF  
**VELASCO TOWNSITE**  
AS RECORDED IN  
VOLUME 32, PAGE 14  
OF THE  
BRAZORIA COUNTY DEED RECORDS  
IN THE  
**SAM T. ANGIER SURVEY**  
**ABSTRACT 8**  
FOR  
**THE CITY OF FREEPORT**

- NOTES:**
1. ALL BEARINGS ARE RELATIVE TO THE TEXAS STATE PLANE COORDINATE SYSTEM, SOUTH CENTRAL ZONE (NAD 27).
  2. NO TITLE COMMITMENT WAS PROVIDED FOR THIS SURVEY. THERE MAY BE ITEMS OF RECORD WHICH AFFECT THIS PROPERTY NOT SHOWN HEREON.
  3. THIS PLAT IS ACCOMPANIED BY A METES AND BOUNDS DESCRIPTION ON FILE IN THE OFFICES OF BUTLER AND WACHTSTETTER, INC.

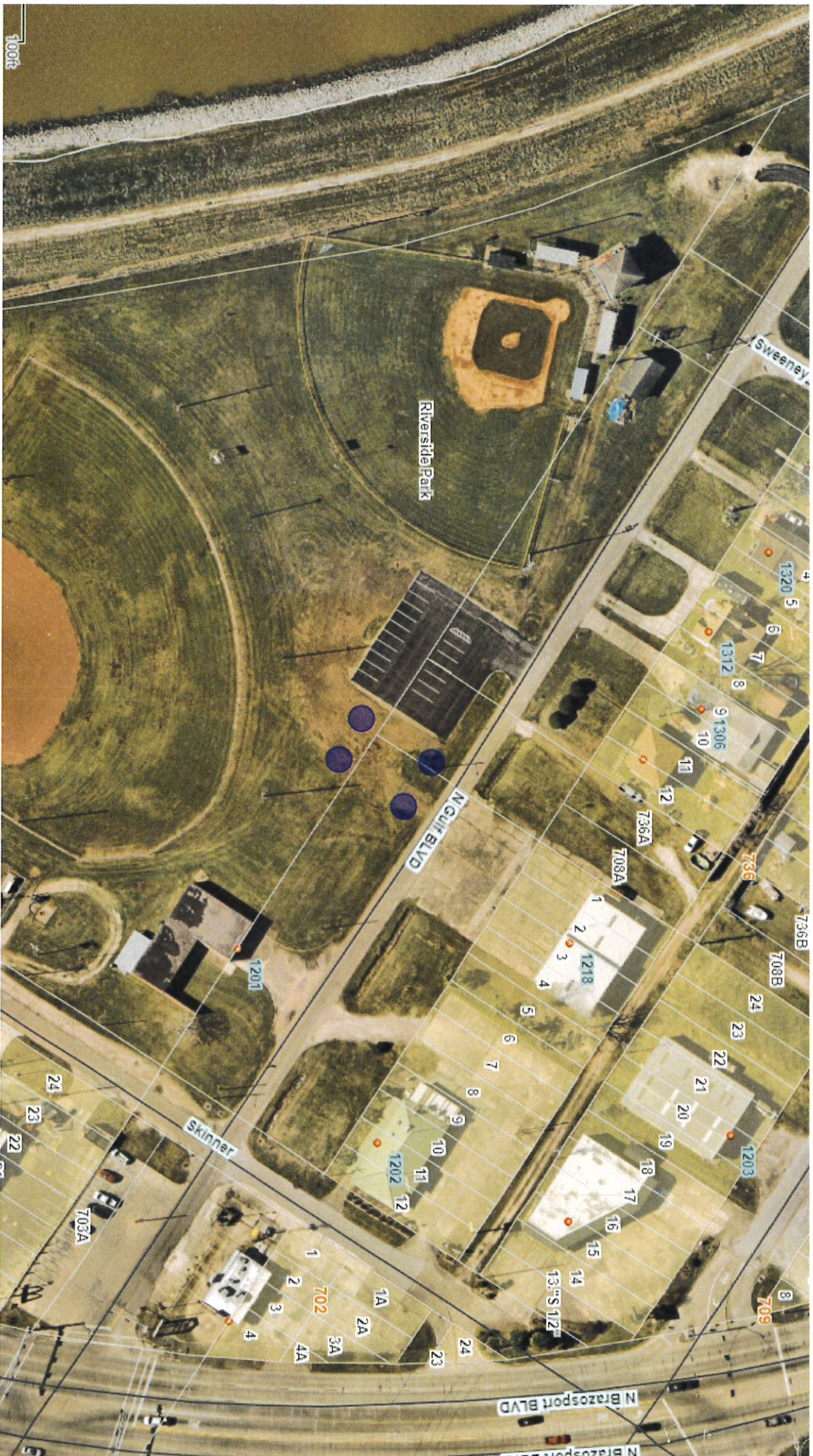
- LEGEND**
- FOUND IRON PIPE/ROD
  - SET 5/8" IRON ROD W/ SURVEY CAP "CDW 4547"
  - EASEMENT LINE
  - - - LOT LINE
  - POWER POLE
  - OVERHEAD WIRES

I, CHARLES D. WACHTSTETTER, REGISTERED PROFESSIONAL LAND SURVEYOR DO HEREBY CERTIFY THAT THE ABOVE PLAT IS A TRUE REPRESENTATION OF A SURVEY MADE UNDER MY SUPERVISION, ON THE GROUND, AND THAT THERE ARE NO EXCESSES NOR INTRUSIONS ON THIS PROPERTY, EXCEPT AS SHOWN.  
DATE SURVEYED: JULY 5, 2023



*Charles D. Wachtstetter*  
CHARLES D. WACHTSTETTER  
REGISTERED PROFESSIONAL LAND SURVEYOR  
TEXAS REGISTRATION NUMBER 4547

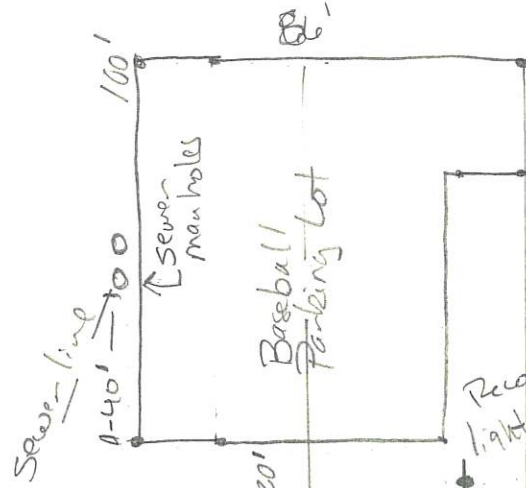
**Doyle & Wachtstetter, Inc.**  
Surveying and Mapping GPS/GIS  
OFFICE: 979.365.3624 | PLANNING: 979.365.9940  
FAX: 979.365.9940  
DRAWN BY: MZ/07-05-23 | CHECKED: CM/07-05-23 | PROJECT NO.: 15815-23-01  
DATE: 7/27/2023 | TIME: 10:57:04 AM



06/20/2023

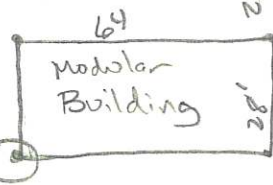
1221 North Golf Blvd

Recommend Relocate  
Light Pole



Recommend to Relocate  
light pole / lamp

35x60  
Engine  
Bays



New  
Light  
TBD

Existing  
Driver  
's  
lights

curb  
curb

60'  
EXISTING  
Station #2

47' 27'

North Golf Blvd

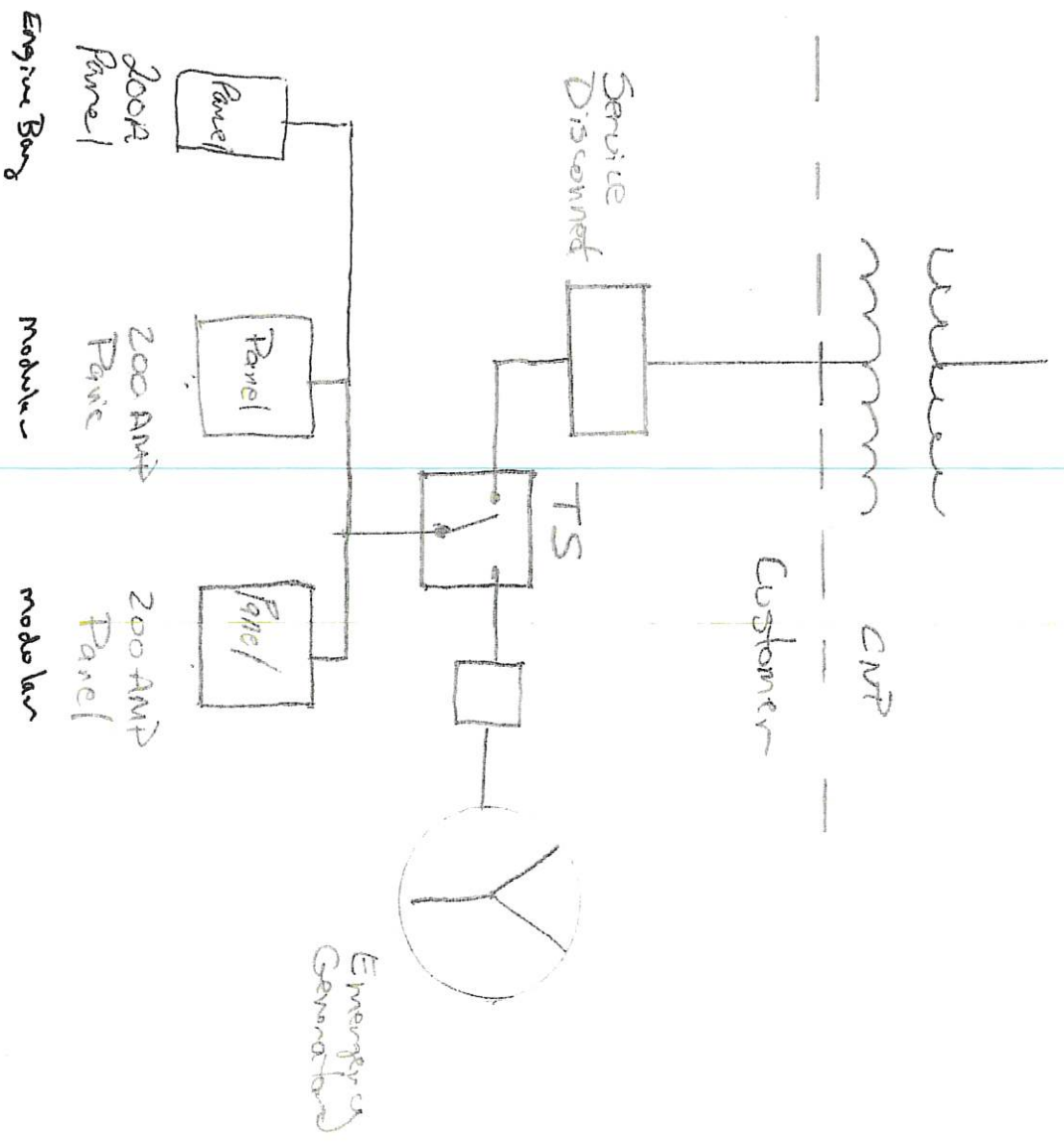
EXISTING  
ROW



22-141 50 SHEETS  
 22-142 100 SHEETS  
 22-144 200 SHEETS

Freepoint Fire / EMS  
 Station # 2 Modules ✓

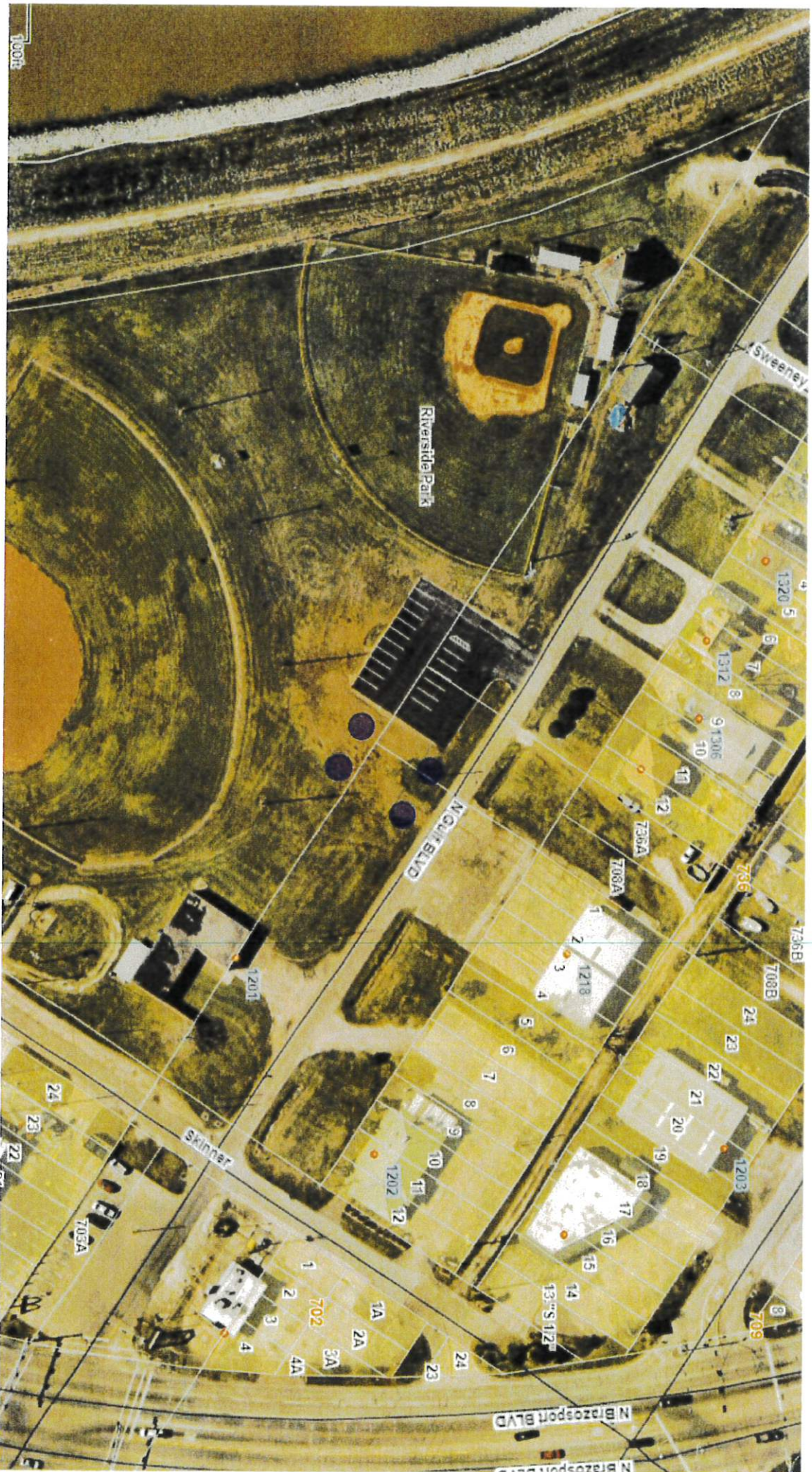
1221 N Gulf Blvd  
 Freepoint, TX 77541  
 979-233-2111



7/28/2023









## SERVICE OUTLET LOCATION AND DATA STATEMENT FOR ELECTRIC SERVICE

CUSTOMER CHRISOPHER MOTLEY (FREEPORT FIRE CHIEF)	DAY PHONE (979) 233-2111
SERVICE ADDRESS NEAR 1203 N. GULF BLVD. FREEPORT, TX. 77541	EVENING PHONE
MAILING ADDRESS	CELL PHONE
ELECTRICIAN	ELECTRICIAN'S PHONE

Dear Customer,

CenterPoint Energy Houston Electric, LLC is grateful to meet with you on, 08-10-2023 to discuss the requirements needed to provide you electric service. DATE

<ul style="list-style-type: none"> <li>• CenterPoint Energy Construction Required? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</li> <li>• The following steps must be complete prior to construction:                     <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Pay any up-front contributions for non-standard service \$ <u>0.00</u></li> <li><input type="checkbox"/> Clear trees along extension route</li> <li><input type="checkbox"/> Easement charges \$ _____</li> <li><input type="checkbox"/> Easement execution</li> </ul> </li> </ul>	<p>To begin the process we request that you provide the following information:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Site Plan and Elevation Plan: Hard Copies</li> <li><input type="checkbox"/> Site Plan: Electronic Copy with XY Coordinates</li> <li><input type="checkbox"/> One Line Diagram</li> <li><input type="checkbox"/> Load Analysis</li> <li><input type="checkbox"/> Easements Required-Recorded Warranty Deed Required</li> <li><input type="checkbox"/> Specifications on Modular Metering Enclosure.</li> </ul>
---	--

YES	NO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Installation of meter pole or weather head (as located on sketch).
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Obtain city or county permit, if applicable. (See page 4 and 5)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	CenterPoint Energy will provide an ESI ID# for your account to the email address provided as your project progresses. <b>Please do not request a meter until the construction is completed.</b>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Choose a Competitive Retailer - For listing, visit the website <a href="http://www.powertochoose.org">http://www.powertochoose.org</a> or call 1-866-PWR-4-TEX (1-866-797-4839)

**Want to start gas service? Go to [move.centerpointenergy.com/move](http://move.centerpointenergy.com/move) or call 800-752-8036**  
**To learn more about energy efficiency programs, please visit [centerpointefficiency.com](http://centerpointefficiency.com)**

CenterPoint Energy Houston Electric, LLC's target completion date to provide your construction requirements, per the working sketch, is a mutually agreed upon negotiated date by CenterPoint Energy and customer. *Please be aware our ability to meet the target completion date may be affected by weather, availability of construction crews and materials, ability to secure easements, and timely completion of your requirements (see above).* **In addition, as a condition to this service, you agree to comply with all of CenterPoint Energy standards, the National Electrical Code, the National Safety Code, all Occupational Safety and (OSHA) requirements, the International Building code and all local governing body codes.**

We appreciate the opportunity to do business with you and look forward to the successful completion of this project. Your signature below insures that both parties understand the requirements toward completion that will allow you electrical service. Thanks for your cooperation in this matter.

Sincerely,

Service Consultant

SERVICE CONSULTANT CORY TUMLINSON	PHONE NUMBER (281) 595-6074
ADDRESS 700 E. FM 1462 ROSHARON, TX. 77583	
E-MAIL ADDRESS CORY.TUMLINSON@CENTERPOINTENERGY.COM	

CUSTOMER'S SIGNATURE	
CUSTOMER'S PRINTED NAME Christopher Motley	DATE

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Will Customer have Back-up Generation?
<input type="checkbox"/>	<input type="checkbox"/>	Will Customer have Motor Greater than 250 HP?

APPLICABLE FORMS	
<input type="checkbox"/>	Power Quality
<input type="checkbox"/>	Primary Meter
<input type="checkbox"/>	Motor Start
<input type="checkbox"/>	Emergency Generation
<input type="checkbox"/>	Distributed Generation
<input type="checkbox"/>	Major UG Checklist



## SERVICE OUTLET LOCATION AND DATA STATEMENT FOR ELECTRIC SERVICE

<p style="text-align: center;"><b>GENERAL SERVICE</b></p> <p><input type="checkbox"/> 1Ø 3W 120/208</p> <p><input type="checkbox"/> 1Ø 3W 120/240</p> <p><input checked="" type="checkbox"/> 3Ø 4W Δ 240V</p> <p><input type="checkbox"/> 3Ø 4W Y 120/208V</p> <p><input type="checkbox"/> 3Ø 4W Y 277/480V*    *10 X 26 PT can mounted on 480V Service?</p> <p><input type="checkbox"/> 3Ø 3W Δ 480V*        *1-1/4" conduit connecting CT &amp; PT can run?</p> <p><input type="checkbox"/> Primary Metering Job</p> <p><input type="checkbox"/> Major UG Job</p> <p><input type="checkbox"/> Other: (Explain) _____</p>		<p style="text-align: center;"><b>SERVICE TYPE</b></p> <p>_____ FT<sup>2</sup>    <input type="checkbox"/> All Electric    <input type="checkbox"/> Gas &amp; Electric</p> <p>Size Wire Pulled _____</p> <p>Cust's Load 1 Ø _____ +3 Ø <u>50</u> = <u>50</u> Total KVA</p> <p>Fault Current: Initial <u>16,300</u>        Ultimate <u>171,900</u></p> <p style="text-align: center;">Amperes RMS Symmetrical at <u>240</u> Volts</p>	
<p style="text-align: center;"><b>CT CAN TYPE</b></p> <p><input type="checkbox"/> 320 Amp (self contained)</p> <p><input type="checkbox"/> 30 X 42</p> <p><input type="checkbox"/> Bus Head Outdoor</p> <p><input type="checkbox"/> Bus Head with CT Can</p> <p><input type="checkbox"/> Stainless Steel Rack</p> <p><input type="checkbox"/> Primary Job</p>	<p style="text-align: center;"><b>CONDUITS ON POLE</b></p> <p style="text-align: center;">Size of Conduit</p> <p style="text-align: center;"><u>MAX THREE 4"</u></p> <p style="text-align: center;">No. of Conduits</p> <p style="text-align: center;"><u>OR FOUR 3"</u></p>	<p style="text-align: center;"><b>For Information Regarding:</b></p> <p style="text-align: center;"><b>CenterPoint Energy service standards visit</b></p> <p style="text-align: center;"><a href="http://www.centerpointenergy.com/electricservicestandards">www.centerpointenergy.com/electricservicestandards</a></p> <p style="text-align: center;"><b>For approvals on AUTOMATIC TRANSFER SWITCHES</b></p> <p style="text-align: center;"><b>EMAIL SPECS TO</b></p> <p style="text-align: center;"><b>ATS.Approvals@CenterPointEnergy.com</b></p>	

**COMMENTS OR NOTES**

INSTALL PRIMARY POLE AND OPEN DELTA 120/240V 3-PHASE TRANSFORMER BANK AT CUSTOMER'S PROPERTY. EXTEND OVERHEAD FACILITIES TO SERVICE THIS NEW SERVICE LOCATION. CUSTOMER TO RISER POLE.

**ILLUSTRATION**

**LEGEND**

X Proposed Pole

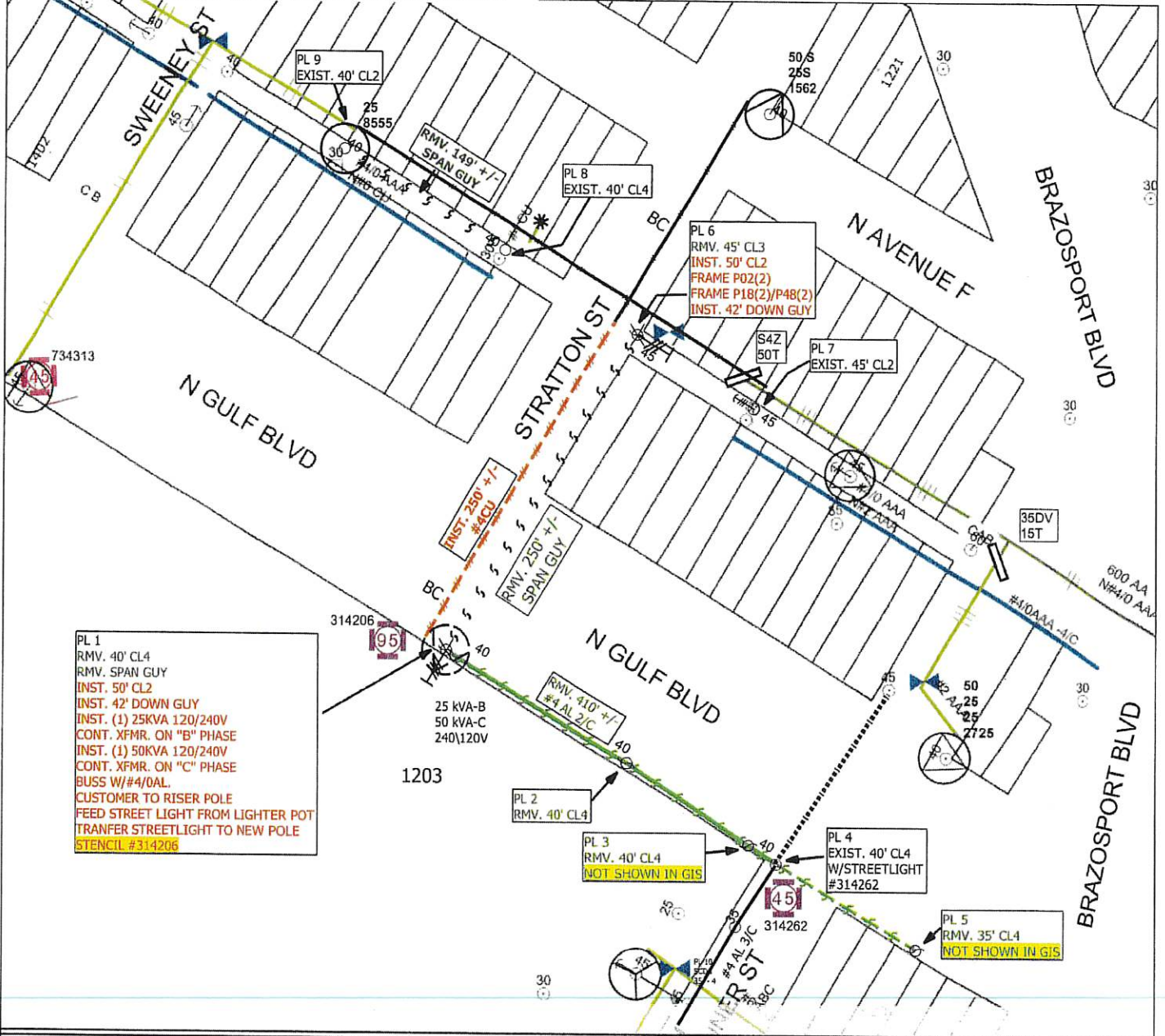
O Existing Pole

□ Meter Pole

--- Proposed Wire

⊙ Proposed Transformer

⊙ Existing Transformer



**Safety Forward** **CENTERPOINT ENERGY**

NOTES: 28.970036, -95.372256  
 CUSTOMER CONTACT:  
 CHRISTOPHER MOTLEY (979) 236-4910



WORK ORDER #	MAIN WORK CENTER	ORDER TYPE	MAINT ACCT TYPE
108752076	Brazoria	HDC2	64
ADDRESS: 1203 N GULF BLVD FREEPORT TX 77541-3413			
CONSULTANT		GLN	FUNCTIONAL LOCATION
Cory Tumlinson		5424611114	DIS-031119-OVH
PHONE NUMBER	MOBILE NUMBER	KEY MAP	CIRCUIT ID NUMBER
(281) 595-6074	(409) 370-0924	911 P	VL01
DATE REQUESTED	FIELD TECH	FIELD COMPLETION DATE	SCALE: 1" = 1:113
			<b>DDS DESIGN</b>